

ANNUAL REPORT

of the Town Officers & Committees

SHERBORN MASSACHUSETTS



January 1, 2016 - December 31, 2016

Printed on recycled paper

IN MEMORIAM

The following Townspeople have served our Town in various capacities. The Town of Sherborn runs on volunteerism and we appreciate their generous commitment to this principle. We gratefully dedicate this 2016 Annual Town Report to their memories.

Lucy S. Almasian

March 18, 1932 – August 11, 2016

Town Clerk

1987 – 1999

Study for Elder Housing

1975

Computer Use Committee

1989 – 1992

Ambulance Use Committee

1989 – 2012

Registrar of Voters

1978 - 1999

Burial Agent – Board of Health

1983 - 1991

Employee Health Insurance

2016

Raymond N. Grenier

December 12, 1927 – September 3, 2016

Inspector of Plumbing & Gas Fixtures

1961 – 2015

Study Committee – Motorized Equipment

On Town Property

1969

Fire Department Lieutenant

1978 - 1979

Heimar “Ed” Niit

March 14, 1933 – October 3, 2016

Advisory Committee

1984 - 1991

Public Safety Building Committee

1990 – 1991

Capital Budget Committee

1986 - 1989

Thomas S. Twining

September 22, 1958 – April 1, 2016

Selectman

2010 – 2013

Future of the Sherborn Fire Department

Committee

2010

Personnel Board

2014 – 2016

Winifred M. Williams

December 8, 1931 – December 29, 2016

Board of Registrars

2014 - 2016

INFORMATION FOR VOTERS FOR 2017

Sherborn

Middlesex County
4th Congressional District
Norfolk-Bristol-Middlesex Senatorial District
2nd Councilor District

Settled:	1652
Incorporated:	1674
Situated:	18 miles southwest of Boston
Area:	16.14 square miles
Population:	4473 as of January 1, 2016
Registered Active Voters:	2965 as of December 31, 2016
Assessed Value:	Fiscal Year 2017 - \$1,167,433,101
Tax Rate:	Fiscal Year 2017 – \$20.46

Senators in Congress

Elizabeth Warren
Edward Markey

State Senator

Richard J. Ross
(Norfolk-Bristol-Middlesex)

Councilor

Robert L. Jubinville
(2nd Councilor District)

Representative In Congress

Katherine M. Clark
(4th Congressional District)

Representative In General Court

David P. Linsky
(5th Middlesex District)

Qualifications For Voters

Must be 18 years of age, born in the United States or fully naturalized and a resident of Massachusetts and Sherborn

Town Meeting

April 25, 2017 – Linquist Commons,
Dover-Sherborn Regional High School,
Junction Street, Dover, MA

Town Election

May 9, 2017

TOWN OFFICE HOURS

Selectmen's Office:
508-651-7850

8:00a.m. to 5:00 p.m., Monday – Thursday
8:00 a.m. to 12 Noon, Friday

Assessors:
508-651-7857

8:00a.m. to 12:00p.m., Monday – Thursday

Collector:
508-651-7856

8:00a.m. to 12:00 Noon, Monday – Thursday
Or by appointment

Town Clerk:
508-651-7853

8:00a.m. to 12:00 Noon, Monday – Thursday

Building Inspector:
508-651-7870

6:00a.m. to 7:30a.m., Monday – Friday
4:30p.m. to 7:30p.m., Monday – Friday
And by appointment

Treasurer:
508-651-7859

9:00 a.m. to 1:00 p.m., Monday - Thursday

Finance Office:
508-651-7859

8:00a.m. to 5:00 p.m., Monday – Thursday
8:00 a.m. to 12 Noon, Friday

Board of Health:
508-651-7852

8:30 a.m. to 4:30 p.m., Monday – Thursday
Variable hours every 1st & 3rd Wednesdays of the month

Planning Board:
508-651-7855

9:00a.m. to 5:00p.m., Monday,
1:00a.m. to 5:00p.m., Wednesday,
3:00p.m. to 5:00p.m., Thursday

Conservation Commission:
508-651-7863

Monday & Tuesday, 10:00a.m. to 3:00p.m.,

Council on Aging
508-651-7858

8:30a.m. to 4:00p.m., Monday & Thursday
8:30a.m. to 12:00 Noon, Tuesday & Wednesday & Friday
Other hours by appointment

Address:

19 Washington Street

PUBLIC NOTICE AMERICANS WITH DISABILITIES ACT REQUIREMENTS

THE TOWN OF SHERBORN ADVISES APPLICANTS, PARTICIPANTS AND THE PUBLIC THAT IT DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS, SERVICES AND ACTIVITIES.

THE TOWN OF SHERBORN HAS DESIGNATED THE FOLLOWING PERSON TO COORDINATE EFFORTS TO COMPLY WITH THESE REQUIREMENTS. INQUIRIES, REQUESTS AND COMPLAINTS SHOULD BE DIRECTED TO:

TOWN ADMINISTRATOR
19 WASHINGTON STREET
SHERBORN, MA 01770

ELECTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
Moderator	Coralinda C. Lincoln	2017
Selectmen	Paul R. DeRensis	2017
	Mark Brandon	2017
	Charles Yon	2018
	Michael S. Giaimo	2019
	Sean Killeen	2019
Assessors	Kenneth M. MacDonough	2016
	George F. Fiske, Jr	2016
	Jean Rosseau	2017*
	William Seymour	2017
	Michael Aaron Goldstein	2018
	Dhruv Kaushal	2019
Town Clerk	Carole B. Marple	2017
Treasurer	Heather A. Peck	2019
Tax Collector	Nancy E. Hess	2019
Sherborn School Committee	Frank S. Hess	2016
	Frank B. Hoek	2016
	Anne Elizabeth Hovey	2017
	Gregory T. Garland	2018
	William Scott Embree	2018
	Jennifer L. Debin	2019
	Katherine J. Potter	2019
Trustees – Sawin Academy	Barbara Coombs Gaskin	2016
	Leslie A. Barnett	2017
	Georgia Bruggeman	2018
	William Scott Embree	2019
	Ann L. Whitlock	2020
	David P. Welch, Jr.	2021
Trustees – Public Library	Christine C. Cooney	2016
	Mary Moore	2017
	James W. Murphy	2017
	Jennifer Reindenbach Searle	2017
	Bruce K. Eckman	2018
	Christopher Kenney	2018
	Henry J. Rauch	2018
	Kristina R. Almy	2019
	H. Stacey Brandon	2019
	Brian J. Connolly	2019
Water Commissioner	Brian D. Moore	2017
	Daryl Leigh Beardsley	2018
	Roger L. Demler	2016

OFFICE	NAME	TERM EXPIRES
Cemetery Commission	Eugene J. Ham	2017
	Susan Tyler	2018
	Chuckie Raye Blaney	2019
Planning Board	Eric V. Johnson	2016
	Christopher P. Tullman	2017*
	Marian R. Neutra	2017
	Neil Kessler	2017**
	Christopher Owen	2017**
	Joseph H. Putnam	2018*
	John K. Higley	2019
	Addie Mae Weiss	2019
Dover Sherborn Regional School Committee	Richard M. Robinson	2017
	Michael C. Lee	2018
	M. Clare Graham	2019
Board of Health	Christopher M. Quinn	2017
	Rebecca B. Hunnewell	2018
	Daryl Leigh Beardsley	2019
Recreation Commission	Melissa Ray Bowman	2016
	Michael G. Guthrie	2017
	Leo P. Cavanaugh, Jr.	2018
	Brian O'Connell	2019
Constables	Ronald J. Buckler	2019
	Joshua J. Buckler	2019

*Resigned

**Appointed to fill vacancy

APPOINTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
Town Counsel	Barbara Saint Andre Kopelman & Page	6/17
Town Administrator	David Williams	1/19
Director of Community Maintenance & Development	Edward Wagner	indefinite
Chief Procurement Officer	David Williams	indefinite
Forest Warden	Neil McPherson	indefinite
Acting Fire Chief	Neil McPherson	indefinite
Appointed by Fire Chief:		
Deputy Chief:	Jonathan H. Dowse	6/17
Captain	Shawn R. Flanagan Jeff Hancock	6/17 6/17
Lieutenants:	Richard F. Aston Joshua J. Buckler Sean E. Killeen Jake Solomon John E. Tyler Klaus Ulmann	6/17 6/17 6/17 6/17 6/17 6/17
Oil Burner Inspector	Richard F. Aston	6/17
Tree Warden	Brian McSweeny	6/17
Building Commissioner	Henry Fontaine	indefinite
Assistant Building Inspector	James Grover	6/17
Wiring Inspector	Richard Bemis	6/17
Deputy Wiring Inspector	Ralph Deady	6/17
Plumbing/Gas Inspector	Thomas Frasca	6/17
Deputy Plumbing/Gas Fitting Inspector	Ray Grenier, Jr.	6/17
Director of Veterans' Services Veterans' Graves Officer Veteran's Burial Officer Veteran's Agent	Douglas S. Brodie	4/17

OFFICE	NAME	TERM EXPIRES
Chief of Police	Richard R. Thompson, III	6/19
Police		
Lieutenant	David Bento	6/19
Sergeants	David Nulty Luke W. Tedstone	6/19 6/19
Detective	James Godinho	6/19
Patrol Officers	Richard J. Crosson Jack Coffey Patrick Crosson Elias Giokas James M. Graziano Stephen J. Laquidara David Monti Chad Smith Benjamin Stickney Michael Tremblay David Walsh	6/16 6/19 6/19 6/19 6/19 6/19 6/19 6/19 6/19 6/19 6/19
Matron/Special Officers	Roxanne Buckler Evelyn Corbett	6/19 6/19
Keeper of Lock-up	Richard R. Thompson, III	6/19
Director of Assessing (Appointed by Board of Assessors)	Wendy Elassy	indefinite
Assistant Tax Collector (Appointed by Tax Collector)	Lisa A. Lynch	indefinite
Deputy Tax Collector (Appointed by Tax Collector)	Kenneth C. Heavey Representative of Kelly & Ryan	12/17
Assistant Town Clerk (Appointed by Town Clerk)	Barbara Kantorski	indefinite
Assistant Treasurer (Appointed by Treasurer)	Lisa A. Lynch	indefinite
Board of Registrars	Ruth C. Johnson Winifred M. Williams Carol S. Rubenstein Carole B. Marple	4/16 4/17 4/18 Town Clerk

OFFICE	NAME	TERM EXPIRES
Agricultural Commission	Sam Niles	6/16
	George Yered	6/16
	Jonathan Dowse	6/17
	Linda Bogins	6/18
	Susan L. Tyler	6/18
Bay Circuit Greenbelt Representative Program Representative	Christopher Tullman	6/16*
Board of Appeals	Alan B. Rubenstein	6/16*
	Paul M. Kerrissey	6/17*
	Richard S. Novak	6/17
	Ronald J. Steffek	6/18
	Rodge L. Brown	6/19
	Jonathan W. Fitch (Associate)	6/19
Cable TV Advisory Committee	Douglas S. Ambos	6/17
	Arthur Crandall	6/17
	William Miller	6/17
	Thomas P. Oberst	6/17
Conservation Agent	Allary Braitsch	indefinite
Conservation Commission	Andrea Stiller	6/16
	Steven P. Gaskin	6/17*
	Jean Bednor	6/17**
	Jessica S. Pettit	6/17
	Alex Dowse	6/18
	Kelly McClintock	6/18
	Neil Kessler	6/19
	Michael Lesser	6/19
	Carol McGarry	6/19
Council On Aging	Sheila Bresnehan	6/16*
	Sonia Goldsmith	6/16
	Phyllis Braun	6/17
	Tricia M. Caldicott	6/17
	Jean Rosseau	6/17
	Susan W. Peirce	6/18
	Anne P. Nichols	6/18
	Sarah B. Tipton	6/18
	Gerri Hawn	6/19
	George Shea	6/19
	Christina Winterfeldt	6/19
disAbility Advisory Committee	Linda A. DeRensis	6/16
	Richard Killigrew	6/16
	Thurza P. Campbell	6/17
	Joan M. Rothney	6/17
	Frank S. Hess	6/18

OFFICE	NAME	TERM EXPIRES
Elderly and Disabled Taxation Committee	Rosemary Sortor	6/17
	Douglas S. Brodie	6/18
	Helen D. Cuddy	6/19
	Chief Assessor	indefinite
	Town Treasurer	indefinite
Elder Housing Committee	Martin R. Waters	6/17*
	Michael J. Kickham	6/17
	Susan Landsman	6/17
	Katharine R. Sturgis	6/17
	Janet Walsh	6/17
	Carol C. Kerrissey	6/18
	David Curtiss, Jr.	6/19
	Joseph S. Meaney, Jr.	6/19
	Marie Owen	6/19
Emergency Management Director	Neil W. McPherson	indefinite
Energy Committee	Gino Carlucci	6/16
	John Higley	6/17
	John D. Hyde	6/17
	Gregory Kennan	6/18
	Michael C. Lesser	6/18
Farm Pond Advisory Committee	Sophia Hill	6/17
	Jacqueline Martin	6/17
	Patricia F. LeBlanc	6/17
	Melinda O'Neill	6/18
	Craig Surman	6/18
	Patricia C. Cassell	6/19
	Catherine Rocchio	6/19
	Adam Henry (Associate)	6/19
Farm Pond Reservation Manager	Raymond Senechal	Seasonal
Fire Chief Selection Committee	Nick Anastosopoulos	indefinite
	Josh Buckler	indefinite
	Arthur Fenno	indefinite
	Neil McPherson	indefinite
	Robert Sinclair	indefinite
	Richard Thompson	indefinite
	Jack Tyler	indefinite
	Chuck Yon	indefinite
Groundwater Protection Committee	Katherine R. Sturgis	indefinite
	(Appointed by Elderly Housing)	
	Robin Perera	indefinite
	(Appointed by the Planning Board)	
	Daryl Beardsley	indefinite
	(Appointed by the Board of Health)	
	Andrea Stiller	indefinite
	(Appointed by the Conservation Commission)	
HIPPA Officer	Fred Abdelahad	indefinite

OFFICE	NAME	TERM EXPIRES
Historical Commission	Margaret S. Novak	6/17
	Carol E. McGarry	6/17
	Ronald Steffek	6/18
	Eugene Goldfield	6/19
	Diana S. Wheelwright	6/19
Historic District Commission	Margaret S. Novak	6/16
	Maryann Clancy	6/17
	Alicia L. Goody	6/17
	Carol McGarry	6/17
	Ronald Steffek	6/17
	Diana S. Wheelwright	6/17
Insurance Advisory Committee	Tony Abril	6/16
	Lisa Lynch	6/16
	Walter Thornton	6/16
Leland Farms Trustee	Zachary Spilman	6/19
Library Building Committee	Mark Brown	indefinite
	Roger Demler	indefinite
	James Kolb	indefinite
	Richard Littlefield	indefinite
	Alexis Madison	indefinite
	Adam Page	indefinite
	Heather Willis	indefinite
Local Emergency Planning Committee	Elizabeth Yon	indefinite
	David P. Curtiss, Jr.	indefinite
	Ellen Hartnett	indefinite
	Karen Juhl	indefinite
	Neil McPherson	indefinite
	Diane Moores,	indefinite
	Edward Wagner	indefinite
	David R. Williams	indefinite
MBTA Advisory Board	Richard R. Thompson, III	indefinite
	Grace Shepard	6/16
Medical Reserve Corps Executive Committee	Veronica Bloom	indefinite
	Douglas S. Brodie	indefinite
	Frank S. Hess	indefinite
	J. Christopher Owen	indefinite
	Marie Owen	indefinite
	William Wirth	indefinite
Metropolitan Area Planning Council (MAPC)	Marian R. Neutra	6/18
	John Higley (alternate)	6/16
Personnel Board	Julia Jacobson	6/16
	Thomas Twining	6/16
	Fred R. Abdelahad	6/17
	Nicholas Anastasopoulos	6/18

OFFICE	NAME	TERM EXPIRES
Privacy Information Officer	Deborah Reynolds	indefinite
Public Safety Committee	James Campbell	6/18
	Arthur Fenno	6/18
	Henry Fontaine	indefinite
	Neil McPherson	indefinite
	Richard R. Thompson	indefinite
	Edward Wagner	indefinite
	David Williams	indefinite
Recycling Committee	Heather S. Willis	6/16
	Rashel Masters	6/17*
	Anne M. MacDonough	6/17
	Andrea A. Brennan	6/18
	Karl F. Ludwig	6/18
	Michaelle A. Subber	6.18
	Diane S. Hanson	6/19
	Wendy L. Mechaber	6/19
	Carol S. Rubenstein	6/19*
	Charles W. Tyler	6/19
Right to Know Municipal Law Coordinator	Neil McPherson	indefinite
Sherborn Arts Council	Kristina Almy	6/16
	Megan E. Hall	6/16
	Jennifer Searle	6/16
	Jill C. Carroll	6/17
	Tish Gogan	6/17
	Anne Hovey	6/17
	Robin D. Perera	6/18
Sherborn Household Hazardous Waste Rep	Carol S. Rubenstein	indefinite
Sherborn Housing Partnership	John F. Hudson	6/18
	Neil Kessler	6/18
	Mark A. Brown	6/19
	Christopher J. Decker	6/19
	Addie Mae Weiss	6/19
	Elizabeth H. Yon	6/19
Sherborn Open Space Committee	Judith E. Cohn	6/16*
	Thomas Trainor	6/16
	Kelly McClintock	6/17
	Marian Neutra	6/17
	Leo P. Cavanaugh	6/18
	Peggy S. Novak	6/18
	Christopher Tullman	6/18*
	Laura Kennedy VanBlarcom	6/18
	David J. Kileen	6/19
Southwest Area Planning Committee	Gino D. Carlucci	6/17

OFFICE	NAME	TERM EXPIRES
Town Center Water System Options Committee	Daryl Beardsley	6/18
	Gino Carlucci	6/18
	Roger Demler	6/18
	Frank Hess	6/18
	Brian Moore	6/18
	Ed Rose	6/18
	Grace Shepard	6/18
	David Williams	6/18
Town Forest Committee	Margaret B. Robinson	6/17
	David Killeen	6/18
	Robert Ambos	6/19
	Elizabeth Dowse (Associate Member)	indefinite
Town Historian	Elizabeth L. Johnson	indefinite
Traffic Safety Committee	Bradlee VanBrunt	6/17
	Kristin Buckler	6/18
	Brian Clarke	6/18
	Carol Mansfield	6/19
	Susan L. Tyler	6/19
	Edward Wagner (Director of CM&D)	indefinite
Wildlife Management Committee	Scott Barnard	indefinite
	David Kaplan	indefinite
	David Killeen	indefinite
	Joe Shepard	indefinite
	Richard R. Thompson	indefinite
	Daniel Tyler	indefinite
West Suburban Health Group	Debbie Reynolds	indefinite
Appointed by the Town Moderator		
Advisory Committee	Lawrence Rubin	7/31/16
	Jeffrey Rudin	7/31/16
	George Morrill	7/31/17
	Russell X. Pollock	7/31/17
	Mary Wolff	7/31/17
	Vicki A. Rellas	7/31/18
	Jeffrey R. Waldron	7/31/18
	J. Ben Williams	7/31/18
	Susan Aharonian	7/31/19
	Barbara A. Kantorski	7/31/19
	Stephen G. Leahy	7/31/19
Capital Budget Committee	Maria Kadison	7/31/18
	Eric Surri	7/31/18
	J. Ben Williams	7/31/18
Planning Board	Grace S. Shepard (Associate Member)	6/18

OFFICE	NAME	TERM EXPIRES
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Appointed Jointly by the Town Moderator & the Board of Selectmen

Land Acquisition Committee	Frank C. Jenkins	6/19
	Eric V. Johnson	6/19
	Marian Neutra	6/19
	Jessica Pettit	6/19
	Eric R. Sirri	6/19
	Laura K. Van Blarcom	6/19
	Warren Wheelwright	6/19

**Appointed Jointly by the Chairman of the Board of Selectmen,
Chairman of the Local School Committee & Town Moderator**

Member of the Tri-County Regional Vocational Technical School Committee	Jonathan H. Dowse	6/18
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Appointed by the Board of Health

Health Agent	Mark Oram	indefinite
Food Inspector	Enviro-Tech Consultants	indefinite
Board of Health Administrator	Ellen Hartnett	indefinite
Board of Health Clerk	Jean Greco	indefinite
Animal Inspector	Kimberly L. Morrow	indefinite
Burial Agent	Carole B. Marple	indefinite

*Resigned

**Appointed to fill vacancy

GENERAL GOVERNMENT

Board of Selectmen

The Board of Selectmen began its second year as a five member board in 2016. The composition of the Board stayed the same, with the re-election of both Michael Gaiamo and Sean Killen for three year terms. Michael Gaiamo, again was chosen to serve as Chair of the 2016-17 Board. Expanding the Board from three to five members has brought more diverse skills, perspectives, and interests to the Board, just as the voters intended.

Although the 2016 Town Meeting was the first in many years without a focus on the Town's government structure, the Town did experience vacancies in two major staff positions - Finance Director/Town Accountant and Fire Chief. We thank the Town's entire financial team for ensuring that the necessary work got done and making the transition as smooth as possible. We are also grateful that Neil McPherson and Jonathan Dowse once again selflessly came to the Town's assistance on short notice—Neil by agreeing to serve as the Town's Acting Fire Chief, and also chairing a Selection Committee to conduct a search for the replacement Fire Chief, and Jon by assuming day to day oversight of the department in his role as Deputy Chief.

Fiscal matters continued to receive much of the Board's attention. Although there was a slight drop in the tax rate from FY 2016 to FY 2017, it is still among the highest in the area and the state. The Board hears and concurs with the sentiment that we need to do better, although there is no quick fix at hand. To that end, the switch in the Town's health insurance carrier was a tremendous success, generating savings for both the Town and employees with no significant loss in services received. On the other hand, our overall Town budget continues to increase faster than the growth of our tax base, with school and other labor costs and benefits being a significant factor, as they make up such a high percentage of the budget. In addition, we are facing the need, in the near future, to make up for many years of underinvestment in maintaining and repairing our roads and municipal buildings. In response to that issue, the Board charged the Town Administrator with developing detailed long term capital plans for these items, and using those plans to guide recommendations as to the nature and timing of future capital maintenance and investments.

The Town Administrator and Selectmen's Office staff were diligent in pursuing grant opportunities in 2016, including continued involvement in the Commonwealth's Community Compact program. This provided consulting assistance in rating Town road quality, vehicle replacement standards, and capital planning for Town Buildings. In addition, the Town received enough grant funding (\$42,000) to replace the antiquated phone system at Town Hall. This was a major improvement in technology, enhancing communications between Town offices and with the public, at no cost to the taxpayers. Another project completed with grant funding is the large fence installed at the Transfer Station to keep debris from

blowing into the neighboring wetland. The multi-year project to resurface the pavement areas at the Transfer Station is another grant-funded improvement.

During 2016, the Board formally honored our longest serving Town volunteers with individual proclamations and recognition during our meetings. Many have devoted thousands of hours to Town service over several decades of participation on boards and committees. The Board gives particular thanks to Carol Rubenstein for her years of dedicated service as Chair of the Recycling Advisory Committee, and her great success in leading the Town to improve our recycling rate, which reduces our solid waste disposal costs. The Board wishes her best of luck in her future endeavors, and looks forward to working with the newly structured Committee.

The Farm Pond Advisory Committee has completed a year-long project that resulted in a Farm Pond Management Plan. The Plan establishes baseline standards for many key health aspects of the Pond, and will be a valuable resource for guiding efforts to keep Farm Pond a pristine resource. The Board of Selectmen also led the Town's efforts to ensure that potential impacts on Sherborn properties and water resources are taken into account in the remediation of the General Chemical hazardous waste site in Framingham.

The Abbey Road 55+ residential development continued construction and received its first certificate of occupancy in early 2017. This is the Town's first substantial development project in many years, and addresses a significant demand for housing to accommodate Sherborn's many "empty nesters" who wish to remain in Town. The Chapter 40B affordable housing mandate has also brought us several applications over the past year, which are now in various points in the pre-development approval process. The Board has no direct role in reviewing these proposals, but has been active by submitting comments to MassHousing, holding public meetings, and coordinating with the Planning Board and Zoning Board of Appeals. It also formed a Housing Partnership Committee at the end of 2016 with a mandate to prepare a Housing Production Plan for the Town as a means of trying to better "control our own destiny" with respect to future development proposals. In addition, the Town Center Options Committee, chaired by Roger Demler, continued its important work exploring water and sewer options for the Town Center, and is expected to bring proposals to Town Meeting during 2017. The lack of public water and sewer infrastructure continues to create environmental risk and constrain the potential for any positive and economically beneficial changes in Town Center.

We continue to be well served in Town Hall by our Town Administrator, David Williams, Assistant Town Administrator Diane Moores, and Jeanne Guthrie, and we recognize and are thankful for their dedicated and effective service and that of the many other Town employees and volunteers who make up our Town

government. I am honored and fortunate to continue to serve with my colleagues, Selectmen Paul Derensis, Mark Brandon, Chuck Yon and Sean Killeen.

Respectfully submitted,

Michael S. Giaimo, Chairman

Town Counsel

As Town Counsel, we provided advice to the Board of Selectmen, Town Administrator, town officials, boards, committees and Town Meeting. Most of the work of Town Counsel involves providing advice and opinions, reviewing contracts and procurement issues, real estate transactions including Abbey Road, preparation for the Annual Town Meeting and Special Town Meeting, and defending the town in litigation. During the course of the last year, we provided advice on issues such as contracts, procurement, land use, environmental law, municipal finance, construction law, affordable housing, personnel matters, open meeting law, numerous public records requests and the new Public Records Law, the state ethics law, and the library project.

In 2016, we defended the Town in appeals related to the revocation or suspension of firearms licenses, and appeals against the Conservation Commission, Zoning Board of Appeals, and Board of Health related to The Fields at Sherborn comprehensive permit.

We extend our appreciation to the Board of Selectmen for their confidence in retaining our firm, and appreciate the assistance and cooperation received on all matters from the Board, the Town Administrator and Assistant Town Administrator, Department Heads, Boards, Committees, and town personnel. We look forward to working with the members of the Town government in the future.

Respectfully submitted,

Barbara J. Saint André, for
KP Law, P. C. Town Counsel

Planning Board

The primary effort of the Planning Board in 2016 was continuing work on the new General Plan. Taking the input of the working groups as well as additional input from Town boards and committees, The Planning Board members began holding workshop sessions every Friday morning in order to advance the plan. Those meetings are continuing into 2017. The Guiding Principles and Goals of the General Plan will be presented to the 2017 Annual Town Meeting.

In addition to work on the General Plan, the other topic that dominated the Board's time, while also impacting the General Plan, was housing. First, the Board was successful in receiving a Technical Assistance grant from

MAPC to study housing in Sherborn with a focus on the Town Center. Then, there was a flurry of proposed 40B applications. While the Planning Board is not the permitting authority for 40B projects, they definitely impact the future of the Town and the Planning Board followed the projects closely and submitted comments and concerns to both MassHousing and Zoning Board of Appeals as appropriate. Finally, several large parcels on North Main Street and Hunting Lane were purchased and also became the subject of potential housing (as well as commercial) development.

Consequently, in addition to managing the MAPC housing study, the Planning Board co-sponsored a presentation on the 40B process by Beals and Thomas (a consulting firm assisting the Town in managing the 40B applications) and also hosted 2 presentations by a representative of the North Main/Hunting Lane property seeking public input on possible development options.

In August of 2016 the Planning Board approved the site plan for the expansion and renovation of the Library, so that long-awaited project is underway. Also in 2016, the Planning Board granted an amendment to the special permit for Abbey Road that allowed the former Parsonage building to be razed and reconstructed as a near-identical replica and moved a few feet rather than being renovated.

Two promising activities took place near the end of the year. A representative of MassAudubon prepared a report and made a presentation to Planning Board after analyzing Sherborn's zoning bylaws and regulation in light of low-impact development. The report noted good practices as well recommendations for improvements. Also, following the initiative of CMD, we collaborated on developing a "complete streets" policy and pursuing acceptance by MassDOT that should lead to funding to make improvements to streets to serve pedestrian and bicycle needs. It is hoped that this could lead to funding for a sidewalk on the east side of North Main Street and an improved traffic light at the N. Main and Elliot St intersection.

Some of the other Planning Board activities include:

- Reviewed and approved two Scenic Road applications; one to allow the removal of 4 trees along Lake Street to accommodate the new powerlines serving the new cell tower in Town Forest. The other was to allow moving a stone wall opening.
- Endorsed two Approval Not Required plans neither of which resulted in creating any new lots but just altered lot lines;
- Continued to update Sherborn Happenings!, the Town Planner's blog, and the Planning Board Facebook page.

Finally, the Board gratefully thanks Eric Johnson, for his many years of service, who decided not to seek reelection in 2016, for his many years of service. We also thank Chris Tullmann and Joseph "Po" Putnam who also left the Board. We also welcome and appreciate the commitment

of new members Addie Mae Weiss, Chris Owen and Neil Kessler.

Respectfully submitted,

John Higley, Chairman

Board of Appeals

The Zoning Board of Appeals held seven regular meetings during 2016. The Board heard 13 zoning petitions for special permits, variances, findings, and/or appeals. There were 10 hearings on The Fields of Sherborn with the Board issuing a decision on May 3, 2016. On November 17, 2016, the Town received a Chapter 40B application for Coolidge Crossing. The hearing process was opened on December 15, 2016. The following is a summary of all decisions made by the Board. A copy of all decision letters are on file at the Board of Selectmen's office.

Hearing Date: January 27, 2016

#21601: 26 Bullard Street

The petition of Dana Pope, Lalice, LLC for a Special Permit under Section 3.2.2(a)(1)(b) to maintain an accessory housekeeping unit in a Residence C district was granted January 27, 2016 with a February 1, 2018 expiration date, subject to conditions.

#21602: 33A North Main Street

The petition of Jennifer Ziskin, 33 Sherborn LLC and Millie & Bea, LLC for an amendment to an existing special permit to allow for indoor seating was granted January 27, 2016, subject to conditions.

Hearing Date: April 6, 2016

#21603: 26 Bullard Street

The petition of Dana Pope, Lalice, LLC for a Finding under Section 1.4.6 to permit the reconstruction and relocation of a lawfully pre-existing, non-conforming structure in a Residence C district was granted April 6, 2016, subject to conditions.

#21604: 33 North Main Street

The petition of Jennifer Ziskin, LJM Hospitality Inc., Special Permit under Section 3.2.18 to hold a fundraising event in a Business G district was granted April 6, 2016, subject to conditions.

Hearing Date: June 15, 2016

#21605: 6 Powderhouse Lane

The petition of Tom Fitzgibbons, for Barsky Estate Realty Trust, for a Special Permit under Sections 3.2.17, 3.2.19 & 5.2.7 to allow for the operation of construction & landscaping services and to maintain an office with signage in a Business G district was granted June 15, 2016, subject to conditions.

#21606: 19 Ivy Lane

The petition of Kevin & Lauren Cole for a Variance from Section 4.2 to construct a 12' x 20' detached shed in a Residence A district was denied June 15, 2016.

#21607: 83 Forest Street

The petition of Amy Ellen Porchenick & Thomas Reardon, Jr. for a Variance from Section 4.2 to construct an attached two car garage in a Residence C district was granted June 15, 2016 subject to conditions.

Hearing Date: July 27, 2016, continued to July 28, 2016

#21608: 19 North Main Street

The petition of Jean Leckenby for renewal of a Special Permit under Sections 3.2.17 & 5.2.7 to allow for business and professional offices with signage in a Business G district was granted July 28, 2016 with a July 30, 2021 expiration date, subject to conditions.

#21609: 87 Farm Road

The petition of Meghan & Ugyen Sass for a Special Permit under Section 3.2.2a)1(a) for an additional housekeeping unit in a Residence C district was granted July 28, 2016 subject to conditions.

#21610: 12 Meadowbrook Road

The petition of Albert Michaud for a Special Permit under Section 3.2.2a)1(a) for an additional housekeeping unit in a Residence A district was granted July 28, 2016 subject to conditions.

Hearing Date: September 14, 2016

#21611: 46 Western Avenue

The petition of Yixing Liu for a Special Permit under Section 3.2.14 to operate a family day care center in a Residence B district was granted September 14, 2016 with an October 1, 2018 expiration date, subject to conditions.

Hearing Date: September 14, 2016, continued to October 5, 2016

A July 19, 2016 appeal by Alison & Robert Murchison and Dean & Nancy Falb of a decision of the Building Inspector/Commissioner, Henry Fontaine, to grant a foundation and/or building permit for the property known as Map 11, Lot 69F on Lake Street in Sherborn which is in a Residence C district, after hearing, was unanimously denied by the Zoning Board of Appeals on October 5, 2016. The Board's written decision was finalized the night of October 20, 2016 and filed with the Town Clerk on October 24.

Hearing Date: December 6, 2016, continued to December 15, 2016

#21612: 153 Nason Hill Road

The petition of Alan Williams for a Special Permit under Section 3.2.2a)1(b) to maintain an accessory housekeeping unit in a Residence B district was granted December 15, 2016 with a December 15, 2018 expiration date, subject to conditions.

Sherborn Board of Appeals

Richard S. Novak, Ronald J. Steffek, Rodger L. Brown,
Jonathan W. Fitch

Town Clerk

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, to foster cooperation and coordination between departments, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

Services and duties include but are not limited to voter registration; organization, implementation, and reporting of all elections and Town Meetings; posting of all public meeting notices and maintenance of official town calendar online; implementation and maintenance of town census; maintenance and preservation of all vital records and other recordings; swearing in all elected and appointed officials; and issuing marriage licenses, business certificates, dog licenses, raffle and bazaar permits, and inflammable storage renewals.

The official duties of this office are interspersed in more than 73 chapters and 451 sections of the Massachusetts General Laws. The Town Clerk serves as the Chief Election Official of the Town and is not only the Town's Recording Official, but also the Registrar of Vital Statistics, as well as the Public Records Official, a Licensing Official, and last but not least, a Public Information Official. Beyond the most publicly recognized responsibilities of elections, census, dog licenses, marriage licenses, business certificates, and vital records, this office also serves as the local friendly face to answer questions regarding many municipal legal issues, most often on the Open Meeting Law, conflict of interest, campaign finance, election laws, and parliamentary procedure. The Clerk's Office also interacts with every other board and department in the Town, administering the oath of office to all elected and appointed officials and serving as the repository for all meeting notices and minutes.

Change is constant. The countless federal and state legislative and regulatory changes enacted every year that impact this office make it vital for the Town Clerk and staff to conscientiously attend workshops and seminars at county, state, federal, and regional levels.

A major change to Massachusetts election law brought us Early Voting for the November 2016 Presidential Election. By statute, Early Voting took place from Monday, October 24th through Friday, November 4th during the regular office hours of each municipal clerk. In Sherborn we added some evening hours, Saturday morning hours, and Friday morning hours on the last day of Early Voting. We utilized electronic poll books for the first time—a major improvement over the big paper lists. 1235 Sherbornites took advantage of Early Voting, 45% of the election turnout. While Early Voting increased opportunities for voters to cast their ballots, it did not seem to increase voter turnout. Early Voting was highly labor intensive and thus expensive. Happily, State Auditor Suzanne Bump found that parts of Early Voting constituted an unfunded Local Mandate so it is possible the Town may be reimbursed for part or all of those expenses. The Legislature and the Secretary of State's

Office are looking at changes that could lessen the administrative burdens of Early Voting. Early Voting volunteers Penny Brown, Abby Fiske, Kitty Sturgis, and Libby Yon were incredibly helpful.

In addition, the 2009 statutory changes to laws related to open meetings of governmental bodies, ethics of public officials, elections, campaign finance and lobbying, and public records went into effect in 2010 and continue to have an enormous impact on the work load in the Clerk's Office.

This year, 26 birth certificates were recorded; 13 marriage licenses were issued, and sadly 29 death certificates were recorded.

Birthday greetings and mail-in voter registration forms were sent to 106 residents who turned 18 years of age and were thus eligible to vote.

Nine new Business Certificates were issued along with 29 renewals. 928 dogs were licensed. Numerous dog owners increased the revenue stream by paying late penalties and 22 court warrants were issued for delinquent owners. By state statute municipal clerks continue to receive payment of non-criminal marijuana fines issued by the local police department.

Amazing artwork from Pine Hill School students continues to brighten our office. This is made possible in cooperation with Sarah Richards, Pine Hill art teacher. Best of all, many of the young artists visit Town Hall with their families to view their masterpieces hanging on our walls!

Among the many people who graciously aided us in 2016 were Steve Falk with kind attention to both us and the dog software and the guys of Community Maintenance and Development with cheerful assistance whenever needed. We appreciate these and every contribution.

Our part time staff of Tony Abril, Jackie Morris, and Renee Montella continue to display good humor, efficiency, and patience while assisting the public with accuracy, efficiency, and grace in spite of constant interruptions and time constraints. They make the Clerk's Office a pleasant place.

Respectfully submitted,

Carole B. Marple, Town Clerk

Board of Registrars

Each January the Board of Registrars is required by Mass General law (C5 §§ 4, 7) to mail a form to all households in order to complete a street list of all residents who are 17 years or older. This list, often referred to as the local "census," provides essential information. The street list provides necessary information and statistics for veterans' benefits, for local and regional school committees, and for

police, fire, and rescue departments. It furnishes pertinent data to governmental agencies for various reimbursements to the town as well as special benefits to individual residents.

Prompt return of the census form to the Clerk's Office insures that this vital information is available as needed by the appropriate town departments and avoids the expense incurred by follow-up mailings. Maintaining accurate residential and voting lists is an ongoing process. The Board is very appreciative of notice when a resident moves during the year.

As of January 1, 2016, the number of residents totaled 4473 distributed among 1448 households. More than half of our voters continue to be registered as "Unenrolled" which means they are registered to vote but have chosen not to be affiliated with any political party. Official political *parties* in the Commonwealth in 2016 were Democrat, Green-Rainbow, Republican, and United Independent Party. There were also 24 political *designations*.

As prescribed by law, special registration sessions were held before each town meeting and election, resulting in the following figures.

Presidential Primary, March 1, 2016

Democrats	764
Republicans.....	516
Libertarians	9
Green-Rainbow	3
Interdependent 3 rd	1
United Independent.....	6
Unenrolled.....	1621
Inactive.....	117
Total Active	2920

Annual Town Meeting, April 26, 2016

Democrats	762
Republicans.....	513
Libertarians	8
Green-Rainbow	3
Interdependent 3 rd	1
United Independent.....	9
Unenrolled.....	1628
Inactive.....	117
Total Active	2924

Annual Town Election, May 10, 2016

Democrats	761
Republicans.....	512
Libertarians	8
Green-Rainbow	3
Interdependent 3 rd	1
United Independent.....	10
Unenrolled.....	1630
Inactive.....	118
Total Active	2925

State Primary, September 8, 2016

Democrats	759
Republicans.....	495

Libertarians	8
Green-Rainbow	3
Interdependent 3 rd	1
United Independent	7
Unenrolled.....	1666
Inactive.....	134
Total Active.....	2939

Special Town Meeting, October 24, 2016

Democrats	789
Republicans	485
Libertarians	8
Green-Rainbow	3
Interdependent 3 rd	1
United Independent	8
Unenrolled.....	1728
Inactive.....	100
Total Active.....	3020

Presidential Election, November 8, 2016

Democrats	794
Republicans	487
Libertarians	8
Green-Rainbow	3
Interdependent 3 rd	1
United Independent	9
Unenrolled.....	1747
Inactive.....	92
Total Active.....	3049

In 2016 the Board processed four local citizen petitions and seven state petitions, certifying over 600 signatures, as well as nomination papers.

Monthly, a congratulatory birthday notice and a voter registration form are mailed to all residents who turn 18 years of age - certainly a factor in our high voter registration rate.

Again this year, the Registrars are indebted to many people for their help: "the guys" from Community Maintenance & Development for setting up and dismantling the polling place and posting signs around town; Constables Ron Buckler and Josh Buckler for cheerfully posting warrants and mandated notices; Town Hall and Library workers for parking off-site on election days to make room for voters. We are grateful for all our election personnel for their commitment to accuracy, legal nuance, patience, and pleasant demeanor but especially for our volunteers. We are grateful for all these contributions and more.

One very sad note: Registrar Winnie Williams died suddenly on December 29, 2016. We will miss her cheerful countenance, her willingness to listen and offer good suggestions, and most especially her friendship.

Respectfully submitted,

Board of Registrars
Carole B. Marple, Clerk
Ruth Johnson, Carol Rubenstein, Winifred Williams

Personnel Board

The Board has reviewed/resolved many issues regarding employee classifications, job descriptions, work hours and pay over the past year. We also provided support to the Town Administrator on various personnel matters, including support for the recruitment/interview process for a new Finance Director/Accountant and Fire Chief. We made a recommendation to Advisory on the Cost-of-Living Adjustment for fiscal year 2018. During the year, we continued our efforts on the Jobs Classification/Compensation Project, including review and update of job descriptions for all positions to facilitate the reevaluation and implementation of an improved set of job classifications. A job classification manual and related scoring system was also established. This project is continuing in 2017.

Respectfully submitted,

Fred R. Abdelahad, Chairman

Recycling Committee

This Annual Report of the Sherborn Recycling Committee (SRC) begins with deepest appreciation and thanks to Carol Rubenstein, who stepped down from her position as Chair of the Committee after many years of service. Under her leadership, the Committee developed and implemented many diverse recycling initiatives at the Transfer Station (or Recycling Center as she preferred to call it), enabling Sherborn residents to recycle, compost, or divert to reuse most of the household "waste" products that they generated. Sherborn has benefitted from the environmental stewardship of Carol's generous commitment and hard work.

The SRC continues to provide the Town of Sherborn with accessible and appropriate waste reduction, reuse, and recycling programs, and to encourage residents to participate in these programs to promote environmental sustainability.

SRC work encompasses four distinct, interconnected areas:

1. Administrative responsibilities: SRC maintains records and statistics on the monthly recycling rates, adherence to DEP regulations and implementation of new waste-reduction strategies, tracking recycling vendor services and invoices, and develop new opportunities for recycling.

2. Educational efforts: SRC members attend regional meetings, participate in informational webinars, provide recycling and compost bins and information to new residents, and continue to develop new approaches to educate residents about recycling opportunities available in town.

3. Special Events: For the first time, a confidential household paper shredding and recycling event was held in 2016, to accompany **Household Hazardous Waste Collection Day**. The paper shredding collection was highly successful, and will be offered again this year along with household hazardous waste collection. **Household Hazardous Waste Day** and confidential household paper shredding and recycling will be held September 16, 2017.

4. Transfer Station-related Projects: SRC oversees and maintains much of the functioning of the Swap Shop; assists residents with sorting materials at the Transfer Station; maintains recycling for Styrofoam, construction and demolition waste, textiles, mattresses, electronics, fluorescent bulbs, rechargeable batteries; and continues to promote, grow, and improve the kitchen scrap drop-off composting program.

Cost saving efforts of the SRC - SRC works to reduce the weight of solid municipal waste hauled from Sherborn to the incinerator, thereby reducing the costs of both transport and incineration. Approximately 747 tons were removed from Sherborn's annual waste stream through dedicated recycling, and this is in addition to the tonnage removed from the waste stream through the Swap Shop and the food scrap collection program. On an annual basis, comprehensive recycling reduced expenses to the town of approximately \$50,000 – and that number is a conservatively low estimate. Additionally, recyclables such as paper, textiles, and metal can, and usually do, offer a market-based rebate after hauling.

The Committee has had continued success applying for and receiving MA DEP grants. In addition to incentive grants, based on establishing and maintaining state-specified recycling practices, the committee has also been awarded a DEP Technical Assistance grant to further develop kitchen waste composting efforts in Sherborn.

The SRC consists of six voting members and several active associates and Friends who conduct all of the work of the committee. Committee members: Carol Rubenstein, Chair and member until mid-Dec. 2016, Andrea Brennan, Diane Hanson, Karl Ludwig, Anne MacDonough, Chelle Subber, Charles Tyler, and non-voting member Ron Buckler. Wendy Mechaber joined the Committee in mid-December.

FINANCIAL

Capital Budget Committee Report, April 2016

Erik Sirri (Chairman), Maria Kadison, Ben Williams

Introduction and context

The duties of the Capital Budget Committee are articulated in Chapter 6 of the Sherborn's General By-laws. The Committee, appointed by the Town Moderator, "...shall consider all matters relating to proposed expenditures of money for capital improvements and may make recommendations to the Town and all Town Boards, Officers and Committees with reference to such expenditures." The By-laws go on to define a capital improvement as "...a physical betterment or item of equipment having a useful life, of at least five years, and a cost of ten thousand dollars (\$10,000.00) or more." Note that the Committee considers capital items regardless of whether they are to be funded with exempt debt, non-exempt debt, operating funds, or free cash. The Committee's objective is to provide a credible plan to fulfill the Town's ongoing capital needs, taking into account both current and anticipated future requests, recommending action to the Advisory Committee and reporting to voters at Town Meeting.

General comments

The Capital Budget Committee takes a long-term view of the Town's needs to maintain and enhance infrastructure. Efforts by the Pine Hill and Regional School Committees, as well as CM&D, have been effective in specifying future capital needs in a consistent and measurable framework. We hope that other departments of the Town can improve their capital budgeting process to allow a comparable level of assessment and planning of capital needs. To that end, we are particularly enthusiastic about the engineering and capital plan study of the major Town buildings proposed in Article 9. This result of this study should be a document detailing the timing and amounts of future capital expenditures required to maintain Town buildings, comparable to what is already in place for Pine Hill and the Regional Schools.

It is important to note that, in any given year, the Town can choose to defer needed capital expenditures. However, the needs that those expenditures address do not then disappear, and in some cases, delay can result in additional operating costs and capital costs in the future. The Capital Budget Committee strives to balance the desire to be fiscally responsible today with the prudent investment in the Town's infrastructure for tomorrow.

Discussion of FY2017 capital requests

Table 1 below summarizes this year's capital requests and tabulates future requests as forecasted by the Town Finance Director. While the amounts indicated for FY2017 are relatively certain estimates, the priorities, needs, timing and dollar amounts for capital requests in future years may change as specific warrant articles are considered at future Town Meetings. Citizens should regard figures for future years only as indications of future needs, and recognize that the inclusion of a request on the capital plan does not indicate endorsement by the Capital Budget Committee.

FY2017 requests include monies for maintenance and improvements to Pine Hill School; a new ambulance for the Fire Department; three new CM&D vehicles, including a large snow fighter/dump truck, a front-end loader, and a multi-purpose dump truck; technology upgrades for the police department, including new desktop and laptop computers, networking equipment, and HVAC improvements in rooms housing computer hardware; repairs to the police station roof; a building engineering study to develop a multi-decade capital plan for the major Town buildings; road improvements to begin repaving Route 16; and maintenance and improvements at the Regional schools. These requests total \$1,398,349 before funding from alternative sources. For the paving project, \$350,000 is expected from state Chapter 90 funds, completely offsetting the project's costs. Approximately \$76,030 is available from expected insurance proceeds associated with a dump truck destroyed last year by fire, which also completely offsets the cost of the new vehicle. The total of \$426,030 of alternative funding lowers total capital expenditures for FY2017 to \$972,319.

Article 12 requests \$45,000 for improvements to improve drainage and rebuild the roads at Pine Hill Cemetery. This warrant item was not presented to the Capital Budget Committee for evaluation, and we only became aware of it very late in the budget process. We thus are not able to offer an opinion or recommendation on this Article.

Due to a favorable budget environment and discipline on the part of budget makers, much of this year's capital expenditures will not need to be funded with exempt debt. The entire portion of the Region's capital request will be

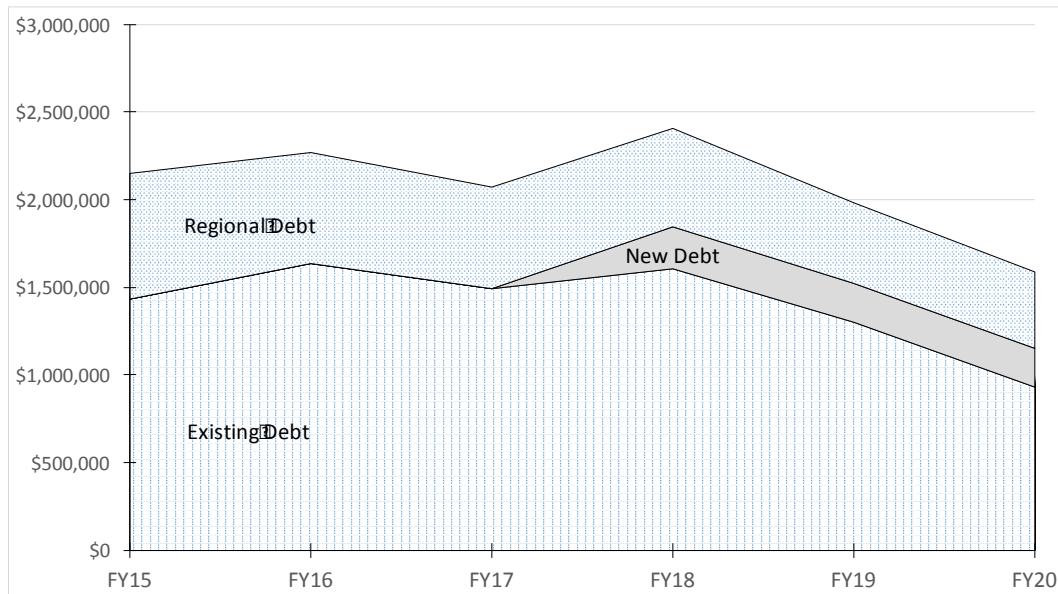
funded out of Sherborn's general revenues. Only the ambulance, the large dump truck (snow fighter), and the loader will be funded with debt exempt from the Prop 2 ½ limits. This debt is expected to total approximately \$643,850.

Table 1: FY2017 and future capital expenditures

Category	FY2017 CBC Recommended	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023 -FY2027	Ten-Year Total
General Government								
Recreation	\$0	\$0	\$400,000	\$100,000	\$100,000	\$0	\$0	\$600,000
Sidewalks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$0	\$0	\$0	\$200,000	\$0	\$200,000	\$400,000
Non-Buildings Assets	\$80,000	\$468,016	\$800,000	\$12,000	\$30,000	\$0	\$94,000	\$1,404,016
Public Records	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Real Estate	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$350,000
Road Improvements	\$350,000	\$200,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000	\$1,550,000
Technology	\$41,573	\$125,000	\$100,000	\$36,000	\$0	\$0	\$311,000	\$572,000
Vehicles & Equipment	\$717,850	\$534,000	\$820,000	\$310,000	\$510,000	\$55,000	\$2,055,000	\$4,284,000
Fiscal Year Subtotal	\$1,189,423	\$1,677,016	\$2,270,000	\$608,000	\$990,000	\$205,000	\$3,410,000	\$9,160,016
(less alt funding sources)	(\$426,030)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pine Hill School	\$82,000	\$413,761	\$32,280	\$398,418	\$196,096	\$915,060	\$976,880	\$2,932,495
Dover / Sherborn Regional	\$126,926	\$140,436	\$98,519	\$672,469	\$112,661	\$171,318	\$3,648,978	\$4,844,382
(less alt funding sources)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GOVT & SCHOOL TOTAL	\$972,319	\$2,231,213	\$2,400,799	\$1,678,887	\$1,298,757	\$1,291,378	\$8,035,858	\$16,936,893

Figure 1 below displays existing debt service for the Town and the Town's percentage of debt of the Regional schools. It can be seen that debt service peaks in FY2018 and declines thereafter. This decline arises from sharply lower principal and interest payments associated with debt issued in 2007, and to a lesser extent debt issued in 2010 and 2013. Because of the modest amount of borrowing required to fund FY2017 capital projects, Figure 1 shows only a slight increase in debt service from new debt beginning in 2018.

While the capital plans developed by various committees give us better visibility of future needs, Table 1 should not be regarded as definitive—it is only an estimate for planning purposes. There are sure to be additional capital requests that are presently unforeseen. Table 1 also displays considerable non-uniformity in forecasted capital spending. In particular, FY2018 and FY2019 look to have substantial expenditures due to items such as Town vehicles and expenditures at Pine Hill School. It is likely that as part of the capital planning process, the Committee and project sponsors work to smooth these year's expenditures over time.



Capital Items in Article 9

Pine Hill School Improvements - This capital request by the Pine Hill School Building Committee is for technology infrastructure upgrades, equipment replacement, and facility improvements. Specifically, they request: \$25,000 to upgrade networking technology in the head end room to increase its capacity to handle a much greater number of connected devices beyond which it was originally designed; \$13,000 to replace a floor scrubber, which has reached the end of its useful life (and will be bought in tandem with the Region's purchase of the same); \$30,000 to replace current cafeteria tables and chairs with twenty table/chair-integrated units that make cleaning more efficient and will reduce overtime pay to custodians; \$14,000 for cushioned wall mats for the gymnasium walls, which will improve safety and further delay and lower the ultimate cost of wall refinishing that the Capital Needs Plan called for in 2015.

We recommended favorable action on this item for a total cost of \$82,000.

Fire Department Ambulance - The Sherborn Fire Department's ambulance has passed its useful 10-year useful life and has become very unreliable, which is unfortunate for a vehicle so critical to public safety. It is the most used vehicle in the Fire Department's fleet. Also, standards for how ambulances are outfitted have increased in recent years. A replacement ambulance will meet all current and upcoming requirements, and will cost \$305,850 for the vehicle and the communications and medical equipment that will be installed.

We recommended favorable action on this item for a total cost of \$305,850.

Community Maintenance and Development: Very large dump truck and snow fighter. CM&D's truck #22 is a model year 2000 Mack RD690P used for snowplowing major roads, for roadway construction and repairs, and heavy hauling. Because of its age and the wear and tear of heavy use, it has become unreliable and expensive to maintain. The request is to replace it with a 2014 International 7300, outfitted with a twelve-foot reversible snowplow, sander, and safety lighting and communications equipment, for \$190,000.

We recommended favorable action on this item for a total cost of \$190,000.

Community Maintenance and Development: Loader. CM&D employs a 1993 John Deere 544G loader for moving material, debris, and snow. Because this unit is CM&D's only large loader, failure at any time can impair road work, but during storms a failure could impair the Town's ability to respond to a crisis. Because of its advanced age and heavy use, it has become unreliable and expensive to maintain. The request is to replace it with a 2016 Caterpillar 930M with a 3.2-yard quick-detach bucket, and safety lighting and communications system, for \$148,000.

We recommended favorable action on this item for a total cost of \$148,000.

Community Maintenance and Development: Multi-purpose dump truck. CM&D's truck #26 is a 2004 Ford F450 used daily to haul material, support roadway repairs, and in the winter is also used as a snowplow. Because of its intense use and age, it is failing and has become expensive to repair. The request is to replace it with a 2015 Ford F550 with a dump body, ten-foot reversible snowplow, sander, and safety lighting and communications equipment, for \$74,000. We note that insurance proceeds associated with the loss of a similar truck last year are estimated to be approximately \$76,030 will cover the cost of this replacement vehicle.

We recommended favorable action on this item for a total cost of \$74,000.

Town Buildings/Facilities Improvements - The Town Administrator is requesting funds for three distinct projects, each of which is detailed below:

Police Department Technology Upgrades

This request includes upgrades to laptop and desktop computers, servers, and networking equipment (totaling \$26,773), and also installation of split-system HVAC units for police department's server room and radio closet (\$7,775 and \$7,025, respectively). The computer and server purchases are replacements for equipment that is nearing or at the end of useful life and becoming outdated. Portable computers that are installed in police cruisers will need to be either replaced or have new mounting hardware purchased for installation in new cruisers as they are replaced. Currently, the police department server room and radio closet are not separate HVAC zones with their own thermostats. As the equipment installed in those rooms generates substantial amounts of heat, without direct control of the temperature in those rooms, the equipment can overheat, and that overheating has led to equipment failures and shortening of equipment life. The proposal is to install new HVAC units dedicated to each of those two rooms. The total from these items is \$41,573

Police Headquarters Roof

A portion of the police department building has a flat roof that has failed, and water routinely enters the building necessitating cleanup and causing collateral damage. Replacing the rubberized roof would by itself cost about \$25,000, but because a lot of HVAC and communications equipment has been placed on the roof that will need to be moved during roof work, and because the roof was improperly designed in the first place necessitating structural changes to the building, the total cost of replacing the roof is estimated to be approximately \$60,000.

Building Engineering and Capital Plan Studies

This request is to commission a comprehensive study of Town buildings to develop a multi-decade major repairs and maintenance plan. (Pine Hill School is excepted because the school department has its own comprehensive plan.) The schools contracted with Onsite Insight for their plan, and that plan has helped them better schedule, manage, and cost their major projects. The intent of this study is to develop a similar long-term plan for Town Hall, the police station, the fire department stations, and the CM&D garage. The cost of this study is estimated at \$20,000.

We recommend favorable action on this item for a total cost of \$121,573.

Capital Items in Article 10

Regional Schools Capital Request - The Regional School District is asking Sherborn to provide its 44.13% share toward the Region's total request of \$287,618 for equipment repairs and replacement, building maintenance, and planning. They are requesting a combination of expenditures consistent with their 2012, 20-year Capital Needs Plan (CNP), short-term alternative spending to delay larger costs identified in the plan and certain other capital expenses that were not included in the CNP.

Specifically, the Region's request includes:

- Waste Water Treatment Facility: Replacement of the control panels to reduce electrical load and prolong its useful life and replacement of the 13-year-old anoxic media mixing tank whose useful life is 10 years. (\$17,418)
- High school elevator system: Replacement of elevator components to prolong the life of the current system beyond the replacement schedule recommended in the CNP. (\$17,600)
- Exterior door hardware on the high school gym: Replacement of worn locks and latches on seven doors which were not upgraded during the 2003/2004 Regional Campus Building Project. (\$7,500)
- Common sense repairs and preventative maintenance: Inspection and repairs of exterior ceilings/soffits at the middle school; a variety of exterior masonry and concrete repairs for walls, buckled curbing, and a damaged ramp at the high school; and interior painting of the middle school gym, sections that were last done in 2003. (\$54,900)
- End-of-useful-life replacements: Leaf collection/vacuum blowers capable of travelling over turf fields; one 14-passenger van needed for 118 trips per year by middle and high schools; worn high school library carpeting to be replaced with more cost-efficient carpet tiles; two floor scrubbers for middle and high schools; and five obsolete fire alarm panels in middle and high schools which if broken would require a human fire watcher while school is in session. (\$175,200)
- Grounds Department Maintenance Garage: A planning and feasibility study to assess current and future needs of the building. The current facility, built in 1970, is in poor condition and is undersized. Several pieces of expensive grounds equipment are stored outside, which shortens useful life. (\$15,000)

We recommended favorable action on this item for a total cost of \$126,926.

FINANCE DIRECTOR/ACCOUNTANT ANNUAL REPORT

**TOWN OF SHERBORN
COMBINED BALANCE SHEET
All Fund Types and Account Groups
June 30, 2016**

	Governmental Fund Types				Fiduciary Fund Types		Account Group	Totals
	General	Special Revenue	CH90 Projects	Capital Projects	Trust Funds	Agency	General Long-Term Debt	(Memo Only)
<u>ASSETS</u>								
Cash and cash equivalents	\$ 5,392,544	\$ 4,815,129	\$ 41,840	\$ 278,790	\$ 4,617,665	\$ 1,557	\$ -	\$ 15,147,525
Petty Cash	1,025	2,000						3,025
FSA Deposit	630							630
Personal Property Taxes	544							544
Real Estate Taxes	214,964							214,964
Allowance for Abatement/Exemptions	(448,871)							(448,871)
Rollback Taxes CH60								-
Tax Liens	89,943							89,943
Tax Foreclosures	273,823							273,823
Deferred RE Taxes	152,790							152,790
Motor Vehicle Excise	42,652							42,652
Departmental Receivable		69,713						69,713
Due from Comm MA			24,000					24,000
Prepaid Expenses	2,655							2,655
Amounts to be Provided-Notes Payable								-
Amounts to be Provided-Bonds of General Long-Term Debt							6,365,000	6,365,000
Total Assets	\$ 5,722,699	\$ 4,886,842	\$ 65,840	\$ 278,790	\$ 4,617,665	\$ 1,557	\$ 6,365,000	\$ 21,938,392
<u>LIABILITIES AND FUND EQUITY</u>								
<u>Liabilities:</u>								
Warrants payable	254,218	58,571		4,348		-		317,137
Insurance Withholdings Payable	2,449							2,449
Uncashed Tailings	3,176							3,176
Bid Deposits Held	7,403							7,403
Notes Payable								-
Accrued Expenses								-
Deferred Revenue	325,845	69,713	24,000					419,558
Bonds Payable							6,365,000	6,365,000
Bond Anticipation Notes Payable				1,542,000				1,542,000
Other Liabilities								-
Total Liabilities	\$ 593,091	\$ 128,284	\$ 24,000	\$ 1,546,348	\$ -	\$ -	\$ 6,365,000	\$ 8,656,722
<u>Fund Equity:</u>								
Fund Balances:								
Reserve for Continuing Appropriations	(26,126)							(26,126)
Reserved for Encumbrances	679,975	4,758,558	41,840	195,443	4,617,665	1,557		10,295,038
Reserved for Endowment								-
Reserved for Expenditures	392,430							392,430
Reserved for Petty Cash	1,025	2,000						3,025
Reserve for Excluded Debt	291,708							291,708
Reserve for Amortized Premium	19,536							19,536
Reserved for Perpetual Care Fund	(2,400)							(2,400)
Reserved for Tax Titles	3,496							3,496
Unreserved/Undesignated	3,769,964	(2,000)		(1,463,001)				2,304,963
Total Fund Equity	\$ 5,129,608	\$ 4,758,558	\$ 41,840	\$ (1,267,558)	\$ 4,617,665	\$ 1,557	\$ -	\$ 13,281,670
Total Liabilities and Fund Equity	\$ 5,722,699	\$ 4,886,842	\$ 65,840	\$ 278,790	\$ 4,617,665	\$ 1,557	\$ 6,365,000	\$ 21,938,392

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
General Fund Revenue
Year ended June 30, 2016**

	FY 2016 Recap Budget	Actual Revenue	Revenue +/- Budget
<u>TAXES</u>			
<u>PERSONAL PROPERTY TAX</u>			
2015 Personal Property Tax		538	
2016 Personal Property Tax	523,748	523,204	
<u>SUBTOTAL PERSONAL PROPERTY TAX</u>	523,748	523,742	(6)
<u>REAL ESTATE TAX</u>			
2013 Real Estate Tax		(23,707)	
2015 Real Estate Tax		257,042	
2016 Real Estate Tax	22,903,563	22,602,102	
<u>SUBTOTAL REAL ESTATE TAX</u>	22,903,563	22,835,437	(68,126)
<u>MOTOR VEHICLE EXCISE TAX</u>			
2011 Motor Vehicle Excise		716	
2013 Motor Vehicle Excise		(43)	
2014 Motor Vehicle Excise		1,797	
2015 Motor Vehicle Excise		103,196	
2016 Motor Vehicle Excise	730,000	714,210	
<u>SUBTOTAL MOTOR VEHICLE EXCISE TAX</u>	730,000	819,877	89,877
<u>OTHER EXCISE TAX</u>			
Meals Tax	37,500	66,521	
Room Occupancy	3,385	4,005	
Boat Excise 2015		308	
Boat Excise 2016	478		
<u>SUBTOTAL OTHER EXCISE TAX</u>	41,363	70,834	29,471
<u>PENALTIES & INTEREST</u>			
Penalties & Interest	49,130	51,670	
FED Pilot	168	217	
Deferred Tax Penalties & Interest			
<u>SUBTOTAL PENALTIES & INTEREST</u>	49,298	51,887	2,589
<u>CHARGES FOR SERVICES</u>			
Service Charges: Municipal Lien Certificates		4,600	
Service Charges: Tax Agencies		2,747	
Service Charges: Police Off Duty Administration		3,605	
Service Charges: Police Report		1,358	
Service Charges: Fire Off Duty Administration		281	
Service Charges: Vet Marker Base		500	
<u>TOTAL CHARGES FOR SERVICES</u>	10,995	13,091	2,096
<u>DEPARTMENTAL REVENUE</u>			
Library Fines	3,935	4,416	
Cemetery Burial Fees	2,850	3,950	
Selectmen Sale of Publications		2,493	
Other Departmental Revenue	1,505	42,003	
<u>TOTAL DEPARTMENTAL REVENUE</u>	8,290	52,862	44,572

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
General Fund Revenue
Year ended June 30, 2016**

	FY 2016 Recap Budget	Actual Revenue	Revenue +/- Budget
<u>FEE REVENUE</u>			
Fees: Town Services		14,608	
Fees: Treasurer			
Fees: Deputy Collector		3,762	
Fees: Collector		12,548	
Fees: Town Clerk		3,695	
Fees: Conservation Hearings		21,298	
Fees: PB Hearings		1,575	
Fees: Zoning Board of Appeals		19,675	
Fees: Towing		13,125	
Fees: Cruiser		375	
Fees: Recycle Books			
Fees: Board of Health		83,253	
<u>TOTAL FEE REVENUE</u>	153,600	173,914	20,314
<u>RENTAL REVENUE</u>			
Rentals		56,401	
Affordable Housing - Ground Lease		1,011	
<u>TOTAL RENTAL REVENUE</u>	49,885	57,412	7,527
<u>LICENSE & PERMIT REVENUE</u>			
Alcoholic Beverage License		8,550	
Cablevision Franchise Fee		914	
Firearms License		988	
Stable License		520	
Victular Licenses		300	
Other Permits		950	
Fire Permits		4,370	
Smoke Detector Insp		12,185	
Building Permits		140,288	
Gas Permits		5,870	
Plumbing Permits		7,744	
Wiring Permits		15,700	
<u>TOTAL LICENSE & PERMIT REVENUE</u>	117,375	198,379	81,004
<u>FINES & FORFEIT REVENUE</u>			
Fines: Town Clerk		950	
Fines: Selectmen		705	
Fines: Parking Fines			
Registry Clearing Fee			
Dog License Fees & Penalties		19,622	
Motor Vehicle Civil Court Fine		46,000	
Court Fines		12,493	
Motor Vehicle Fines		1,769	
<u>TOTAL FINES & FORFEIT REVENUE</u>	83,400	81,539	(1,861)
<u>INVESTMENT INCOME</u>			
Earnings on Investments	9,555	44,069	
<u>TOTAL INVESTMENT INCOME</u>	9,555	44,069	34,514
<u>MISCELLANEOUS RECURRING</u>			
Roll Back Taxes			
Tax Liens		71,384	
<u>TOTAL MISCELLANEOUS RECURRING</u>	67,950	71,384	3,434

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
General Fund Revenue
Year ended June 30, 2016**

	FY 2016 Recap Budget	Actual Revenue	Revenue +/- Budget
<u>MISCELLANEOUS NON-RECURRING</u>			
Sale of Inventory		30,877	
Tax Liens	-		
Misc: Treasurer		19,782	
Misc: Fire Department			
Miscellaneous Departments		46,085	
<u>TOTAL MISCELLANEOUS NON-RECURRING</u>	-	96,744	96,744
<u>STATE LOCAL AID</u>			
Abatements to Elderly		920	
State Ow ned Land		12,255	
Unrestricted General Government Aid		158,798	
Chapter 70		554,673	
Veterans		4,313	
<u>TOTAL STATE LOCAL AID</u>	776,215	730,959	(45,256)
<u>STATE SCHOOL CONSTRUCTION</u>			
Massachusetts School Building Authority Grant	293,478	293,478	
<u>TOTAL STATE SCHOOL CONSTRUCTION</u>	293,478	293,478	-
Transfer from Special Revenue Funds	441,999	441,999	
Transfer from Trust Funds	24,920	24,920	
<u>INTERGOVERNMENTAL TRANSFERS</u>	466,919	466,919	-
<u>GRAND TOTAL</u>	26,285,634	26,582,527	296,893

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
General Fund Expenditures
Year ended June 30, 2016

	BUDGET Including Transfers	BUDGET Encumbrances Carried Forward	Expended 6/30/2016	Encumbered 6/30/2016	Unencumbered 06/30/16
GENERAL GOVERNMENT (100)					
122 Selectmen - Salaries	239,176		239,052		124
122 Selectmen - Expenditures	30,473	587	30,387		673
131 Advisory Committee-Salaries	467		400		67
131 Advisory Committee - Expenses	3,184		3,107		77
135 Town Accountant - Salaries	193,150		193,150		-
135 Town Accountant - Expenses	67,697	286	67,697		286
141 Assessors - Salaries	104,187		92,330		11,857
141 Assessors - Expenses	23,080	1,050	22,835	525	770
145 Treasurer - Salaries	48,503		40,508		7,995
145 Treasurer - Expenses	12,345	1,149	6,043	250	7,201
146 Tax Collector - Salaries	98,647		98,603		44
146 Tax Collector - Expenses	19,193	1,500	17,934		2,759
151 Legal Counsel - Expenses	177,386	1,482	162,231	16,637	-
161 Town Clerk - Salaries	86,889		83,296		3,593
161 Town Clerk - Expenses	5,355	1,372	5,349	647	731
162 Election & Registration - Salaries	29,967		27,186	187	2,594
162 Election & Registration - Expenses	15,207	911	11,249	4,869	-
171 Conservation - Salaries	47,326		43,835		3,491
171 Conservation - Expenses	5,053	985	5,095	943	-
175 Planning Board - Salaries	44,898		44,242		656
175 Planning Board - Expenses	1,580		1,520		60
192 Town Buildings - Expenses	302,349		300,499	1,870	(20)
TOTAL GENERAL GOVERNMENT	1,556,112	9,322	1,496,548	25,928	42,958
PUBLIC SAFETY (200)					
210 Police - Salaries	1,477,493		1,563,633		(86,140)
210 Police - Expenses	174,569	2,376	86,912		90,033
210 Police - Cruisers	85,200		85,852		(652)
220 Fire / Rescue - Salaries	363,181		389,493		(26,312)
220 Fire / Rescue - Expenses	129,745	849	98,445	5,683	26,466
241 Building Inspectors - Salaries	72,755		72,755		-
241 Building Inspectors - Expenses	3,635		2,902		733
TOTAL PUBLIC SAFETY	2,306,578	3,225	2,299,992	5,683	4,128
EDUCATION (300)					
301 Dover-Sherborn Regional	9,132,227		8,904,710		227,517
302 Tri-County Reg. Vocational	1,303		1,303		-
303 Sherborn School - Expenses	6,596,429		5,776,779	429,846	389,804
316 Norfolk County Agricultural	91,399		8,555		82,844
317 Minuteman Regional High School					-
TOTAL EDUCATION	15,821,358	-	14,691,347	429,846	700,165
PUBLIC WORKS (400)					
401 Community Maint. & Devel. - Salaries	574,435		576,435		(2,000)
401 Community Maint. & Devel. - Expenses	491,782		489,782		2,000
430 Transfer Station - Expenses	243,000	8,615	243,005	8,363	247
433 Recycling - Expenses	4,040	412	1,394	1,541	1,517
491 Cemeteries - Expenses	59,110	3,513	62,571		52
TOTAL PUBLIC WORKS	1,372,367	12,540	1,373,187	9,904	1,816

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
General Fund Expenditures
Year ended June 30, 2016

		BUDGET Including Transfers	BUDGET Encumbrances Carried Forward	Expended 6/30/2016	Encumbered 6/30/2016	Unencumbered 06/30/16
HUMAN SERVICES (500)						-
512	Board of Health - Salaries	72,642		69,173	3,469	-
512	Board of Health - Expenses	69,952		65,659		4,293
541	Council on Aging - Salaries	110,581		110,097		484
541	Council on Aging - Expenses	26,460		25,820		640
543	Veterans Services - Expenses	6,250		1,889		4,361
545	Elderly Housing - Expenses		7,690	7,018		672
TOTAL HUMAN SERVICES		285,885	7,690	279,656	3,469	10,450
						-
CULTURE & RECREATION (600)						-
610	Library - Salaries	273,403		273,199		204
610	Library - Expenses	138,626		137,600	559	467
635	Farm Pond - Salaries					-
635	Farm Pond - Expenses		30			30
650	Recreation - Expenses	15,000		15,000		-
691	Historical Commission - Expenses	500		63	435	2
TOTAL CULTURE & RECREATION		427,529	30	425,862	994	703
						-
DEBT RETIREMENT						-
710	Debt Retirement	1,675,330		1,666,657		8,673
TOTAL DEBT RETIREMENT		1,675,330	-	1,666,657	-	8,673
						-
STATE ASSESSMENT						-
820	State Assessment	70,372		70,372		-
TOTAL STATE ASSESSMENT		70,372	-	70,372	-	-
						-
INSURANCE & EMPLOYEE BENEFITS						-
910	Employee benefits	1,652,482	4,097	1,583,564	225	72,790
911	Retirement & Pension Contribution	821,360		821,360		-
919	General Insurance	203,133		172,338	607	30,188
TOTAL INSURANCE & EMPLOYEE BENEFITS		2,676,975	4,097	2,577,262	832	102,978
						-
RESERVE FUND						-
990	Reserve Fund	-				-
TOTAL RESERVE FUND		-	-	-	-	-
						-
INTERGOVERNMENTAL TRANSFERS						-
999						-
TOTAL INTERGOVERNMENTAL TRANSFERS		-	-	-	-	-
						-
GRAND TOTAL		26,192,506	36,904	24,880,883	476,656	871,871

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
Special Revenue Funds
Year ended June 30, 2016

			Balance June 30, 2015	Receipts 6/30/2016	Expenditures 6/30/2016	Transfers In/(Out)	Projected Balance 6/30/2016
FEDERAL GRANTS							
200	1210 School	Federal Title I Distribution	1	15,055	(14,435)		621
200	1211 School	Federal Reap Grant	0	37,325	(24,920)		12,405
200	1212 School	Federal Special Ed Entitlement PL94	4,372	83,868	(88,571)		(331)
200	1213 School	Federal Early Childhood 298	-	1,750	(1,750)		-
200	1214 School	Federal SPED Curriculum Framework	-	2,383	(2,383)		-
200	1225 School	SPED Program Improvement 274	-				-
200	1213 School	Federal Early Childhood 262	1,104	(1,104)			0
	Subtotal School		5,477	139,277	(132,059)	-	12,695
201	1220 Council on Aging	COA Bay Path Title IIIB	2,383	3,665	(3,043)	-	3,005
	Subtotal Council on Aging		2,383	3,665	(3,043)	-	3,005
202	1201 Police	Fed Police Bullet Proof Vest	-				-
202	1230 Police	Local Law Enforcement FED	214				214
202	1231 Fire	FEMA FIRE AFG 13 Grant	-				-
202	1239 Fire	FEMA Reimbursement FY2012	121				121
	Subtotal Public Safety		334	-	-	-	334
	Total Federal Grants		8,194	142,942	(135,102)	-	16,034
STATE GRANTS							
210	1240 School	Teacher Quality Title II	3,533	5,372	(8,947)		(42)
210	1241 School	Circuit Breaker SPED	-	355,211	(310,378)		44,833
	Subtotal School		3,533	360,583	(319,325)	-	44,791
211	1250 Library	State Library Aid	2,573	8,717		(4,200)	7,090
212	1262 Library	State Library Grant FY07	78				78
211	1251 Library	State Library Plan Design	-				-
212	1421 Library	State Library Grant		726,721	(302,597)		424,124
	Subtotal Culture & Recreation		2,652	735,438	(302,597)	(4,200)	431,293
212	1423 Elections	State Grant Presidential Primary	-	742	(700)	-	42
212	1260 Selectmen	State Art Lottery	2,395	4,400	(2,025)	-	4,770
212	1261 Conservation	Conservation Grant	67			-	67
212	1276 Selectmen	Farm Pond Storm Water	1,415			-	1,415
212	1277 Recreation	CSX Recreation Trail	247			-	247
	Subtotal General Government		4,124	5,142	(2,725)	-	6,541
213	1263 Council on Aging	COA State Formula Grant	-	7,371	(7,365)	-	6
			-	7,371	(7,365)	-	6
214	1290 Fire	State Fire Code Red	-				-
214	1232 Fire	State Fire VFA/DCR Grant 2014	-				-
214	1265 Police	State Police Safety Child Seat	2,124				2,124
214	1266 Police	State Police DARE	23	(23)			(0)
214	1270 Police	State Police OT Reimbursement	4,913	4,622	(2,968)		6,567
214	1271 Police	State Police 911 Support	1,397	(1,397)			0
214	1272 Police	State Police Vest Program	-		(1,590)		(1,590)
214	1275 Police	State Police MEMA Reimbursement	2,487				2,487
214	1326 Police	State Police 911 Support	3,273	(3,273)			(0)
214	1379 Fire	State Fire SAFE 2013	-				-
214	1384 Police	State Police 911 Training	710	13,912	(13,901)		721
214	1387 Police	State Police 911 Equipment	-				-
214	1389 Police	State Police 911 Equipment FY15	-				-
214	1396 Police	State Police EOPS Traffic	12,153	52			12,205
214	1399 Fire	State Fire & Senior	6,038		(6,179)		(141)
214	1407 Police	State Police 911 Support FY15	-	4,670	(14,746)		(10,076)
214	1408 Fire	State Fire EMPG Grant FY14	166	6,438	(390)		6,214
	Subtotal Public Safety		33,283	25,001	(39,774)	-	18,510

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
Special Revenue Funds
Year ended June 30, 2016

			Balance	Receipts	Expenditures	Transfers	Projected
			June 30, 2015	6/30/2016	6/30/2016	In/(Out)	Balance
							6/30/2016
215	1220	Selectmen State Town Hall Carpeting		25,000	(41,000)		(16,000)
215	1290	Selectmen MA Comm Development Bldg Grant - Al	250				250
215	1385	Transfer Station State Sustainable Materials		2,300			2,300
214	1425	Transfer Station Fence Reimb Grant	-		(16,997)		(16,997)
		Subtotal Other Dept Grants	250	27,300	(57,997)	-	(30,447)
		Total State Grants	43,842	1,160,835	(729,783)	(4,200)	470,694
			43,842	1,160,835	(729,783)	(4,200)	470,694
LOCAL GOVERNMENT GRANTS							
225	1390	Planning Board Green Community Grant 2012	-	77,800	(77,800)	-	-
225	1402	Council on Aging SBA Grant	241			-	241
225	1403	Recycling SBA Grant	25			-	25
225	1404	Selectmen Farm Pond - SBA Grant	250		(199)	-	51
225	1413	Council on Aging MLRC Local Grant	-	9,000	(9,800)	-	(800)
225	1415	CM&D MIIA GIS Grant		9,600	(9,600)	-	-
225	1420	Police SBA Grant	300	600		-	900
225	1424	Council on Aging MWHF State Grant	-	8,244	(160)	-	8,084
		Total Local Grants	816	105,244	(97,559)	-	8,501
RECEIPTS RESERVED FOR APPROPRIATION							
230	1291	Cemetery Cemetery Enlargement	16,300	21,600	(6,000)		31,900
230	1292	Fire Ambulance	78,234	113,380	(135,000)	110,000	166,614
230	1293	Elder Housing Elder Housing	132,369			(132,369)	(0)
230	1294	Selectmen Farm Pond	141,156			(141,156)	0
230	1295	Selectmen Transfer Station	-	14,087	(20,000)	20,000	14,087
		Total Receipts Reserved for Appropriation	368,059	149,067	(161,000)	(143,525)	212,601
REVOLVING FUNDS							
250	1293	Elderly Housing Elderly Housing		304,292	(252,933)	363,046	414,405
250	1294	Selectmen Farm Pond		125,275	(117,301)	244,740	252,714
250	1296	Recreation Parks & Recreation	199,600	112,095	(127,240)	(184,455)	0
250	1297	Council on Aging COA Home Delivery Meals	692	1,449	(414)		1,727
250	1298	Council on Aging COA Special Events	6,804	21,399	(12,486)		15,717
250	1299	Council on Aging COA Recreation / Social Events	17,318	35,119	(4,479)		47,958
250	1300	Council on Aging COA Transportation Tickets	6,598	17,459	(9,251)		14,806
250	0127 & 1301	Council on Aging COA Lifetime Learning	13,580	29,646	(9,084)		34,142
250	1302	Selectmen Municipal Waterways Improvement	140				140
250	1305	Conservation Conservation Filing Fees	4,013	8,802	-		12,815
250	1307	Selectmen Affordable Housing Maintenance (Lelar	7,782	5,732	(7,740)		5,774
250	1308	Planning Board Engineering Fees Ch 44	-	10,001	-		10,001
250	1309	Selectmen Insurance Reimbursement	9,902		73,835		83,737
250	1310	School Student Activity	863	26,613	(26,507)		969
250	1311 & 1312	School School Lunch Federal	12,251	123,421	(110,671)		25,001
250	1313	School School Pre K Tuition	75,731	77,931	(68,426)		85,236
250	1321	School School Building Rental	64,552	14,900			79,452
250	1327	Board of Health BOH Immunization Clinic	7,335	4,212	(1,495)		10,052
250	1329	Selectmen Sale of Compost Bins	1,630	503	(860)		1,273
250	1349	Board of Health BOH Engineering Fees	540	(1,597)			(1,057)
250	1360	Selectmen Sale of Timber	10,341	7,540	(2,181)		15,700
250	1411	Conservation Conservation Peer Review C44 S3G	14,100	1,440	(14,093)		1,447
250	1414	ZBA Peer Review	-	21,380	(38,465)		(17,085)
250	1414	Board of Health Peer Review		529			529
		Total Revolving Funds	453,771	948,141	(729,791)	423,331	1,095,452

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
Special Revenue Funds
Year ended June 30, 2016

				15	Receipts 6/30/2016	Expenditures 6/30/2016	Transfers In/(Out)	Projected Balance 6/30/2016
OTHER SPECIAL REVENUE - Gifts								
260	1312 Selectmen	Tax Aid Donation		128	2,183	(5,250)		7,961
260	1314 Conservation	Gift - Conservation Promo Wetlands		1,263				1,263
260	1316 Planning	Planning Board Sidewalk Fund		13,938				13,938
260	1317 Police	Gifts - Police Communication		314				314
260	1318 Police	Police - Local Drug Law Enforcement		3,091		(1,839)		1,252
260	1319 Police	Gifts - Dare Program		207	278	(2,391)		(1,906)
260	1320 Police	Gifts - Project Lifesaver		345				345
260	1324 Selectmen	Gifts - Grange Fair		100				100
260	1330 School	Sawin Gift - School Support & Maint		1,769	13,000	(14,372)		397
260	1342 School	Gift - Pine Hill Student Activity		3,037	520	(291)		3,266
260	1343 School	Gift - School SPED		920				920
260	1345 Planning	Gifts - Tree Planting		1,001				1,001
260	1346 Selectmen	Gifts - Town Beautification		-				-
260	1347 Cemetery	Gifts - Cemetery		3,267	5,020			8,287
260	1348 Cemetery	Cemetery Perpetual Care		-				-
260	1350 Council on Aging	Gifts - Council on Aging		8,058	1,925	-		9,983
260	1351 Elder Housing	Gifts - Elder Housing		5,300				5,300
260	1353 Elder Housing	Gifts - Woodhaven Community Room		90				90
260	1355 Library	Saltonstall - Library		2,007	984	(253)		2,738
260	1356 Library	Gifts - Library		2,005	1,028	(730)		2,303
260	1359 Conservation	Gift - Trail System		2,232				2,232
260	1360 Selectmen	Sale of Timber		2				2
260	1361 Selectmen	Comcast Cable Operations		3,000				3,000
260	1362 Selectmen	Gift - Comcast Data Services		9,000				9,000
260	1364 Selectmen	Sherborn Arts Council		-				-
260	1373 Elder Housing	Gift - Woodhaven Sign		1,350				1,350
260	1378 Conservation	Conservation Trust Fund		361				361
260	1401 School	Gift - Pine Hill Alan T Mudge Memorial		92				92
260	1406 School	Gift - School SPED Enrichment		1,430				1,430
260	1409 Conservation	Gift - Conservation Barber Reservation		800				800
260	1421 Library	Gifts Library Construction			2,845,833			2,845,833
Total Gift Funds				76,008	2,870,771	(25,126)	-	2,921,652
OTHER SPECIAL REVENUE								
270	1367 Police	Firearms State Share		608	3,162	(3,000)		770
270	1368 Town Clerk	State Register Deeds		2,211	1,500	(1,200)		2,511
270	1369 Elder Housing	Elder Housing Security Deposit		24,453	1,306	(1,054)		24,705
270	1370 Elder Housing	Elder Housing Wait List		700	400			1,100
270	1372 Elder Housing	Elder Housing Pendants		3,040	125	(125)		3,040
270	1545 Treasurer	Bond Premium FY2015		4,755	(4,755)			(0)
270	1376 Elder Housing	Elder Housing Key Deposit		1,500	100	(100)		1,500
Total Other Special Revenue				37,266	1,838	(5,479)	-	33,625
Grand Total Special Revenue Funds				987,957	5,378,838	(1,883,840)	275,606	4,758,560

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

TOWN OF SHERBORN

Trust Fund Activity

Year ended June 30, 2016

			Fund		Investment		Audit	Net	Balance
			Balance	Receipts	Interest(Net)	Expenditures	Adjustments	Transfers	Balance
			<u>June 30, 2015</u>					In/(Out)	<u>June 30, 2016</u>
TRUST FUNDS									
850 Cemetery	Perpetual Care	Non-expendable	189,140		-	-	-	-	189,140
850 Library	Dowse Memorial	Non-expendable	47,325	-	-	-	-	-	47,325
850 Library	Saltonstall Operating	Non-expendable	251,000	-	-	-	-	-	251,000
850 Library	General Endowment	Non-expendable	10,000	-	-	-	-	-	10,000
850 Library	Book Endowment	Non-expendable	19,523	-	-	-	-	-	19,523
850 Library	Children's Endowment	Non-expendable	130,000	-	-	-	-	-	130,000
850 Library	Landscape Endowment	Non-expendable	6,250	-	-	-	-	-	6,250
TOTAL NON-EXPENDABLE TRUST FUNDS			653,237	-	-		-	-	653,237
860 Finance Committee	Stabilization Fund	Expendable	564,816				4,530	50,000	619,346
860 Finance Committee	OPEB Stabilization Fund	Expendable	326,969				3,620	(100,000)	230,589
860 Finance Committee	OPEB Liability Trust Fund	Expendable	300,045				115,302	100,000	515,347
860 Conservation	Conservation Fund	Expendable	22,828				(1,912)		20,916
860 Development	Land Acquisiton Fund	Expendable	42,334				179		42,513
860 Cemetery	Perpetual Care	Expendable	122,126	3,200			6,074		131,400
860 Library	Library Dowse Memorial	Expendable	41,618				(22,122)	(437)	19,059
860 Library	Library Saltonstall Operating	Expendable	958,311				42,748	(37,323)	963,736
860 Library	Library Saltonstall Capital Fu	Expendable	42,183	365			(108)		42,440
860 Library	Library General Endowment	Expendable	45,574	43,846		(795)	(42,847)		45,778
860 Library	Library Book Endowment	Expendable	74,583	435		(971)	391		74,438
860 Library	Library Childrens Endowment	Expendable	243,481	739		(7,827)	9,372		245,765
860 Library	Library Landscape Endowment	Expendable	57,718	437		(600)	(165)		57,390
860 Library	Library Pease Saltonstall Mem	Expendable	67,294	3,844		(3,262)	(170)		67,706
860 Library	Saltonstall Renovation Fund	Expendable	150,201	(766)			(1,754)		147,681
860 Library	Friends of Library Renovation	Expendable	63,965	1,301			23,699		88,965
860 Library	Saltonstall Challenge Grant	Expendable	373,634	85,347			(234,221)		224,760
860 Library	D & S Willis Renovation Fund E	Expendable	276,125	5,076			(4,855)		276,346
860 Library	Campaign for Sherborn Library	Expendable	1,916,631	365,730			(2,142,636)		139,725
860 Library	Library Trust Fund Checking	Expendable	6,411	130		(5,631)	9,618		10,528
TOTAL EXPENDABLE TRUST FUNDS			5,696,846	509,684	-	(19,086)	(2,235,257)	12,240	3,964,427

FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
Capital Project Funds (400)
Year ended June 30, 2016

DEPARTMENT/Purpose	Balance June 30, 2015	Budget Additions	Expenditures Incl Audit Adj	Balance June 30, 2016
SELECTMEN				
ATM2000 A9 Remodel Town Buildi	-			-
ATM13 A8-4 Solar Pedestrian Crossing	2,499		(2,424)	75
ATM08 A14 Affordable Housing	350,000		(350,000)	-
ATM15A11 Woodland/Goulding Intersection		-	13,568	13,568
TOTAL SELECTMEN	352,499	-	(338,856)	13,643
POLICE				
ATM 13 A8-8 Communications Equi	-		16,351	16,351
TOTAL POLICE	-	-	16,351	16,351
FIRE				
ATM 13 A8-3 Fire HVAC Repairs	6,002		(6,002)	(0)
ATM14 A-8-1 Fire Ladder Truck	900,000		(855,957)	44,043
ATM12 A8-4 Fire Equipment	61			61
ATM13 A8-1 Comman Vehicle	1,609		(1,609)	(0)
TOTAL FIRE	907,671	-	(863,568)	44,103
EDUCATION				
ATM 12 A8-7 Pine Hill Improvem	5,626		(5,626)	(0)
ATM14 A8-7 PH Capital Needs	(82,920)		84,220	1,300
ATM15 A7-7 Pine Hill School Im	2,250		78,050	80,300
TOTAL EDUCATION	(75,045)	-	156,644	81,600
COMMUNITY MAINTENANCE & DEVELOPMENT				
ATM12 A10 Storm Water Mgmt Com	120,000		(163,646)	(43,646)
ATM13 A8-5 CM&D Dump Truck	53		(53)	-
ATM13 A8-6 CMD Pickup Truck	4,100		(4,100)	-
ATM15 A9-2C 2016 Front End Loader	-	130,000	(130,000)	-
TOTAL COMMUNITY MAINTENANCE & DEVELOPMENT	124,153	130,000	(297,799)	(43,646)
TRANSFER STATION				
ATM 13 A8-7 Transfer Station Improvements	83		56,000	56,083
TOTAL TRANSFER STATION	83	-	56,000	56,083
ELDER HOUSING				
ATM12 A8-6 Woodhaven Renovatio	(79,530)		100,000	20,470
TOTAL ELDER HOUSING	(79,530)	-	100,000	20,470
TREASURER				
ATM2001 A8 Bond Costs	208			208
ATM2007 A12-3.1 CM&D Bond Issu	6,628			6,628
TOTAL TREASURER	6,837	-	-	6,837
GRAND TOTAL CAPITAL PROJECTS	1,236,668	130,000	(1,171,228)	195,440

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT
TOWN OF SHERBORN
Capital Project Funds (100)
Year ended June 30, 2016**

DEPARTMENT/Purpose	Budget	Carry-Forward	Expended/ Transferred out	Encumbered 06/30/16	Unencumbered 06/30/16
SELECTMEN					
ATM15 A7-6 Town Hall Parking and Access	10,000			(10,000)	0
ATM15 A11 Woodland / Goulding Intersection		45,000	(18,874)	(26,126)	0
ACCOUNTING					
ATM15 A24 General Stabilization Fund	50,000	0	(50,000)		0
ASSESSORS					
ATM13 A28 Assessors Reval		6,550		(6,550)	0
ATm15 A9 Assessor Update GEO Database	10,000			(10,000)	0
TREASURER					
ATM14 A29 General Stabilization Fund		0			0
TOWN CLERK					
ATM1999 A22 Town Clerk Historical Records		0			0
TOWN BUILDINGS					
ATM15 A7-4 Town Building Surge Protectors	20,000		(13,400)	(6,600)	0
POLICE					
ATM14 A8-2 Police Command Vehicle		2,448	(2,448)		0
ATM14 A14 Radar Message Board		749		(749)	0
FIRE					
ATM12 A8 Fire Computer / Software Upgrade		2,300		(2,300)	0
ATM15 A7-2 Fire Dept Dry Hydrant	45,000		(44,430)	(570)	0
WIRING INSPECTOR					
ATM15 A2-1 Unpaid Bills Prior Fiscal Year	129		(129)		0
DOVER SHERBORN REGIONAL SCHOOLS					
ATM15 A8 Dover Sherborn Capital	163,069		(163,069)		0
COMMUNITY MAINTENANCE & DEVELOPMENT					
ATM2007 A9 Western Ave Engineering		3		0	3
ATM2008 A11 Feasiblity Study Engineering		1,271		(1,271)	0
ATM2008 A37 Western Ave Traffic Camera		5,956		(5,956)	0
ATM2009 A11-1 Dry Hydrant System		7,027		(7,027)	0
ATM2010 A8-7 Storm Water Consultant		5,822		(5,822)	0
TRANSFER STATION					
ATM14 A8-5 Transfer Station Paving / Drainage		75,444		(75,444)	0
ATM15 A7-3 Transfer Station Fencing	13,500			(13,500)	0
CEMETERY					
ATM11 A23 Cemetery Improvement		0			0
ATM10 A18 Cemetery Improvement		25,354	(25,354)		0
ATM12 A11 Cemetery Improvement FY12		15,000	(7,608)	(7,392)	0
ATM14 A10 Cemetery Improvement		20,000		(20,000)	0
ELDER HOUSING					
FARM POND					
ATM14 A8-6 Farm Pond Management Plan		2,940	(2,940)		0
RECREATION					
ATM10 A8-6 Laurel Farms Study		3,930		(3,930)	0
INSURANCE AND EMPLOYEE BENEFITS					
ATM15 A2-2 Unpaid Bills Prior Fiscal Year	81			(81)	0
GRAND TOTAL GENERAL FUND CAPITAL ARTICLES	<u>311,779</u>	<u>219,794</u>	<u>(328,252)</u>	<u>(203,318)</u>	<u>3</u>

Assessors

Purpose: The assessment program of the Town of Sherborn is conducted in accordance with the guidelines, rules and regulations of the Massachusetts Department of Revenue, in order to develop equitable and uniform assessments for all property owners.

The staff operates under the direction of an elected three member Board of Assessors. Under Massachusetts General Laws, the Assessors must ensure that all properties are assessed and that no property is deliberately overvalued or undervalued. Every year the staff conducts market research and cyclical inspections in order to determine appropriate valuations and new growth. The Assessors apply mandatory interim year adjustments to values in addition to a recertification required by the statute which is conducted every fifth year. Lastly, the Board is responsible for making certain the staff provides citizens information on tax exemptions and assessing functions and, in general, good public relations.

Happenings in 2016:

With the cooperation from other departments and the Selectmen, the fiscal year 2017 tax rate (\$20.46) was set by the Assessors and approved by the Department of Revenue in early September. The Assessors' website can be accessed through the department's section of the Town's website www.sherbornma.org. The website contains the assessors' maps, valuation listings, publications, forms and information as well as tax relief requirements and applications.

The Assessors' office is located in room 102 on the first floor of the Town Hall. Office hours remain the same Monday – Thursday 8:00 a.m. – 12 noon. Year round (weather permitting) inspections are done in the field. Meetings are held in the office, with meeting dates and times posted monthly on the town calendar.

Town Financial Summary:

	Fiscal Year 2016	Fiscal Year 2017
Valuations Real Property	\$1,113,444,955.00	\$1,141,042,391.00
Valuations Personal Property	\$ 25,461,730.00	\$ 26,390,710.00
Property Tax Levy	\$ 23,427,310.51	\$ 23,885,681.25
Estimated Receipts & Revenue	\$ 3,658,369.00	\$ 3,708,960.76
Total Amount All Sources	\$ 27,085,679.51	\$ 27,594,642.01
Tax Rate	\$20.57 per \$1,000 value	\$20.46 per \$1,000 value
Single Family Average bill / value	\$15,007.87 / \$729,600	\$15,306.13 / \$748,100

Respectfully submitted,

Board of Assessors: William Seymour, Dhruv Kaushal, Michael Goldstein, Director of Assessing Wendy Elassy and Administrative Assistant Amy Davidson

Collector

Transactions made from January 1, 2016 through December 31, 2016

<u>REAL ESTATE</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Taxes outstanding				
January 1, 2016	\$ -	11,555,461.40	\$ 1,121.66	\$ 0
Commitments	23,345,727.36	-	-	-
Payments	11,622,904.11	11,519,717.71	-	-
Abatements/Exemptions	20,980.54	10,573.68	-	-
Refunds	81,562.43	49,998.84	-	-
Tax Title	-	62,214.75	1,121.66	-
Deferred Taxes	12,672.92	12,954.10	-	-
Taxes Outstanding December 31, 2016	\$ 11,770,732.22	\$ 0	\$ 0	\$ 0

<u>PERSONAL PROPERTY</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>PRIOR</u>
Taxes outstanding				
January 1, 2016	\$ -	\$ 211,030.22	\$ 0	\$ 0
Commitments	539,953.93	-	-	-
Payments	335,064.15	211,030.22	-	-
Abatements/Exemption	-	-	-	-
Refunds	-	-	-	-
Taxes outstanding December 31, 2016	\$ 204,889.78	\$ 0	\$ 0	\$ 0

<u>MOTOR VEHICLE & BOAT EXCISE</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>PRIOR</u>
Taxes outstanding				
January 1, 2016	\$ -	10,925.98	\$ 1,268.55	\$ 6,917.43
Commitments	829,352.56	1,210.82	-	-
Payments	804,307.06	10,660.85	444.38	787.93
Abatements/Exemptions	13,086.94	1,940.50	211.46	60.00
Refunds	9,523.40	1,940.50	211.46	60.00
Taxes outstanding December 31, 2016	\$ 21,481.96	\$ 1,475.95	\$ 824.17	\$ 6,129.50

ROLLBACK TAXES COMMITTED IN 2016

Massachusetts General Law Chapter 61A - Agriculture	\$0
Payments Collected	<u>\$0</u>
Rollback taxes outstanding	\$0

NON-TAX REVENUE

Interest received for:	Delinquent real estate, personal property, motor vehicle and boat excise taxes	\$ 39,977.34
	Bank Accounts	516.02
Payments received for:	Issuing 197 municipal lien certificates	4,925.00
	Generating copies of bills for tax agencies	1,423.00
	Demand, Warrant, Registry, Deputy and Boat Penalty Fees	17,211.00
	Miscellaneous Fees	494.00
	Other Department Collections	<u>481,626.36</u>
Total Non-Tax Revenue		\$ 546,172.72

<u>TAX AID DONATIONS (Article 31 ATM April 2000)</u>	\$ 2,860.00
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Respectfully submitted,

Lisa A. Lynch, Assistant Collector
Nancy E. Hess, Collector

Report of the Treasurer

Fiscal Year Ended June 30, 2016

<u>Operating Funds</u>	<u>General Fund</u>		<u>Total Cash and Investments</u>
	<u>Cash</u>	<u>Investments</u>	
Balance July 1, 2015	\$ 148,826.92	\$ 6,073,696.52	\$ 6,222,523.44
Receipts or additions	35,213,516.86	18,100,000.00	53,313,516.86
	35,362,343.78	24,173,696.52	59,536,040.30
Paid on warrants or reductions	37,664,624.44	11,642,889.14	49,307,513.58
Balance June 30, 2015	<u>\$ (2,302,280.66)</u>	<u>\$ 12,530,807.38</u>	<u>\$ 10,228,526.72</u>

<u>Trust Funds</u>	<u>Stabilization Fund</u>	<u>Cemetery Fund</u>	<u>Conservation Fund</u>	<u>Land Acquisition Fund</u>
Balance July 1, 2015	\$ 564,816.09	\$ 311,266.06	\$ 22,828.19	\$ 42,333.94
Receipts	50,000.00	2,500.00	-	-
Interest Earned	4,530.15	4,074.03	87.98	178.82
	619,346.24	317,840.09	22,916.17	42,512.76
Withdrawals/Transfers	-	2,000.00	(2,000.00)	-
Balance June 30, 2015	<u>\$ 619,346.24</u>	<u>319,840.09</u>	<u>\$ 20,916.17</u>	<u>\$ 42,512.76</u>

Respectfully submitted,

Heather A. Peck
Treasurer

PUBLIC SAFETY COMMUNITY MAINTENANCE & DEVELOPMENT

Police Department

I am honored to offer the annual report for the Town of Sherborn Police Department. As a parent, uncle and your Chief of Police I have a vested interest in our community. I commit our best efforts to serving the needs of the community. The community will guide our efforts; we are accountable to the community and shall embrace our residents. Sir Robert Peel, considered the father of community policing, is credited with coining the phrase; "The community are the police and the police are the community"; we are committed to this philosophy. We will make every effort to become more involved with our community members. We must work together to identify issues that impact our Town and our region. Most importantly, we must work together to solve problems. We are committed to you and we are committed to our Town.

Sherborn is a safe community. As a means of informing our residents of the reported crimes our Officers investigate, we offer the following;

Police Department Data for calendar year 2016:

Assaults (Aggravated/Simple)	6
Intimidation/Extortion/Blackmail	0
Burglary/Breaking&Entering	3
Motor Vehicle Theft	0
Larceny	10
Embezzlement	0
Vandalism/Destruction of Property	9
Drug/Narcotics Violations	23
Operating Under the Influence	27
Public Drunkenness	0
Restraining Orders	10
Trespassing	3
Citations Issued	Total: 3,419

Residents are encouraged to contact the Sherborn Police Department with any questions and/or concerns related to crime issues that impact the Town. Please utilize the business line, 508-653-2424 with non-emergency inquiries or refer to our website: www.sherbornma.org (Departments/Police Department).

2016 continued to be challenging for our profession. National incidents involving the use of deadly force by police officers on civilians continued to be met with a call for more strict oversight and reform of our system of justice. Additionally, policing continued to be under the microscope fueled by accurate as well as inaccurate media reporting, factual and non-factual representations of events, and simply by human perception, opinion, and passion. We introduced the use of Police Body Worn Camera's in October to assist us in identifying better business practices, to protect your Officers from frivolous complaints and to protect the Town from frivolous law suits. We worked collectively to produce a Department Policy and I am happy to offer that the Sherborn Police

Department was the first agency in the Commonwealth to introduce Body Worn Cameras as a permanent proactive technological response to the call for transparency in policing.

We understand and respect a hard truth; there remains disparity in how minority groups are treated in our system of justice. We also understand and accept that it is our responsibility to recruit, train, and retain police professionals. As importantly, it is our responsibility to continue to train our personnel and identify Officers who demonstrate unprofessional behavior, offering retraining where warranted, discipline when necessary, or termination, while respecting due process, progressive discipline, and contractual entitlements.

Your police officers are caring, compassionate and committed to treating all fairly and impartially; the mark of true professionals. We recognize the need to be sensitive to the many interactions we have with all persons regardless of race, gender, religion, ethnicity, socioeconomic status, physical impairments and/or mental impairments.

Our Jail Diversion clinician, Kathryn Gallagher, continues to patrol with your police officers. Kathryn is shared with the Towns of Ashland, Holliston and Hopkinton on a rotating basis. We are participating in the Commonwealth's first regional Jail Diversion Program. The regional Jail Diversion Program was initiated by Chief Craig Davis of the Ashland Police Department who was instrumental in the development of the Framingham Police Jail Diversion Program which has become a national model. Kathryn is a mental health professional who assists your police officers with identifying persons and families in need of mental health services and alcohol and drug counseling. Kathryn's expertise helped us to provide services to residents and their families that had not been available. Kathryn has become a member of our family. Her compassion for people in need has proven to be an incredible asset to our Town. On behalf of our residents, I thank you Kathryn.

The Police Department continued our participation in a revolving Traffic Enforcement grant funded through the Executive Office of Public Safety and Security. The grant allows us to hire personnel to conduct specific traffic enforcement within the Town. For example, Sherborn Police Officers have conducted "Click it or Ticket" campaigns within the Town to encourage drivers to wear their safety-restraint devices ("seatbelts") and to conduct operating under the influence enforcement.

The Commonwealth's fiscal crisis continues to impact policing statewide. State aid and many grant opportunities have been eliminated. Funding for police training remained static. We will take advantage of the training opportunities offered by the State moving forward. However, training is critical and increased funding remains a high priority. We accept the challenges that face

our Police Department and community because of funding deficits and will continue to provide the best service possible. Discussions with surrounding communities to regionalize Animal Control Services failed to demonstrate cost savings for the interested communities and was ended. We worked with your Officers Union through collective bargaining and developed a stipend for Sergeant Luke Tedstone to become our Animal Control Officer. Sgt. Tedstone is the first employee of the Town to successfully complete Animal Control officer training. Sgt. Tedstone is compassionate about helping animals and was an easy selection to fulfill this important role. Our goal continues to be the reduction of costs to our community members without impacting the effective delivery of services. We will continue to seek appropriate grant opportunities and other outside resources and opportunities as they become available so we are better able to provide excellence in police services.

Our community volunteer groups and committees continue to guide us daily in our efforts to maintain the safety, well-being, and quality of life for our residents and those who visit Sherborn. We continue a strong relationship with the Traffic Safety Advisory Committee (TSAC) who assists us in identifying traffic safety issues within Sherborn. As a direct result of resident input forwarded to the TSAC, we continue to collect data specific to traffic concerns and implement traffic enforcement and education on roadways and in neighborhoods that have been identified as high risk, high volume, and/or high complaint locations. We continue to share accident data with the TSAC as a means to solve problems collectively; a true shared community effort and commitment to overall safety. Our personnel are aware of the importance of traffic enforcement and education in Sherborn. I do not believe in a zero tolerance approach to policing. I accept and demand that our Officers utilize their discretion in their decision making process. I expect our personnel to utilize their discretion specific to traffic safety. I encourage residents to attend all Traffic Safety Advisory Committee meetings. Your input is invaluable. If we are not aware of the problem we cannot help. Traffic Safety meeting dates and times can be located on our Town website, www.sherbornma.org. Traffic enforcement and education shall continue to be an important role for our Police Department.

Our Public Safety Committee has been a great success in identifying and addressing the public safety needs of our community. The Public Safety Committee worked with Community Maintenance and Development to collect data specific to trees that pose a risk to the community. Officer Stickney worked with Ed Wagner, Jim Campbell and me and assisted in successfully applying for and receiving a grant through the Town's insurance provider, MIIA to hire an arborist to gather important Town wide information. That project is fluid. Our hope is that we will be able to identify trees that pose a risk to public safety and correct where warranted. I wish to thank our resident volunteer members, Arthur Fenno, Jim Campbell and Brad VanBrunt. You are true champions of our shared cause. The Public Safety Committee requires community

suggestions, input, and participation. I encourage residents to attend our monthly meetings that are posted on the Town website, www.sherbornma.org. I also encourage residents to visit the Town website and sign up for our public safety announcement system, CodeRed. Any resident requiring assistance with signing up is encouraged to contact our business line, 508-653-2424 and request to speak with our crime prevention specialist, Officer Benjamin Stickney.

Training and education are most important to our Officers and how they provide service to our Town. I believe strongly that an educated community demands an educated Police Department. One of my favorite quotes, attributed to Robert Kennedy defines the nature of policing and the relationship within a community; "Every society gets the kind of criminal it deserves. What is equally true is that every community gets the kind of law enforcement it insists on." Our personnel will receive the best training we can provide. With the passage of legislation legalizing marijuana, training will be a crucial need for our Officers as we anticipate an increase in motor vehicle related accidents involving persons under the influence of marijuana. We are in the process of identifying training that will best prepare your Officers to prevent a tragedy.

We continue to receive support from our CSA to present the DARE program to our fifth-grade students at the Pine Hill School. Officer Chad Smith presents the program to our children. Our partnership with CSA and our shared commitment to our children and our schools are a demonstration of what makes Sherborn the perfect community. I have made a strong effort to strengthen our relationships with our schools and our children. We continue to be strong advocates for and partners with Substance Prevention and Awareness Network of Dover-Sherborn (SPAN DS). We are committed to SPAN-DS and our shared concern for the well-being of our children. We support the efforts of SPAN-DS and our Schools with the Social Norming campaign. We will continue our shared goal of making our Town a safe environment for our children.

We are committed to change; a change in how we police, how we interact with our public, and how we provide service to our Town. Your police continue to provide a more proactive style of community policing. We continue to conduct directed patrols on a daily basis so our Officers are more visible and accessible to our residents. We continue directed patrols at Farm Pond. Officers are encouraged to walk the beach and interact with our residents. We continue to post an Officer at the entrance to our Pine Hill School to allow our buses, parents and Pine Hill staff a safer means of entering and exiting Pine Hill. The Officer is required to patrol the School campus and the School building. The Pine Hill directed patrol was the direct result of School staff, parents and bus drivers making us aware of their safety concerns at this location. Thankfully, we now have an emergency access road at Pine Hill. We thank all for their efforts in making this a much needed reality. We continue our directed patrols at Woodhaven. Our Officers are

encouraged to be visible and interact with our elderly residents. We continue our strong, committed relationship and partnership with our Council on Aging. We continue our directed patrols in our business areas. Officers are encouraged to walk the downtown business area and interact with residents, business owners and those who visit the Town. We continue to update our Emergency Resident Data Form, developed by our Disabilities Advisory Committee, so that public safety personnel are aware of specific medical issues for at-risk residents.

We thank the members of the Sherborn Fire/Rescue Department, Ed Wagner and the members of CM&D, Mrs. Diane Moores, Assistant-Town Administrator, Jeanne Guthrie, and all of the Staff and Town employees at Town Hall, our Advisory Board, and the Board of Selectmen; Mr. Mark Brandon, Mr. Paul DeRensis, Mr. Michael Giaimo, Mr. Sean Killeen and Mr. Chuck Yon for all of your support and for your commitment to our Town. Additionally, we thank our Town Administrator, David Williams for his care, compassion and commitment to our Town. Mr. Williams' experience and on-going efforts to our Town continue to be invaluable. Working together, we continue to serve the needs of our community.

We thank and say goodbye to Detective Richard Crosson who served the community with honor and integrity for over thirty years. Richie will most likely be found at a beach on the Cape relaxing and enjoying a well deserved retirement. Richie left us a gift as he left the Department in his son and newly hired Police Officer Patrick Crosson. Patrick has some big shoes to fill, but we are confident that he will make his Dad, the Department and the Town proud. We said goodbye to Officer Mark Scola who moved his family to a new community and relocated with the Littleton Police Department. We wish Mark great success. We said goodbye to Officer Paul Van Vliet and wish him well in his future endeavors.

And we welcome our newest personnel to our Town and family; Officer Elias Giokas, Officer Daniel Walsh, Officer David Monti, and Officer Michael Tremblay. We expect their very best, and I know that they will meet that challenge.

Lastly, I wish to thank the people who are most responsible for making our Town safe; the professional police officers of the Town of Sherborn Police Department.

Your police have embraced change. Your police are continuously asked to do more with less. The current fiscal atmosphere continues to be challenging. Unfortunately, policing in Massachusetts has been impacted tremendously. "The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy" (Martin Luther King, Jr.). During these challenging times, your police have not lost their care, compassion, or commitment to the Town of Sherborn. Our character and commitment will continue to make

Sherborn the perfect Town, regardless of any current or future challenge.

Be Safe!

Respectfully Submitted,

Chief Richard R. Thompson, III
Chief of Police
rtompson@sherbornpolice.org
508-653-2424

Fire Rescue Department

The Sherborn Fire/ Rescue department responded to 519 calls for service, which represents a slight decrease from last year. We had 233 fire responses and 286 Emergency Medical Service (EMS) calls.

The department has only one full time employee the Fire Chief. The department is staffed with part time Emergency Medical Technicians and on call firefighters. Staffing continues to be a challenge given the demographics of the community.

We continue to offer a fire prevention program for our young residents in elementary school and our senior residents living at home. We offer home inspections for health, safety and fire prevention. A special thanks to Firefighter/EMT Lisa Moulton for her efforts with this program.

We continue to aggressively pursue grants. We received a MIAA grant for an enclosed trailer, a fire prevention grant and a mitigation grant.

The department put in service a 2016 78' foot Rosenbauer ladder truck. This vehicle replaces a twenty four year old vehicle and it enhances our capabilities. The new vehicle has a longer ladder which is needed to access the larger homes being built in town and it has a compressed air foam system.

We also placed an order for a new ambulance. The bid was awarded to Horton and we were able to utilize the Metropolitan Area Planning Council/Fire Chiefs Association of Massachusetts collective procurement process. Our current ambulance is over ten years old and we will likely receive the new ambulance in May of 2017.

As in past years, we have continued to encourage members to complete the Massachusetts Fire Academy's Call/ Volunteer Firefighter program. We had numerous members in this year's classes. This program is a major commitment of time and teaches firefighters basic firefighting skills and techniques.

The Fire Chief Selection Committee began the search for a new full time Fire Chief. They made a recommendation to the Board of Selectmen and we hope to have a new Chief in place in early 2017.

We would like to extend an invitation to residents who are interested in learning more about our department and becoming a member. Please call us at (508) 653-3270 or visit us at our website.

I would like to thank all of the members of this department for their commitment and dedication. Our members make great sacrifices and consistently provide very good fire and EMS services to the community. A special thanks to Deputy Chief Jonathan Dowse for his efforts during this transitional time.

I would like to thank Police Chief Richard Thompson, CMD Director Edward Wagner and the citizens of Sherborn for their continued support.

Respectfully submitted,

Neil W. McPherson, Acting Chief

Sherborn Fire Rescue Department 2016 Statistics

Total calls for emergency services	519
Fire responses	233 (50%)
EMS responses	286 (55%)
Fire/Explosion	9
Rescue Calls	286
Hazardous Conditions	53
Service Calls	61
Good Intent Calls	43
False Calls	66
Special Weather Type	1

Community Maintenance & Development

The construction season in town consisted of paving of Washington Street from Western Avenue to South Main Street. We performed several drain line repairs and rebuilt over fifteen (15) catch basins throughout town.

Maintenance of Town roadways continued with street and sidewalk sweeping, catch basin cleaning, sign installations, pavement markings and shoulder repairs. The seasonal opening and closing of Farm Pond beach were done along with several projects by Highway and Land Management personnel.

The Land Management Division conducted the routine grounds maintenance program of all Town facilities and Town Buildings. This maintenance also included the application of fresh markings in conjunction with baseball, soccer and lacrosse schedules. In addition to the ongoing process of removing hazardous, pre-approved trees and stump grinding, we conducted a grant funded town-wide tree survey.

We introduced a Global Information System (GIS) and a web based GIS work order system. This system helped complete our compliance for the MS4 Stormwater permit

and also tracks and reports on all work completed by this department.

I would like thank all CM&D personnel for their commitment and dedication, as well as the Police Chief Rick Thompson and Acting Chief McPherson along with all the members of their staff for their help and support throughout 2016.

Respectfully submitted,

Edward Wagner, CMD Director

Public Safety Committee

The Board of Selectmen created the Public Safety Committee (Committee) in 2014 to enhance public safety on a town-wide basis and to act as a resource for the Selectmen for reviewing and implementing safety initiatives. The Committee held its first meeting in November 2014 and, since then, has met approximately once each month.

The Committee comprises seven voting members -- the Police Chief, the Fire Chief, the Community Maintenance and Development Director, the Building Commissioner, two at-large residents, and one member of the Traffic Safety Committee -- and four non-voting members, each serving in an ex-officio role -- the Town Administrator, the Superintendent of Schools or designee, a Board of Health member or Administrator as designee, and a Council on Aging member or Administrator as designee. In 2016, the two residents serving on the Committee were Jim Campbell, who was elected Secretary, and Arthur Fenno, who was elected Chairperson. Bradlee Van Brunt, Traffic Safety Committee Chairman, represented the Traffic Safety Committee; Dr. Barbara Brown, Pine Hill School Principal, was the designee to the Committee of the Superintendent of Schools; Dr. Rebecca Hunnewell was the designee of the Board of Health; and Jim Gorman was the designee of the Council on Aging.

For the most part, the Committee's business in 2016 consisted of addressing issues identified and raised directly by Sherborn's public safety leaders, as well as areas of concern voiced by town residents. Among the matters considered by the Committee were the following:

Public Safety Radio System Expansion. The Committee continued to move toward completion of a multi-year project to expand the radio communication system for the town's Fire and Rescue Department and Police Department. The expansion solution chosen by the Committee maintains the existing emergency radio operation, while improving coverage in areas of the town where high hills negatively impact radio communication signals. The Committee worked throughout the year on issues that arose with third parties and discussed how best to expedite completion. And, to address the major cause of project delay, the Committee, after study and consideration, recommended and obtained approval to

implement an alternative communication technology between the two cell towers used in the system.

School Security and Emergency Preparedness. The Committee was updated by the Police Chief and the Pine Hill School Principal about efforts undertaken by the town's Police Department to keep the children and staff of Pine Hill School safe in the event of an active shooter or similar incident. The Police Chief also discussed that a modified version of ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training was being considered by law enforcement and school officials for use in the Dover-Sherborn Regional School District schools. In addition, the Committee considered and endorsed the Sherborn School Committee's pursuit of funding to improve the road between Pine Hill School and Eliot Street for emergency access and egress. The matter was presented to the Board of Selectmen.

Storm Preparedness and Response. The Committee held further discussions, including with residents and the former Tree Warden, to address public safety hazards created by storm-damaged trees, such as the risk of personal injury and property damage, loss of utility services, and obstruction of roadways. In addition, toward the end of the year, the Committee's working group submitted an application and received a grant for the purpose of funding a roadside tree risk management study.

CodeRED Phone Alert System. The Committee further discussed aspects of the CodeRED "reverse 911" system used by the town to notify citizens of emergency situations and critical community alerts. In part, the Committee received, and reported to the Board of Selectmen, information from the Police Department that showed the system had proven highly effective in reaching residents. The Committee also considered and endorsed a policy drafted by the Police Chief regarding use of the CodeRED system.

Residential and Commercial Development. The Committee was educated by the Town Planner on the multiple residential developments under construction or proposed to be built, and held discussions regarding their impact on public safety, including greater demands on the Fire and Rescue Department and the Police Department in light of the projected significant increase in the town's population. Committee members also discussed the specific concerns of their respective departments, boards, and committees, as well as the official comments submitted by the town on behalf of the public safety leadership.

Hunting in Town and at Rocky Narrows Reservation. In response to concerns raised by residents, the Committee hosted an educational presentation by officers of the Massachusetts Environmental Police regarding state and local hunting regulations. In addition, the Committee responded to a request from a Selectman to discuss the new policy of the Trustees of Reservations to permit bow hunting at the Rocky Narrows Reservation. The discussion was led by the Chairperson of the Town Forest

Committee, who subsequently worked with a Committee member to urge the Trustees to provide adequate signage alerting users of Rocky Narrows about the change. Also, the Committee encouraged the Trustees to update their web site and public information materials.

These matters were the principal issues brought before the Committee in 2016. The Committee also served as a forum for the discussion of numerous other issues regarding public safety, including: new legislation regarding municipal speed limits; procurement and implementation of public safety-related equipment, such as fire apparatus and police officer body cameras; utility pole relocation; equestrian road crossing; dry hydrant management; awards of public safety-related contracts and grants, such as for the Complete Streets Initiative program; building structural integrity; and maintenance and operation of critical safety equipment. In addition, the Committee, through its Chairperson, had input into the selection of a new Fire Chief for the town.

The Committee anticipates it will continue in 2017 to serve as a body to address these and other needs of Sherborn's public safety stakeholders and, directly and indirectly, the community at large.

Respectfully submitted,

Arthur Fenno, Chairperson

Traffic Safety Committee

The Sherborn Traffic Safety Committee (STSC) is a nine-member (5 voting - 4 non-voting) advisory committee appointed by and reporting to the Board of Selectmen.

The Committee's main responsibility is to advise the Board of Selectmen on matters that involve the safety of pedestrians and motorists using Sherborn roads primarily through the continued maintenance and evaluation the town's accident records by street and by intersection. The Committee also receives input from other Town committees including the Sherborn Public Safety Committee. Each month's agenda includes visitors' hearings and review of the Sherborn motor vehicle accident database. Getcrashreports.com is an interactive platform that allows for the analysis and correlation of various-crash related data that the STSC reviews and compares with other towns.

Changes in membership were limited to Secretary Kristen Buckler's resignation. The Committee thanks her for her service. Anyone interested in serving the remainder of her term on this committee should contact diane.moore@sherbornma.org.

Progress on the following initiatives continued to be made on:

- **Woodland/Goulding-West intersection re-design**

- **Town Campus/ Library expansion projects and effects on traffic patterns and safety during construction.**
- **Snow removal**
- **Road-side brush clearing**
- **Street sweeping**
- **Pine Hill Main/Eliot Street signal up-grade and crosswalk re-design**
- **TIO Intersection Improvement Program state grant**
- **Pine Hill Lane extension/emergency access road**
- **Impact of the Town's up-coming development projects on traffic patterns/safety**
- **"Complete Streets"; an all-inclusive traffic design proposal and grant availability**

The aforementioned issues represent a sample of the type and nature of those brought to the STSC for review for the Board of Selectmen in 2016. STSC meetings, subject to change, are held at the Police Station at 6:15pm on the third Wednesday of each month. All meetings are open to the public.

Respectfully submitted;

Bradlee Van Brunt-Chairman

Strip & Reroof	38
Siding	8
Windows & Door	25
Foundation Only	10
Commercial Fit Up	1
Sprinkler	5
Mechanical	28
Insulation/Energy	2
Shed/Accessory	5
Pool	2
Solar	11
Wood stove	7
Cellular	2
Barn	2
Tents	7
Amended permit	2
Decks	3
Retainer walls	4
Total permits	277

Total Permit Cost: \$17,085,177.00

Total Permit Fees Collected: \$176,901.21

Building Department

Mission Statement: The mission of the Sherborn Building Department is to contribute to the protection of the public and the enhancement of the unique character of Sherborn's built environment through equitable interpretation and enforcement of building codes, zoning codes, and Town by-laws with focus on the following principles:

Customer Service: Mutually achieved understanding of each other's need's through creative problem solving.

Legal Compliance: Ensuring compliance with local, state and federal laws to achieve and sustain a safe built environment.

It has been my pleasure working with the Builders – Contractors – Homeowners, I enjoy helping and will try to be available as much as I can possibly be. Please feel free to contact me by email on the Building Department web site or call my cell.

Respectfully

Henry Fontaine CBO
Building Commissioner
Zoning Code Enforcement

2016 Permits

Type of Permit	Total
Single Family	8
Additions	28
Renovation/Remodel	68
Demolition	11

HEALTH, HUMAN SERVICES AND RECREATION

Board of Health

Mission Statement - The mission of the Sherborn Board of Health is to assess and address the needs of the Sherborn community in order to improve and protect the health and safety of its residents. The Board will develop, maintain, and advocate for programs aimed at ensuring a safe environment, reducing known health risks, and applying known preventive health measures. The Board will work to ensure compliance with Town and State health regulations. The Board recognizes the distinctiveness of the Town of Sherborn and may, with careful consideration and objectivity, use current scientific information to enact or revise local regulations in the best interest of public health. The Board will affect its mission through the Board of Health Administrator, Health Agent, and staff, and in cooperation with State and Federal agencies.

Applications / Permits Issued

Disposal Works Construction (new construction)	2
Disposal Works Construction (alteration/repairs)	30
Septic Tank and or D Box replacement only	24
Septic Revision to previously approved plan	3
Replacement Wells/Deepening	15
New / Additional Wells	7
Soil Testing Applications	55
Variance Hearings Held	30
Building Applications reviewed	58
Preliminary Building Applications reviewed	3
Recreational Day Camps for Children	1
Disposal Works Installer Permits	28
Septage Handler Permits	12
Food Establishment Permits (including temporary)	22
Tobacco/Nicotine Delivery Sales Permits	2
Ice Cream Manufacturing Permits	1
Catering Permits	1

Communicable Diseases - All contagious diseases and animal bites must be reported to the Administrator of the Board of Health. Some common diseases that must be reported include chicken pox, German measles (rubella), mumps, whooping cough (pertussis), Lyme disease, and hepatitis.

In 2016, confirmed or suspect cases of the following communicable diseases were reported:

CONFIRMED: Campylobacteriosis: 1; Hepatitis C: 1; Human Granulocytic Anaplasmosis: 1; Haemophilus Influenza: 1; Influenza: 2; Lyme disease: 4; Malaria: 1; Pertussis: 1; Salmonellosis: 2

SUSPECT/PROBABLE: Lyme disease: 46; Varicella: 1

Emergency Preparedness/Bioterrorism - In 2016, Region 4A (33 towns) of the Massachusetts Department of Public Health Emergency Preparedness Program, of which Sherborn is a member, officially merged with Region 4B (27 towns), and that combined 60-town

Region 4AB is now known as the “Metro Region Public Health Coalition (MRPC)”. The MRPC is part of the Department of Public Health Health’s new “Health and Medical Coordinating Coalition (HMCC) which includes public health departments, hospitals, community health centers, EMS, and long term care facilities. The Board of Health Administrator is an active participant in regional meetings, serving on the Region 4A Executive Committee, as well as educational and training opportunities related to emergency preparedness provided by the Region, the DPH, MEMA/FEMA, and others.

The Administrator continues to update her certifications in emergency preparedness, and is currently certified in: IS-00700 (National Incident Management System, an Introduction), IS-00100 (Introduction to the Incident Command System, IS-00200 (ICS for Single Resources and Initial Action Incidents), IS-00300 (Intermediate ICS for Expanding Incidents), IS-00324a (Community Hurricane Preparedness). She has also completed the American Red Cross community shelter team course (both shelter operations and shelter simulation) and the Centers for Disease Control and Prevention “Emergency Use Authorization” course. Her knowledge is further enhanced with classes taken at both the Massachusetts Association of Health Boards annual certificate program and the Massachusetts Health Officers Association annual conference.

Grant Funding - Homeland Security grant funding from the Centers for Disease Control and Prevention, administered through Massachusetts Department of Public Health Emergency Preparedness Metro Regional Preparedness Coalition (Region 4AB), continues to be provided to the Sherborn Board of Health, although exercises and regional purchasing are becoming more prevalent. In order to be eligible for funding, the town must actively participate in the Region and meet specific “deliverables” set forth by the CDC and DPH. Sherborn continues to be in compliance with all of the deliverables, and has received the benefit of the maximum available funding.

In 2016, the Board of Health received a total of over \$4,200.00 in goods and services as a result of their participation in the Region. The funding paid all costs for the Administrator’s iPhone which allows her to meet the 24/7 availability deliverable, resulting in continued eligibility for future grants. Clinic and medical supplies were purchased (needles and syringes for use at the Board’s annual influenza immunization clinic), as well as administrative clinic supplies (printer toner cartridges, pens, etc.). The Administrator was able to attend the Massachusetts Health Officer’s Association (MHOA) annual conference in Hyannis in October, with all costs paid by regional grant funding. This funding also paid the registration fee for a Board member to attend the Massachusetts Association of Health Boards (MAHB) certificate program in Marlborough in November. A supply of Family Emergency Preparedness kits, including informational brochures, was also purchased using these

Grant funds. A large purchase made by the Region provided many sheltering supplies to all of the towns (shelter signage and equipment).

Flu Clinics - In 2016, the Board of Health provided influenza vaccinations to a total of 132 residents (64 children and 68 adults) at one large clinic held at Saint Theresa Church. This is similar to the number of residents vaccinated the previous year.

Paperwork has been submitted to both Medicare and private insurance companies for reimbursement for the purchased vaccine and administration costs for both the purchased and state-provided vaccine. We will receive reimbursements for the 2016 clinics during calendar year 2017 which will go into the Board of Health Revolving Fund for future clinics or vaccinations necessary due to emergencies. During 2016 a total of \$3,238.90 in reimbursements from the 2015 clinics was received.

Medical Reserve Corps (MRC) - The Board of Health again extends its sincere gratitude to the core group of volunteers who have regularly helped at Flu Clinics. We are able to offer the clinics because of these dedicated residents. These volunteers, as well as the Board of Health staff and Board members, are gaining invaluable experience in the operation of a dispensing site. While we hope to never have to open an *emergency* dispensing site, it is reassuring to know that we are *prepared* if the need arises.

The Sherborn Medical Reserve Corps currently has a small group of active members, and new volunteers are always welcome. In order to properly staff a 24-hour *emergency* dispensing site during a worst-case scenario, Sherborn would need a total of 65-70 volunteers. A medical background is not required, as there are many non-medical positions that need to be staffed. **PLEASE CONSIDER VOLUNTEERING ON THE SHERBORN MEDICAL RESERVE CORPS.** Contact the Board of Health office at 508-651-7852 for more information, or to obtain an application to join.

Public Health Initiatives - The Board of Health supports all public health initiatives, including substance abuse prevention, and will consider and vote on appropriate requests for funding meeting this goal. Most recently, the Board has provided funding to SPAN-DS for their “social norming” campaign, and we look forward to continue to work with them on future initiatives.

Inspector of Animals - The Inspector of Animals Kimberly L. Morrow reported that stable inspections were conducted for the Selectmen’s Office for licensing purposes. Three (3) animals were submitted for rabies testing. Four (4) animal bites on a person or domestic animal were reported in 2016, followed by a 10-day quarantine and release. Ten (10) animals were placed under or released from close observation / strict confinement for wounds of unknown origin.

Year 2015 barn inspections indicated the following: dairy cows - 0; beef cows – 63; horses/ponies – 232; donkeys –

3; goats -14; sheep – 89; pigs – 13; chickens - 523; llamas/alpacas – 29; geese – 9; waterfowl - 90; emu – 1; wallabee – 1; guinea hens – 45; fallow deer – 1.

Several animal complaints were investigated. Numerous calls were received and returned to citizens and the Sherborn Police Department looking for information. Any animal bite or scratch breaking the skin should be reported to the Board of Health or Animal Inspector by leaving a message for Ms. Morrow at the Sherborn Police Station.

Mosquito Control - The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 41 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project’s procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. A popular program for CMMCP is a source reduction program, i.e. tire recycling. Used tire casings are a preferred habitat for several species of human-biting mosquitoes, species that also carry disease. CMMCP has implemented a program to be offered in several variations to remove these habitats from the environment. This program was recognized in 2014 by the Commonwealth of Massachusetts with a “Citation for Outstanding Performance” and by EPA Region 1, with an “Environmental Merit Award”.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known larval habitats, and we

encourage the public to notify us of any areas they suspect could produce mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat.

Our goal is to handle all mosquito problems with ditch maintenance, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated by request of town residents, local or state officials. A phone notification system has been installed to announce potential spray areas for member communities on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes in that area and these collections are sent in to the Mass. Dept. of Public Health for virus testing.

We operate a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at www.cmmcp.org which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Timothy Deschamps, Executive Director
Timothy E. McGlinchy, Director of Operations

Food Service Inspections - During 2016, all Sherborn food establishments including temporary events and non-profit/volunteer organizations were inspected on a regular basis by the Town's Food Inspector, Michael Sarasin, for conformance with 105 CMR 590.000 of the Massachusetts Sanitary Code. Appropriate action was taken regarding compliance at these establishments.

Information and guidance continues to be provided to the food establishments to assure safe food delivery to their patrons. Among the top concerns addressed or reinforced during this year's inspections and other communications were the following:

- proper storing of raw and ready-to-eat (RTE) foods in cold holding units;

- defrosting procedures (such as the importance of thawing in cold holding units rather than at room temperatures);
- "time as a public health control" (such as time stamping cooked RTE foods held without temperature control);
- re-heating procedures for RTE foods;
- allergen awareness and management;
- maximizing the functionality of 3-bay sinks for sanitation;
- enabling and fostering effective handwashing; and
- conspicuous posting of all required certifications and notices.

New methods for promoting education and compliance (such as for anti-choking measures) are being investigated.

Septic Systems, Wells, Beaches, Camps, Community Health - Mark Oram R.S., C.H.O., M.P.H., Health Agent, reviewed many septic system and well proposals as well as their construction in 2016. Building additions were also reviewed to determine the adequacy of the current septic system to accommodate the proposed addition. Investigations were conducted concerning failed septic systems, repair wells, and other public and environmental concerns. Many questions and concerns were addressed for people interested in the purchase of real estate and questions related to the repair of a failed septic system. Prospective buyers generate many calls regarding potential additions and the status of Title 5 inspection reports. Conferences with engineers and installers prior to construction of both new and repair replacement/alteration septic systems are a routine measure that continues to take place to assure seamless construction of the septic system. Repair/replacement wells and required analysis testing for these wells often require additional reviews with the applicants as it relates to the water test results and the Board's regulations for both quality and quantity. The Board of Health allows for the Agent to provide emergency well approvals for homeowners who may be without water, and to assist on various measures that can be taken while with a limited water supply.

Mr. Oram thanks the members of the Board of Health for their support and expertise, and Ellen Hartnett, the BOH Administrator, and Jean Greco, Clerk in the Board of Health office, for their organization and assistance.

Ethan Mascoop has been the supplemental health agent in order to provide continuous and seamless services when Mark Oram has not been available. He has continued to provide back-up services for the Board of Health when necessary. He thanks the members of the Board of Health, Mark Oram, the staff of the board, members of the Board of Selectmen and its staff and the public for making the transition effortless.

Century Health Systems & Natick Visiting Nurse Association (Natick VNA) - CENTURY HEALTH SYSTEMS AND NATICK VISITING NURSE ASSOCIATION (NATICK VNA) - Century Health

Systems and Natick VNA provided varied services to the Town of Sherborn in 2016.

Reportable /Communicable Diseases - Formal Confidential Reporting Forms were completed through the State's DPH MAVEN (Massachusetts Virtual Epidemiological Network) System. Century Health Systems employs an RN dedicated to the MAVEN case reporting:

Included in the MAVEN cases through November 2016 were Pleural TB, Haemophilus Influenza, Salmonella, Pertussis, Salmonellosis, Anaplasmosis, and Malaria.

Blood Pressure Clinics at Pilgrim Church - Blood Pressure/Health Clinics continue to be held monthly at the Sherborn COA meeting.

In addition to taking blood pressure readings of attendees, we continue to discuss seasonal health issues including:

- Updated information on avoiding and identifying skin cancer
- Dehydration avoidance a year-round issue for seniors
- Emergency Preparedness for home, car, and pets, including electrical failure and floods
- Calling 911 from land lines and cell phones
- The importance of adult immunizations, including flu, shingles, and pneumonia and the newer Tdap vaccine, especially for grandparents

There is strong ongoing collaboration with the Sherborn COA staff regarding client issues, such as hospitalizations, moves, or deaths.

Telephone Consultation - Century Health Systems nurses provide telephone consultation to the Board of Health as needed. They receive frequent calls from town residents about other reportable and/or communicable diseases. The nurses answer questions, provide instruction regarding prevention and collaborate and make referrals to other health resources, if necessary, such as Bay Path Seniors for help at home.

As an example, this year a Century Health Systems RN worked with an elderly woman with recurring breast cancer, providing reassurance, information regarding chemotherapy and radiation, skin care, exercise, nutrition, and positive thinking and imagery.

Additional Services - Other teaching and programming topics available to the Board of Health and the Council on Aging can be arranged for 2017 and include the following:

- Safe Transferring
- First Aid and infection Protection
- Balance Matters
- Discussions on Supplements, supplement safety review
- The importance of deep breathing and mindful meditation
- Tick-borne diseases – not just Lyme – not just a rash or an ache

- Making End-of-Life decisions with family, DNR instructions
- Depression in the Elderly
- Available area resources, including Natick VNA's MetroWest Meds Program for assistance in paying for medications

The Natick Visiting Nurse Association and Century Health Systems would like to thank the Sherborn Board of Health for their continued support. Residents should feel free to contact us at 508-651-1786 (Century Health Systems) or 508-653-3081 (Natick VNA.)

Respectfully submitted,

SHERBORN BOARD OF HEALTH
Daryl Beardsley, Chair

Sherborn Library

Construction of the Library began in 2016, after a decade of planning that involved the perseverance of many Library and Town officials and community volunteers. The facility will be updated, made code complaint to meet all local, state, federal safety and ADA requirements. The Library will be expanded to include a children's wing, public meeting room to seat an audience of 125, quiet reading spaces and an outdoor reading terrace. This large and complex project for Sherborn is funded by a \$3.6 million state grant, gifts totaling \$3.8 million in privately raised funds donated by Sherborn residents, and a \$1 million municipal contribution voted by Town Meeting 2015. In November, the Library Building Committee and Board of Trustees awarded the construction part of the project to Five Star Building Corporation of Easthampton, MA in the amount of \$6,626,000. A total of 7 bids were submitted to the Board of Selectmen's Office. Our architects are Peter Byerly of Beacon Architectural Associates and Richard Smith of Adams & Smith. Our Owner's Project Manager is John Sayre-Scibona of Design Technique, Inc.

At the start of the year, mutual support and cooperation between the Board of Library Trustees and Sherborn Community Center Board of Directors resulted in the opportunity for the temporary library to lease the first floor "Old Schoolroom" of the 1858 Town House. The relocation is a true back-to-the-future event. Prior to the donation of the Dowse Memorial Library building in 1914 by William Bradford Homer Dowse, Sherborn's Library was in the 1858 Town House from 1860-1914, which was then Town Hall, and a new building.

The 1971-2016 Sherborn Library downsized by placing more than half of its collections and furnishings in storage. Most of the children's collection is available at the Community Center and the newest adult and young adult acquisitions and periodicals spanning 2016 to date. Public access workstations are in place for the internet and wireless access by iPad and tablet, and interlibrary loan services are available through the Minuteman Library

Network to ship older imprints to Sherborn readers and researchers. We are maintaining our full hours of operation and will continue to support the popular clubs and programming for all ages that so many have come to enjoy. We are grateful for the accommodations and hospitality the Sherborn Community Center Foundation is showing its Library tenant. Visitors are surprised and delighted by the charm of the space and how well it fits the Town's needs during this construction phase.

Library Building Committee - For nearly two years, the Library Building Committee has volunteered countless hours of their expertise reviewing the design and engineering of the project. Technically experienced minds connected to perform the value engineering required to recommend to the Trustees a high quality design and efficient building that stayed within the limits of budget despite a few years of added escalation and unforeseen site conditions that were inevitable. Given the additional time needed to review changes to the site plans with various Town committees, the schedule for awarding the construction bid was moved from September (as per the May 16 schedule estimate) to December. Lead by Chairman Jim Kolb, Mark Brown, Roger Demler, Richard Littlefield, Alexis Madison, Adam Page, Heather Willis and Libby Yon, and Trustee Chris Kenney, with ex officio members Elizabeth Johnston, Library Director and David Williams, Town Administrator, the LBC deserves great recognition for a job well-done. Their work will be on-going until our permit of occupancy is issued in 2018.

Trustees' Stewardship - The nine-member elected Board of Library Trustees is organized into operational subcommittees who are responsive to the initiatives of Trustee Chair Mary Moore for promulgating the mission of the Library.

Financial - The Finance Subcommittee, comprised of Jim Murphy, Chair, Bruce Eckman, Hank Rauch and Mary Moore, provided quarterly financial reports to the Trustees and the Town on the endowment funds invested with UBS Financial Services. The Library's Advisory Committee liaison, Barb Kantorski, was regularly present at the Trustees' monthly business meetings and Mary Wolff joined as an additional Advisory liaison in the fall of 2016. The Library worked closely with the Finance Department and auditors to assist the Town in incorporating the private funding managed within the public sector in the municipal ledger and reconciled its accounts with auditors serving the Town who will provide quarterly consultation and review any tracked expenditures that are not eligible for the use of the state's \$3.8 M grant, such as landscaping, paving, furnishings, computers, and relocation expenses. The Trustees also reviewed with new personnel in the Town the 37 Assurances and Certifications that were signed by the Town in 2012 when the state grant was voted and are based on full municipal enforcement as per 605 CMR 6.05 (2). Application for the second payment of the \$3.8 million grant award was approved and deposited in the Town's accounts in January 2017.

We are grateful to past Trustees whose careful stewardship of endowment funds and pursuit of public grant opportunities reduced the taxpayer component of the project to less than 15% of the total budget. Trustees are also deeply appreciative of the partnership and spirit of cooperation exhibited by the Town's Finance department and the Town Treasurer to develop reporting and new processes to manage this large project.

The Trustees contributed to the Library's FY17 operating budget \$20,990 from the Saltonstall Operating Fund and \$4,240 from the Dowse Memorial Library fund, an increase of 1.5% over the prior year contribution. Additional expenditures from the Landscaping Endowment Fund of \$875 went to the care of the historic beech tree and \$1,000 from the Pease Saltonstall Maintenance Fund for the restoration of the 1795 Federal mahogany and satinwood inlaid tall case clock. The clock will be reinstated in its place of honor in the 2018 Library.

Community Relations Committee & the Campaign for the Sherborn Library - The Community Relations Committee, made up of Jennifer Searle, Chair, Kristiina Almy, Stacey Brandon and ex officio members Mary Moore and Friends President Abby Fiske avowed to a "golden standard" of communicating project milestones to the community through popular local channels and Town-wide mailings. Cognizant of young minds among our residents, and the impact construction and closure of the Library might have, the Community Relations Committee initiated several creative programs at Pine Hill School to help children understand the process of making a new library. In addition, a short video, "Sherborn Library: The Story," produced by the Committee, ran on DSCTV to narrate the Library's history and plans for the future.

The Campaign for the Sherborn Library, co-chaired by Steve Borgeson and Stacey Brandon, continued to prepare reports on the construction project timeline to major donors. The Campaign Committee stood down for most of 2016 when the fund-raising goal was met, but held a meeting to discuss reinstituting the Campaign volunteers for funding accoutrements for the renovated Library. The Weezie Foundation made a new gift of \$50,000 for the landscaping fund to kick off the "Finishing Touches Campaign". This phase of the Campaign will focus on specific areas in the new library and on replenishing the endowment to support a larger facility into the future.

Technology Committee - Joint meetings of the Technology Committee, chaired by Bruce Eckman and member Jim Murphy resulting from the Bruce's outreach to "Tech Stars," Greg Aharonian, Gavin Mish, and Prashant Dhoria proved a fruitful sharing of ideas and trends for the Library's technology future. The Tech Stars, resident volunteers who work in the technology industry, shared their forecasts on the relevance of libraries to the rising generation. This led to the establishment of a Youth Advisory Council who met with staff periodically to discuss their interests in services to teens. All of this information, along with results taken from a Library Building Committee survey on access to

technology by the youngest children, has been gathered and passed along to the design team.

Personnel Committee - Stacey Brandon and Mary Moore serve on this committee and worked to update the Library Director's contract, amend the job description, and helped write new job descriptions for the 2018 Library that will aid with staffing in the expanded space and identify new skills in technology and building maintenance. Trustee Christine Cooney chose not to run for re-election after serving her 3-year term and left behind a legacy of hard work attending Town Personnel Board meetings, researching the Director's contract, and staff job descriptions which allowed this committee to advance her work.

Brian Connolly received the Town Caucus Nomination and was elected in May. Stacey Brandon was re-elected and Kristiina Almy was elected to the Board after her January 2016 appointment to fill a mid-term vacancy.

House Committee - Chris Kenney chairs this committee with members Stacey Brandon and Mary Moore. Additionally, Chris serves on the Library Building Committee (LBC) as Trustee liaison and donated his impressive talents and experience in the field to the project. Along with the LBC, Chris lead discussion, managed the workflow, and evaluated every aspect of design and construction. The House Committee attended numerous municipal government meetings presenting project updates, impacts to the Campus during construction and future parking expansion, and reported on construction cash flow.

Friends of the Sherborn Library & Welcome Committee - The Friends of the Sherborn Library is a 501c(3) organization. The Friends are volunteers who donate 100% of proceeds raised by an Annual Appeal and the Arts and Crafts Fair to support Library programming and events inclusive of the Sherborn Welcome Committee to introduce new residents to our Town through the Library, the Living Room of the Community. Abby Fiske stepped up to serve a second term as Friends' President and rose to the challenges of recruiting new members to their Board and replenishing the financial resources after the Capital Campaign year was the Library's financial focus.

The 44th Annual Arts and Crafts Fair in May attracted many shoppers and spectators from the community and surrounding towns. Although the number of vendors was fewer this year, the quality and variety of exhibits was exquisite and the shoppers and artisans were happy. The silent auction, pony rides, children's games and other country fair attractions made for a fun and successful day. The Friends also sponsored their popular Trivia Night at the Community Center in April. A special event this year was the "Friends' giving," Harvest Dinner with live music held at Silverwood Farm in November.

Last summer, the Friends applied for and received a \$20,000 grant award from the Middlesex Savings Charitable Foundation with which to create a new website

for the Library. Representatives from the Friends' Board, Trustees, and staff are collaborating on the design and content and expect the new website to launch before we open the newly renovated and expanded Library. The Friends were also fortunate to support Library programs with funding from the Sherborn Arts Council, a local agency which is supported by the Massachusetts Cultural Council, a state agency.

Library Activity - Local borrowing from the collection increased 4% over FY16 for a grand total of 82,023. The increase is distributed across adult (28,491), children's (23,395) and young adult populations (2,876 young adult novels and teen interest collections.) In addition to Sherborn residents borrowing 54,762 items from the local collection holdings of 53,014 and 2,644 e-books, the Library loaned 14,856 items to non-residents through the Minuteman Library Network. Sherborn residents requested 6,232 items from Minuteman Libraries for pick-up in Sherborn. The total lending and borrowing through the Minuteman Network increased 10% over FY16.

E-book borrowing by Sherborn residents increased 45% which is attributed to the Library's expansion of access through the OverDrive Advantage collection in Minuteman, which provides exclusive access to popular e-books to Sherborn residents and greatly reduces e-book waiting lists. The Library also expanded access to e-books by joining the Commonwealth E-Book Collection, Biblioboard, and The Digital Commonwealth. The Library shares an account in HOOPLA with the Millis Public Library to make small town access affordable to download video, audio and music for free patron use. One of our heaviest used databases is Ancestry.com with 3,981 searches, followed by Consumer Reports Online with 1,633 searches.

The Library also created its own e-books by publishing a local digital collection through the services of the Boston Public Library. Twenty-five historic and modern Sherborn publications were digitized and published on the Internet Archive and The Digital Commonwealth. These resources and access to other databases are found on the Library's website at Library.SherbornMA.org.

Public Services Librarian Donna Bryant and Children's Librarian Cheryl Ouellette organized the All-Town Read "Sherborn Shares One Book," throughout March, with local churches and the Dover Sherborn school librarians participating in a series of multi-generational book discussions around Fahrenheit 451 by Ray Bradbury. The Robotics Club demonstrated its mechanical hound and student volunteers arranged and toppled a book domino chain of 451 books.

The Library owns a MakerBot 3-D printer and sponsored two hands-on workshop sessions with more than 50 participants. The Friends helped support 124 children's programs with a total audience of 1,830, including 5 young adult programs that attracted 119 teens. The Friends also gave support to the 176 adult programs held with a total attendance of 1,091. The Librarians provided

research assistance in 4,383 sessions for children and adults.

To enrich long-range planning, the Trustees and staff completed an organization capacity assessment exercise to identify common perceptions on institution-wide strengths and weaknesses. Although individual performance evaluations and Board action plans are reviewed each year, the assessment tool helps institution leaders grasp the performance of the organization as a whole. The results will enable the Library to roll out its long-range plan for the 2018 Library.

Only a few times in every generation of the Town's life, a group of people fall together in the right place at the right time with the motivation, skills, positive energy, imagination, and generosity to collaborate on a remarkable project. The Sherborn Library Project marks such a place in time. Its numerous creators will hold this experience and each other most dear in the years to come. We share the enrichment in the use of a magnificent Library in the lives of residents today who will, in turn, extend the enrichment to the fortunate ones taking our places tomorrow.

Andrew Carnegie said "A library outranks any other one thing a community can do to benefit its people." The vision of a newly renovated and expanded Sherborn Library is finally becoming a reality with benefits for our entire community.

Respectfully submitted,

Mary O. Moore, Chair, Board of Library Trustees
Elizabeth Johnston, Library Director

Council on Aging

Council on Aging Board Members

George Shea: Chair, Sally Tipton: Vice Chair, Sue Pierce: Secretary, Gerri Hawn: Treasurer, Phyllis Braun, Tricia Caldicott, Panny Nichols, Jean Rosseau, Christina Winterfeldt

Associate Members

Ann Bekebrede, Helen Braithwaite, Douglas Brodie, Shelley Cantor, Joan Dunn, Sonia Goldsmith, Jim Gorman, Bruce Gray, Ruth Johnson, Deborah Kennedy, Rosemary Sortor, Ruth Stewart

Staff

Karen Juhl: Director, Kathy Horrigan Dye: Drop-In Coordinator, Linda Bellefeuille: Elder Advocate, Nan Vaida: Elder Advocate, Ani Gigarjian: Volunteer Coordinator

Friends of the Council on Aging Liaison: Gerri Hawn

Medical Supply Closet Manager: Audrey Raycroft

Our Mission - The Sherborn COA was established in 1972 with the intent of enabling Sherborn seniors to

continue to be active in the community while remaining comfortable in their homes. Our goal is to assess their needs and develop programs to help meet those needs. We provide social, physical, recreational and intellectual activities through education and cultural endeavors. There are more than 910 seniors in Sherborn, age 60 and older, eligible to benefit from the many activities offered by the COA to improve the quality of their lives.

Also important is the role the COA plays in the lives of families of Sherborn seniors, educating and supporting families with programs and services both within and outside of our community. This encompasses information on medical, legal and financial resources.

Programs and Services

Lifetime Learning continues to be one of the flagship programs of the COA. Each semester (fall and winter/spring), more than 125 seniors participate and experience insightful offerings ranging from Geology to Politics; Painting to the Music of Broadway. Every semester offers an exciting opportunity to explore new topics and participate in thought-provoking conversation. We are grateful to Ann Bekebrede, who develops the programming; Lifetime Learning Program Coordinator, Ani Gigarjian who liaises with the instructors and administers the program; and Pat Cassell, our technoguru, who provides assistive hearing and technical support.

Exercise Programs are offered for fitness and socialization three times a week at St. Theresa's Church and the Woodhaven Community Center. Additionally, our seniors participate in water aerobics at the Longfellow Fitness Center in Natick and through collaborative arrangement have access to Zumba and Line Dancing in Holliston and Chi Gong in Dover.

Walking Club meets weekly with a group leader for an enjoyable and often educational outdoor walk on trails or paths, or indoor, depending on the weather. The walks are often followed by coffee or lunch together. This program is funded through Baypath Elder Services. Check the LINK for the schedule.

Senior Cafe is a new spin on our luncheon program. Through the efforts of the Kathy Horigan Dye, Drop-In Director, we have increased participation and consistently serve between 35-50 seniors each week. Thanks to the generosity of residents, civic groups, and area business we are able to provide healthy meals to seniors. An additional draw for this noontime event is the programming: engaging educational speakers, musical programs or interesting travelogues about exotic locales. These programs build a sense of community among our seniors. Our luncheon program is held every Thursday at Pilgrim Church.

Sherborn Old Boys was a program that offered men who were facing chronic health issues to come together for a meal and an opportunity to swap stories. This program was led by Tom Hunt and supported by the senior men in town who shared their hobbies or life experiences with the

program participants. In addition to providing a morning of companionship for men, it provided respite time for their caretaker wives. This program was fully funded by the Massachusetts Lifespan Respite Coalition.

Pizza and a Movie is a monthly program run by DSHS student volunteers: Anoush Gigarjian and Meg Spence.

Transporation is offered throughout Metrowest and to the Boston area hospitals via a subsidized program with JFK Transportation. Vouchers can be purchased through the COA office at a discounted rate to ensure seniors have safe and reliable transportation to hospitals, shopping, visiting or medical appointments.

Sureline provides a telephone check-in for homebound seniors.

Meals on Wheels offers a hot noontime meal, delivered by a volunteer, at a nominal fee through Metrowest Medical Center.

Party Bridge is an evening program that runs the first Monday of the month from October through June. It is open to players of all levels.

Medical Closet provides at no cost to **any resident**—a loan of medical equipment to help ease the post-surgical transition or increase home safety.

Shine Counseling offers free one-on-one medical coverage/benefits advice through trained personnel on Medicare Part B.

Legal Referral Services provides seniors with questions on wills, trusts, healthcare proxies, homesteads and other topics.

Information & Referral Services assists seniors and their families on a wide variety of issues from caregiver services and adult day care to organizational services and housing options.

Outreach Services provide seniors in our community with support to remain independent in their homes. Our Elder Advocates, Linda Bellefeuille and Nan Vaida, work with seniors and their families to identify support services or social opportunities to keep elders engaged and active in our community.

Dover Sherborn Travel Club gives seniors the opportunity to visit museums, attend concerts or take in a play and includes transportation to and from events. This year, we expanded our offerings to include international travel: a three-day excursion to Montreal, Canada.

Breakfast with the Selectmen occurs quarterly (with rotating selectmen) and gives seniors, or any town resident, the opportunity to get an update on the latest town initiatives as well as ask questions or voice concerns about what's going on in our town.

THE LINK, the newsletter of the COA, offers news and information on a wide variety of topics. It contains

information on COA and town programming and special events, and is mailed to every Sherborn town resident.

Being Good Fiscal Stewards - The COA makes every effort to minimize its financial impact on the town through the contributions of our many volunteers and the sharing of resources with other town departments and organizations, as well as our local religious institutions. We also collaborate on programs with other COA offices throughout the local area.

The COA was able to secure more than \$18,000 worth of outside funding through grants. This additional funding allows the COA to expand its programming (at no cost to the taxpayers) or enhance existing programs.

We are very grateful to our volunteers, who range from middle schoolers and high schoolers to residents with children in school, recent retirees or seniors themselves, and also for the support of other municipal departments and local organizations that give so generously of their time and talents in support of Sherborn seniors. We are fortunate to live in a community where we have a dedicated group, the FRIENDS OF THE SHERBORN COA, who work tirelessly to provide the financial support for the extra programming needs and transportation dollars that make the trips the COA offers affordable. Thank you to our FRIENDS, and those who support them.

If you would like to participate in any of our programs or are interested in helping our seniors remain independent and engaged in our community, please call the COA 508-651-7858.

Respectfully Submitted,

George Shea, Chair

Tax Aid Committee

Authorized by Massachusetts General Law Chapter 60, Section 3D, the Sherborn Elderly and Disabled Tax Aid Committee distributes funds donated by taxpayers to qualifying senior (60 and older) and disabled resident home owners. Taxpayers are able to donate when paying their biannual real estate tax assessment, and distributions are based upon need as demonstrated by the application process.

The Tax Aid Committee is comprised of the Town Treasurer, a member of the Board of Assessors, and three other residents appointed by the Selectmen, and is responsible for overseeing the fund and its distribution to qualifying home owners. Based upon the generosity of many taxpayers, we are able to provide monetary assistance to fellow residents in financial difficulty by granting assistance with their spring and fall real estate tax bills. An applicant's qualification is determined by specific guidelines, and granting of available funds is handled confidentially by the Committee. In addition, the Committee can advise applicants on the availability of

other state or local programs offering tax relief for which they may qualify.

Due to the continuing escalation of real estate taxes which has created extraordinary financial pressure on many elderly and disabled fellow residents on a fixed income, The Committee's activities have become increasingly significant. Many of these homeowners have been Sherborn residents for years, and have played a large part in creating our most desirable community, and are being forced to commit an ever growing portion of their available funds to satisfy their tax obligation. The Committee's task is to encourage the contribution of funds by residents, and distribute those funds to qualifying citizens so they may continue to enjoy the benefits of our fine community.

Respectfully submitted,

Douglas S. Brodie, Chairman

Elder Housing Committee

Up front I want to thank members of the town boards and groups that make living at Woodhaven home. Sherborn's Fire and Rescue; Sherborn's Police Department; Community and Maintenance Department; Sherborn's Council on Aging; Sherborn's Board of Selectmen and their office staff and finally the Accountant and Treasurers offices. During the year, the SEHC has interaction with these department.

At the 2016 Annual Town Meeting Article 24 authorized the establishment of an Elder Housing Capital Stabilization Fund. In quoting from the Advisory Committee report: "This will provide a means for the Elder Housing Committee to make regular appropriations into a capital stabilization fund to address prospective capital needs of Woodhaven. A capital stabilization fund provides a reliable financing source for future capital projects including but not limited to maintenance projects, capital expenditures, and capital improvements and/or extra ordinary repair projects, or for the purpose of offsetting debt service costs for Woodhaven."

Within our Fiscal '17 budget we funded a 40KW generator that was installed in building 2. The generator supplies power only to the common areas, elevator, hallways and the community room during a power outage.

Our everyday operations are overseen by Alan Slawsby and Associates. Claire McClennan is always available and very responsive to the resident's requests and concerns.

The construction of the Abbey Road project, has gone fairly smoothly from Woodhaven's perspective. The developer Bob Murchinson and project manager have tried to give Woodhaven residents ample notice of construction that could impact their way of life.

SEHC is always happy to present a report at the Board of Selectmen's meetings. Our residents continue to have an active life. They can be found out under the patio tent in the good weather and always in the Community room cheering on their favorite team on the television. Holiday celebrations bring out the culinary delights and decorations. The residents attend SEHC's monthly meetings and have active dialogue with the committee. We appreciate their interest.

SEHC is comprised of many energetic members. During the year, Marty Waters our treasurer for many years resigned. We miss his sense of humor and good common sense. Mike Kickham was elected our new treasurer. Janet Walsh has overseen the landscape projects with a committee of residents. Joe Meaney oversees our buildings and maintenance. Susan Landsman advocates for the residents of Woodhaven. Dr. David Curtiss attends the Emergency Planning meetings as SEHC's representative; Carol Kerrissey a long-time member brings history; and we have welcomed Marie Owen as our newest member.

Respectfully submitted,

Katharine R. Sturgis, Chairman

Farm Pond Advisory Committee

The Farm Pond Advisory Committee (FPAC) has moved to the next phase after the creation of the "Farm Pond Management Plan" which now involves acting on several of the recommendations proposed in the plan. We are hoping to have drafts established in 2017 of a Rapid Response Plan, a Surface Water protection plan, and a Watershed protection plan.

FPAC also continued its efforts again this past year to promote awareness and activism in support of Farm Pond, specifically in the area of protection against invasive weeds – what we call our "Weed Watcher" program. We again participated in an outreach event at the Sherborn Library Fair in May to educate citizens on the threat of invasive weeds to Farm Pond as well as to promote enthusiasm and accountability for the protection of Farm Pond. This event was followed in late June with our delivery of a hands-on workshop on the "Identification of Invasive Aquatic Plants". Staff members from the MA Dept. of Recreation and Conservation (DCR) led a two hour public tutorial on the process for identifying water based plants and the important criteria used to determine whether or not the plants are "safe" (native) or "dangerous" (invasive exotic).

FPAC was fortunate to have the support of Artemis Joukowsky this year as he graciously opened his home for Farm Pond abutter gathering in early June. The goal of the event was to discuss cooperative and coordinated ways for abutters and FPAC to work together to protect Farm Pond.

A very exciting accomplishment this past year was the re-kindling of the water testing process at Farm Pond. FPAC member Adam Henry worked closely with FPAC friend, Tom Trainor, to learn the process for gathering data on water chemistry and clarity. This testing was conducted at six different times during the year – beginning in April and ending in November. This data will be compiled and presented to the Town of Sherborn in the spring of 2017. We are hopeful that this testing can remain active and will be working to document this process in hopes of engaging and training interested town residents in this important continual benchmarking of Farm Pond's health.

The evolution of the boat washing stations remains high on our priority list for the coming year and we also continue to have an interest in ensuring that fishing at the pond remains a fun but safe activity for participants AND the pond.

The Farm Pond Committee is planning its 2017 calendar to continue with educational outreach events including our focus on the Weed Watchers program. We also plan to continue educating the public regarding there being allowed no motorized boats of any kind on the pond and encouraging enforcement of this rule. We anticipate the opportunity to work with the Sherborn Planning Board as they develop a new General plan for Natural Resources and Open Space management. It is our hope that our actions inspire the use, enjoyment, and protection of Farm Pond. We haven't forgotten the severe drought encountered last summer and its clear effect on Farm Pond as its shoreline increased and its water levels dropped. While this drought reminded FPAC to incorporate the future effects of climate change into our protection plans for the pond, it also underscored its fragility. We believe it is important that all users of Farm Pond operate in a spirit of awareness and accountability for ensuring that Farm Pond remains as wonderful and unique a place as we believe it to be today.

Respectfully Submitted,

Catherine Rocchio, Chairman

Water Commission & Town Center Water Systems Options Committee

The Water Commission and the Board of Selectmen formed the town center options committee (TCOC) in May of 2014 to study the technical and financial options for adding water and/or wastewater systems for the Town Center. This supports the Planning Board, Board of Health, Conservation and the public in understanding the possibilities for improving public drinking water safety and land use flexibility in the densely developed commercial, multi-family housing and civic center of Town. The committee received \$20,000 from Town Meeting in 2016 to fund engineering studies in support of these boards. The Town approved a contract with Bristol Engineering Advisors (Bristol) to conduct this work.

Town Center Neighborhoods - Many of the potential changes needed to implement community water and wastewater systems require changes in zoning and regulations that are controlled by the vote of Town Meeting. In our study we realized that improvements might best be confined to just one or a few sections of the Town Center, for example the current business district north of the railroad crossing, or the Town campus. The Town could vote to form specific small or large districts that could legally limit access to new systems. We also realized that the boundaries of the districts and system options were best determined by the ambitions of the Planning Board and the Board of Health. One of our roles is to help them understand what is possible, practical, and affordable for improved water/wastewater.

Drinking Water Safety - We reviewed ten years of monthly water test results for the 12 wells in the Center that the State regulates and did not find any alarming trends. Only salt levels in some wells exceeded State guide lines and that only requires those facilities to post public notices of the salt levels. The most significant threat to drinking water here is the potential for a nearby septic system failure. Other risks include a tanker truck or railway tank car accident in the Center.

Wastewater Safety - The Charles River Watershed Association conducted a short study on sewerage the entire Center to a central sewage treatment plant with an estimated \$4 million cost. A shared septic system method may be more economical wherein a neighborhood would retain septic tanks and pipe the combined effluent to a remote recharge area (STEP: septic tank effluent pump). The combined system would be monitored, septic tanks would be routinely pumped and the recharge area would be some distance from the existing wells. Using a STEP system would also allow expansion of land use and more capacity for all customers. We interviewed one of the nation's major suppliers of STEP system equipment, Orenco, confirming the economic advantages for small groups of users. The Planning Board could consider these systems in targeted areas where they want to change the use profiles. Bristol is in the process of estimating the cost of such systems and what the next engineering steps that would be needed to define viable recharge sites.

Town Well Possibility - Current state regulations would not allow public water wells for new construction at any of the current state monitored well sites in Sherborn because of their proximity to septic systems, property lines and structures. The current wells are allowed to be maintained but restricted to current uses. Water supply from the MWRA through Framingham, or from Natick is being looked into but they appear to be impractical/expensive. An Ad Hoc group in town received funding from the town to test a well in 2007 at a site in Price Woodlands Conservation land at the end of Morse Road. The yield and water quality from the well were good and should be adequate to supply at least the area from Hunting Lane to Lake Street. The installed cost was estimated to be \$2 million plus the cost of each customer connection. Proof testing of this well requires long term drawdown testing with surrounding monitor

wells to assess the impact on existing wells. Besides providing safe water, the system would allow fire sprinklers to be installed. Such a system would allow safe growth in civic, residential, and commercial demands. The committee worked with the Planning Board to define a base district that would include all town buildings, churches, condos, and businesses with few individual homes. This base district would include all buildings with public access and may provide a large enough customer base to offset the initial somewhat fixed capital cost of the well and support systems. Bristol is estimating the cost of a system and the cost of a full scale proof test of the wells capacity and water quality.

Respectfully submitted,

Roger Demler, Water Commissioner

Sherborn Open Space Committee

The Open Space Committee continues to work toward production of an updated Open Space and Recreation Plan (OSRP) to replace the 2007 Plan, as required by the State of MA every 10 years. Production of a new OSRP is proceeding in parallel with production of a new General Plan for the Town by the Planning Board. In the past year, the Committee has collaborated with the Planning Board on revising the sections of the draft General Plan that pertain to natural resources, open space conservation, agriculture, and recreation. This is to ensure that the goals and recommendations of the OSRP and the General Plan are mutually consistent. The Open Space Committee and the Planning board have co-sponsored two public forums on Natural Resources and Open Space (Jan. 25th) and Recreation (Feb. 28th). They are continuing to gather additional background data to expand and revise the OPRP and fulfill the educational purposes of the Plan. These collaborative efforts are facilitated by the presence on the Committee of representatives from the Planning Board (Marian Neutra), Recreation Commission (Leo Cavanaugh), Land Management Task Force (Kelly McClintock, Tom Trainor), Town Forest Committee (David Killeen), Sherborn Rural Land Foundation (Peggy Novak, Karen Jennings-Flynn) and Sherborn Forest and Trail Association Laura VanBlarcom).

Conservation Commission

The Sherborn Conservation Commission is charged with two main responsibilities:

First, protecting wetland resources located in the Town of Sherborn. Wetlands play a critical role in preserving the Town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources.

And second, in addition to its wetlands protection role, the Commission manages approximately 800 acres of public conservation land and two conservation restrictions.

The Commission is comprised of seven volunteer members, each of whom is appointed by the Town's Board of Selectmen. The Commission's Administrator/Agent, assisted by an Administrative Assistant, is responsible for processing and reviewing all submissions, helping Town residents understand and comply with state and local requirements related to wetlands, and fielding general inquiries about wetlands, open space and storm water management issues.

Wetlands regulation - During 2016, the Commission:

- received and reviewed (25) Requests for Determinations ("RDAs"). (Each RDA asks the Commission to determine whether the construction, land maintenance or other activities described in it are within the jurisdiction of the Commission);
- issued (10) Orders of Conditions (i.e., specific conditions that help protect wetland resources) for proposed projects;
- issued (1) Order of Condition Extension;
- issued (1) Order of Condition Amendment;
- issued (1) Order of Resource Area Delineation
- initiated (4) enforcement actions in connection with violations of state and local wetland laws;
- issued (8) Certificates of Compliance for completed projects;
- issued (5) Emergency Certifications; and
- granted (89) Administrative Approvals.

The Fields at Sherborn - The Commission's denial of a permit for this major 40B project in 2015 was appealed to DEP by the developer. The denial was overturned by DEP, and the Commission decided to appeal that decision to a DEP administrative judge. This procedure is still in litigation as the year ends.

Regulatory amendments - Recognizing from the Fields at Sherborn experience that some parts of the Commission's wetlands regulations could be clearer and better supported, the Commission began a process to strengthen the regulations, clarifying where they are stricter than the state regulations and why, and adding detailed performance standards. This amendment process will continue into 2017.

Barber Reservation - The Commission continues, with modest Town funding, to maintain the trails and open space of the properties under its jurisdiction. Five of these with fields – the Barber Reservation, Hidden Meadow Reservation, Schoolhouse Lot and portions of the Leland Mill Pond Reservation and the Hopstill Reservation – require the bulk of its attention. The Commission, on behalf of the Town, is very grateful to the Sherborn Forest and Trail Association, the Sherborn Rural Land Foundation, Upper Charles Conservation Trust, and numerous individuals who have volunteered to assist in this work, or have contributed funds and reduced cost services.

During 2016, the Commission continued to focus on improvements to Barber Reservation (180 acres) as its highest priority, as it is one of the most heavily used and versatile areas of open space in town.

Major improvements included:

- Continued implementation of the 2015 ecological study of the reservation by adopting a new mowing regimen to improve meadow habitat for birds and other wildlife, shifting to mowing just once a year after late August, and routing all trails to the fields' borders;
- Removed all the lower branches from trees bordering the fields to make riding safer and easier;
- Almost completed historical renovations to the barn, the oldest town-owned structure, a project that was organized and funded by the Sherborn Rural Land Foundation beginning in 2014;
- Began a program of long term vegetation management with a matching DCR grant to promote ecological diversity and habitat improvement work – mainly management of invasive species – within areas that had been logged in 2015, and along the stone walls and field borders;
- Upgraded the entrance kiosk at Barber, including improved ecological information and trail maps;
- Regraded the parking lot entrance and exit ramps;
- Welcomed a new and attractive fence around the parking lot, also funded and managed by SRLF; and
- Arranged for extensive tree pruning and tree removal at the entrance area.

Other Reservations - The Commission continued its efforts to open the field borders at Hopestill Reservation, and at the request and with the assistance of Sherborn Forest and Trail Association constructed a new “road-side trail” along Brush Hill Road to make riding and hiking safer and more pleasant.

Sassamon Trace Golf Course - A review of the Sassamon Trace Golf Course's Integrated Pest Management Plan and the Organics Program was submitted by Woodard and Curran, the consulting firm chosen by the Commission via a peer review process in 2015. The report documented that annual monitoring by Natick had shown no problems, and Natick requested that its Order of Conditions be amended to eliminate the need for monitoring.

The Commission agreed to eliminate the requirement, but required that IPM methods continue to be followed, and that organic controls be used whenever feasible.

Turnover of Commission members - The Commission extends its deepest appreciation to Steve Gaskin, who served as Chairman for 17 years, and to Andrea Stiller who maintained a seat on the board for 9 years, who both resigned from the Commission in 2016.

The Commission welcomes Neil Kessler and Jean Bednor whom the Selectmen have newly appointed as Commissioners, and welcomes Courtney Ek whom the Commission has appointed as an Associate Member.

Staff appreciation - The Commission wishes to express its deep appreciation for the efforts of Administrator/Agent, Allary Braitsch, and Administrative Assistant, Heather Marusa, and thank them for all their hard work in helping the Commission carry out its responsibilities.

Respectfully submitted,

Sherborn Conservation Commission

Land Acquisition Committee

The Land Acquisition Committee was re-energized in 2016 because of the pressure of developers increasingly attracted to Sherborn and the abundance of undeveloped parcels. Many of these parcels are protected by MA Chapter 61 tax classification which requires the owner to notify the town of the intent to withdraw from 61. This gives the town time to react and, in some instances, the option to purchase the parcel. In addition, other large parcels, not in Chapter 61 tax classification may become available for development.

To position the Town to be able to assert its interest in these parcels, the committee is in the process of developing a comprehensive inventory of all parcels (20+ acres and selective smaller, linking parcels) and assessing the potential value of the parcel to the Town for open space, recreation, municipal needs, environmental resource protection, or trail linkages. This will provide the BOS valuable information to act on, should these parcels ever become available. This inventory will also identify parcels of historical significance to the town as well as parcels key to retaining the town's rural background.

The composition of the committee was also reset with many new members and their sponsor noted:

- Eric Johnson – Moderator
- Marian Neutra – Planning Board
- Jessica Pettit – Conservation Commission
- Erik Sirri – Capital Budget
- Laura Van Blarcom – Open Space
- Warren Wheelwright – Board of Selectmen
- Frank Jenkins – Moderator

The committee has also benefited with the deep knowledge of the town and its culture held by George Fiske, President of the Sherborn Rural Land Foundation. George has attended all our meetings and has led discussions of the relative merits of various parcels.

Finally, the committee also petitioned the BOS to reset the committee's purpose and the composition and terms of its members. We expect action on this will occur at ATM 2017.

Respectfully submitted,

Frank C. Jenkins, Chair

Town Forest Committee

The Sherborn Town Forest Committee was established to maintain and oversee the portion of public land known as the Sherborn Town Forest.

The well-received TFC Firewood program, instigated and steered by committee member Bob Ambos, had another successful season. The fees were increased to offset the machinery expenses incurred by the crew of volunteers. Most of the income is in an account to be used for forest management. The other committee members, along with the program's customers, appreciate the time and effort put in by the loyal crew.

The Forest Management Plan could not be started as planned due to scheduling issues and the need to provide better access to the area. It is expected to start in 2017.

The TFC supports the growing effort to bring the various groups together to talk about mutual goals for Sherborn's open space.

Respectfully submitted,

Margaret Robinson

Historical Commission

The Historical Commission's charge is to identify and document the town's historic resources by keeping updated the Sherborn Historic Assets Survey (1981, 1999) and to educate other town bodies and also the public regarding the importance of careful planning on all matters that impact historic assets. We also provide opinions and oversight to the Massachusetts Historical Commission on local projects that require state or federal funding or licenses.

Our 2017 efforts to fulfill our responsibilities included the following:

Continued to review and procure additional estimates for the treatment and restoration work needed for the Memory Statue and Monument, Sherborn's most valuable piece of public art.

Located at the split in the center of the Sherborn Local Historic district, the bronze statue by noted artist Cyrus Dallin and the surrounding New Hampshire granite base were given by

William Bradford Homer Dowse and dedicated in 1924 as part of the Town's 250th anniversary.

Applied for three grants to partially fund the treatment and restoration work on the Memory Statue and monument. A grant announcement and an additional application are anticipated in the early part of 2018.

Educated other boards about the importance of preserving historic buildings and other resources listed on the

Sherborn Historic Assets Survey wherever possible. Historical Commission members have attended other boards' meetings and the Commission has provided information and comment letters regarding proposed projects before other boards, particularly the Planning Board.

Organized and hosted a regional information meeting with a guest speaker from the Massachusetts Historical Commission.

Continued to advise the Massachusetts Historical Commission on the further deterioration and neglect of the Whitney Farmhouse, which was designated in a Memorandum of Agreement with the state to be re-used and restored to become affordable units in the Whitney Farms 40B development.

Revised and re-formatted an informational mailing originally designed to be sent town-wide to inform the public about and promote the importance of Sherborn's history. It will be used as a handout instead and we thank former member Julie Mott for her design expertise and her patience.

Two Commission members participated for the past year and a half on the subcommittee of the Planning Board that developed the Land Use draft section for the new General Plan.

Developed a Tercentenary House program to recognize houses on the Sherborn Historic Assets Survey that have reached their 300th birthday. The Whitney Paul House at 41 N. Main Street was the first honored with a certificate and a news article in the Dover Sherborn Press.

Respectfully submitted,

Carol McGarry, Chair

Cemetery Commission

The word Cemetery is derived from the Latin term "sleeping space". The Sherborn Cemetery Commission is charged with maintaining a peaceful place for the dignified disposition of human remains in accordance with state statutes and municipal by-laws. We operate on the premise that a highSpecia quality of customer service is derived from committed and compassionate people working to provide optimum service whether it be helping bereaved families, interments, assisting with public inquiries, administrative duties, or ground maintenance and beautification. These are, and will continue to be, our primary functions.

For the benefit of all and to prevent further damage to gravestones, we remind everyone that ***dogs are not permitted in any Sherborn cemetery. In addition, we ask that patrons take all containers, wreaths, etc. home to recycle or dispose of in a timely manner.***

It takes a village to maintain our cemeteries and we are very appreciative of the support we get from our

community. You might notice the new kiosk as you enter Pine Hill. Built by Eagle Scout Candidate David Kennan with the help of other scouts and parents, it provides space for a map and our Rules and Regulations as well as phone numbers and other helpful information.

Nat Dowse digs our graves and is on-call for many other tasks as they arise; Jim Koshivaki is his backup. CM&D plows and sands Pine Hill as needed. Charles Blaney keeps the water tank full. Bob Buntin, Jr. maintains Pine Hill's aged water system, ensuring our pump continues to do its job. He also sets Veteran's markers. Veterans' Agent Doug Brodie puts flags on Veteran's graves and Sherborn's Fire Department does the same for former firefighters. Over the years a generous Sherborn resident planted many naturalizing daffodils and lilies at both Pine Hill and Central cemeteries; they look wonderful and are greatly appreciated by visitors. (More are always welcome). Several Sherborn Brownie and Girl Scout troops put spring flowers in planters at Pine Hill and Central cemeteries. Thank you one and all. We very much appreciate all you do.

Commissioner Susan Tyler continues to clean, photograph and document gravestones at all either town cemeteries. She is working on inventorying and CPS mapping our cemeteries, and each gravestone, so they can be available on the internet – most are on www.findagrave.com. She continues researching the burials (225 so far) at two cemeteries on Perry Street (one state and one prison owed). Historic gravestones in need of repair have been identified and Susan is working to repair and stabilize them. We are close to having our maps computerized in a user-friendly computer program.

Last year, Tree Tech removed several diseased hemlocks and other fragile trees at Pine Hill and pruned others as needed. This year they did the same at West Cemetery on Maple Street. We are very pleased with the results. The Commission is still developing the new full-casket area at the back of Pine Hill. We hope to work with Janet Walsh to plan plantings, walls, etc. She has already given us some excellent ideas and we look forward to working with her. These projects have been entirely funded through the sale of lots – no taxpayer dollars are involved.

The largest part of our budget is for maintenance, which has been happily contracted out for the last twenty-some years. This save the town money as we have no equipment (we had a truck, mowers, etc.; we don't own them anymore) and no payroll (including benefits, pensions, health insurance, vacation time, etc.) We are very fortunate Andy Errico, our long-time landscape/maintenance contractor, recently signed a new contract with us.

Our plans for 2017 include improving the roads and drainage at Pine Hill. We have completed an engineering plan for this and have a RFP ready to go. We do not yet know if Capital Budget will recommend funding all of this at once or spreading the project over several years. We hope to install signs identifying each of our eight

cemeteries this year and will be purchasing a shed for storing our equipment at Pine Hill.

There were 9 cremation and 13 full-casket burials at Pine Hill Cemetery in calendar 2016.

Name (age), residence.	Date of Death
Previous Burial	
Elizabeth M. O'Grady, (76), Tampa, FL	05/01/82
Phoebe Homans, (86), Sherborn, MA	11/19/14
Steven Roger Williams (44), Portland, OR	11/04/14
Dorothea (Dorr) Kennedy (96). Pittsfield, MA	03/04/15
Erna Susanna Pratt (77), Almont, MI	08/29/15
Margaret "Peg" (Paul) DeLue (92), Crownsville, MD	11/03/15
Gene A. Cummings (80), Sherborn, MA	12/30/15
Leo Francis Fleming (79), Towson, MD	02/02/16
Kyle James Howell (2), Sherborn, MA	03/11/16
Gary Lee Miller (74), Bonita Springs, FL	03/17/16
Therese R. (Grasse) Grenier (87), Sherborn, MA	04/18/16
Margaret "Peg" (Flynn) Sacuto (90), Arlington, VA	04/26/16
Barbara (Brown) (Rader) Punch (86), Brighton, NY	05/01/16
Joan (Voorhees) Lovell (80), Sherborn, MA	05/24/16
Franklin Lewis Perlmuter (57), Sherborn, MA	06/03/16
Eleanor "Ellie" Anderson (37), San Francisco, CA	07/13/16
Lucy (Oulohojian) Almasian (84), Sherborn, MA	08/11/16
Wilfred "Bill" Ralph Bekebrede (93), Sherborn, MA	09/01/16
Raymond Neil Grenier Sr. (88), Sherborn, MA	09/03/16
Heimar Niit (83), Sherborn, MA	10/03/16
Joshua Wolf (28), Sherborn, MA	10/04/16
Priscilla B. (Van Sipe) Donnelly (84), Natick, MA	10/30/16
Charles T. Yancich (92), Sherborn, MA	11/03/16
Melinda Ann (Westerlind) Elwell (49), Buckeye, AZ	11/16/16

And one cremation burial at Pilgrim Church:

Barbara (Montgomery) Rogers (74), Milford, MA	01/25/16
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Respectfully submitted,

Chuckie Blaney
Cemetery Commissioner

SCHOOLS

Superintendent of Schools

William H. McAlduff, Interim Superintendent

It has been another exciting and productive year for the Dover-Sherborn Public Schools, with many personnel changes in administrative, teaching, and staff positions throughout our three campuses and four schools. My priority in this position has been to work collaboratively with all our stakeholders - school committees, administrators, town officials, professional and support staff, students, and parents to ensure a productive school year for all.

The Dover Sherborn School Committees conducted an extensive search this past fall for a permanent Superintendent and on December 19, 2016 they appointed Dr. Andrew Keough, Superintendent for the Dover Sherborn Public Schools effective July 1, 2017. Dr. Keough, graduated from Dover Sherborn High School in the 1980. I look forward to working with the School Committees and Dr. Keough as he transitions to Dover Sherborn Public Schools.

Dover-Sherborn Schools continue to rank among the best in the region, state, and nation. Last year, the Dover-Sherborn School District, encompassing both the elementary and the regional schools, was once again ranked first in the state by *Boston* magazine in its August 2016 "Best Schools" issue. This ranking reflects our talented faculty's commitment to their students, a strong administrative team, active parental involvement, and the support of both towns. All are contributing factors to the first-class education that we provide for the children of Dover and Sherborn and to our continued success. Equally important are the unmistakable energy, enthusiasm, spirit, and collaboration evident throughout the entire school community.

With the support of the School Committees, the Dover and Sherborn Boards of Selectmen, and the towns' taxpayers, we secured the funding for the following capital projects across the District: upgrades to the wastewater treatment plant and High School elevator system, new carpeting in the High School library, replacement of the Region's fire alarm panels, a new passenger van and various custodial and grounds equipment items.

The Dover-Sherborn Public Schools' website contains valuable information about our schools and is the primary means of communication between the schools and the parents and students. All citizens are invited to visit our website at <http://www.doversherborn.org>.

I would like to once again thank the School Committees, Finance Committees, Selectmen, parent organizations, and taxpayers for their continued support of the schools. I would like to thank the School Committees for giving me the opportunity to serve as the Superintendent of Dover Sherborn Public Schools these past two years.

Sherborn School Committee

2016 was an eventful year for Pine Hill School. One of the most notable items was saying goodbye to two long-serving and highly regarded committee members Frank Hess and Frank Hoek as their terms expired. As educators themselves, they brought their passion to the committee which provided great mentoring and guidance. The two Franks were replaced by Kate Potter and Jennifer Debin who, having children at Pine Hill, hit the ground running in their first meeting in June.

Pine Hill started the 2015/16 year with 381 K-5 students. The population at the end of the school year in June was 392. The 2016/17 school year began with 404. The discussion of student population growth dominated the budget season at the start of the year because of class size and the expense of hiring new teachers. Whether this population spike is a trend or an anomaly remains to be determined. Administration is watching home sales and town population changes closely to stay abreast of ongoing changes. Two new teachers were added which will hopefully absorb any new growth for the next few years.

A zero-based budget approach was used in developing the 2016/17 budget. Administration examined each line item as if starting from zero rather than a blanket, marginal increase. This led to a 2016/17 budget of \$6,489,275 which was less than the 2015/16 budget of \$6,565,287. The 2015/16 budget close-out in September revealed an actual spend of \$6,181,202. The difference between the budgeted and actual amounts is as follows:

Salaries:	\$ 25,674
Operating Expenses:	79,397
Out-of-District SPED	87,159
Circuit Breaker balance	191,855
	<hr/>
	\$384,085

Over the last several years, the town has benefitted from a substantial drop in out-of-district special education costs. This trend may be ending as the preliminary budget for the 2017/18 year showed an increase of \$157,839. In the spring, Sherborn Advisory and the school committee agreed to create a revolving fund for unused circuit breaker funds. This fund will be accessed to mitigate the impact of spikes in special education expenses in the future. In the past, the amount expected (budgeted) for circuit breaker reimbursement was extremely conservative. This number will now be more realistic, although it will lead to a lower amount available for the revolving fund.

Assessment of student learning, as measured by the percentage of students scoring proficient and advanced on the MCAS test, stayed reasonably consistent across grades and subject matter. The notable exception was in the 3rd Grade English Language Arts component where 73% scored proficient and advanced, down from a longer

term average in the high 80's. The leadership team made a thorough presentation of their analysis and is working to address any deficiencies.

There were a number of personnel changes for 2016. Nancy Bent retired after 16 years of service and being the "face of Pine Hill" happily greeting everyone that came through the door. Theresa Green, Director of Special Education and Frank McGourty, Assistant Principal both moved on to new career challenges. We welcomed Christine Smith as the new Director of Special Education; Jaqueline Daley as the new Assistant Principal; Lindsey Weiner in 4th grade; Courtney Young in 3rd grade; and Stephanie Salodo in the FLES program.

Pine Hill benefitted greatly from the generosity of the Community School Association (CSA) and the Dover Sherborn Education Fund (DSEF). Although 2016 was an off year for the popular Pine Hill Auction, CSA awarded \$4,000 for 12 grant proposals made by Pine Hill educators. DSEF donated \$195,000 to the school system as a whole and over \$30,000 Pine Hill specifically.

Lastly, the School Committee would like to thank Peter Gimblett and his staff for their care and continued hard work in making a 59 year old building look spectacular on the opening day of school as well as throughout the year.

Dover Sherborn Regional School Committee

The mission of our schools is to inspire, challenge, and support all students as they discover and pursue their full potential.

Superintendent Search - In fall 2016, the DSRSC again worked jointly with the Dover and Sherborn School Committees to search for a permanent superintendent. After not finding the right match in 2015, the Committees utilized the community input from the previous year to refine the Candidate Profile and begin the search again. After extensive screening, interviews, references, site visits, and deliberation, a consensus was reached to offer the position of Superintendent to Dr. Andrew W. Keough, current superintendent of Easton Schools, formerly Principal of Wellesley High School and Medfield High School, and a 1980 graduate of Dover-Sherborn High School. The Committees feel that Dr. Keough can harness the strengths of Dover Sherborn staff, build trust through excellent communication and commit to continuous improvement. The Committees thank all applicants as well as the Screening Committee, and community members for their time and valuable input during the two-year search process. We also thank Mr. William McAlduff for his two years of leadership as Interim Superintendent.

Enrollment - As of October 2016, enrollment in the regional schools was 1,179 students, a decrease of seven students from the previous year. For the past decade, the Regional School system has experienced an enrollment "bubble" progressing through our middle and high school

grades. Since October 2012, total enrollment has plateaued as the number of students entering the Region has replaced those graduating, with net move-ins/move-outs driving annual enrollment increase/decrease. Our enrollment model still projects a decline for both the middle school and high school, but not starting until 2021-22 when smaller fifth grade classes from both elementary schools replace the last of the graduating "bubble classes." These projections do not factor in the impact of move-ins, which has already shifted the decline out three years. Nor does it account for any large-scale development projects in Dover or Sherborn that could increase the total number of families with school-age children within the District.

Finance - The Dover-Sherborn Regional School Committee (DSRSC) thanks the citizens of Dover and Sherborn for their continued support of the schools. The Region's Fiscal Year (FY) 2017 budget of \$23,211,865 is only 0.8% higher than the FY16 budget. Operating Expenditures include: salaries and benefits including Other Post-Employment Benefits (79.6%), other (5.8%), buildings and grounds (5.6%), debt service (5.5%) and transportation (3.5%). State Aid covers 8.7% of these operating expenditures. Revenues from other sources including student activity fees (\$45/student), parking fees (\$300/permit), and athletic fees (\$300/sport) contribute 2.7%. The remaining 88.6% is funded generously through local taxes. The Region's Excess and Deficiency account was certified in June 2016 at \$1,157,863. This account operates under Massachusetts General Laws in a manner similar to a town's free cash.

The DSRSC is grateful for the incredible support it receives in both time and money from the Dover-Sherborn Education Fund, Dover-Sherborn Boosters, Friends of the Performing Arts, DSHS PTO, POSITIVE, and the broader community. These groups donated over \$250,000 to the regional schools in FY16. Their contributions are critical to maintaining programs that promote the excellence of the Dover-Sherborn Regional Schools.

Goals - Jointly, the DSRSC, Dover and Sherborn School Committees approved the 2016-17 district goals for the Public Schools of Dover and Sherborn. These included:

Wellness Continue to explore and implement research-based strategies to develop student skills with regard to resilience and stress reduction.

Academics Design, develop, and implement learning resources to create equitable and accessible learning experiences for all students.

Curriculum Conduct a formal curriculum review of K-12 Science, Technology, Engineering, and Computer Science as outlined in the DS Curriculum Review Cycle.

Under each goal sits individual building-based efforts, action steps, benchmarks and expected/anticipated outcomes. The School Committees are updated on these goals during the academic year.

Testing - As has been the case since the inception of the MCAS (Massachusetts Comprehensive Assessment System), D-S was one of the highest-performing districts in the state in 2016. Once again, data shows that D-S students performed well above state averages at advanced and proficient levels across Math, English Language Arts, and Science.

Dover-Sherborn students also continue to score very well on the SAT tests for the college boards and on AP exams.

Facilities - Our buildings and grounds represent a major educational investment by the two towns for the present and the future. Recognizing the importance of protecting this investment, the DSRSC has a long-range capital maintenance and improvement plan. We are committed to protecting the physical assets of the regional campus to maximize their useful life. The DSRSC continues to work with the finance committees and selectmen of both towns to determine the best way to fund upcoming capital expenses required to maintain facilities and equipment coming off warranty from the 2005 construction and renovation project. The 2016 Dover and Sherborn town meetings approved an article to support \$287,618 of projects to be completed this school year.

Leadership and Faculty - Joining Interim Superintendent William McAlduff on the administrative team this year were Interim Business Manager Dawn Fattore and Special Education Director Christine Smith who replaced Terry Green.

Only one educator retired from the Region – Irene Wieder, Middle School Science teacher. We extend our gratitude to Ms. Wieder as one of many individuals who have given years of time, energy, and experience to our educational community and helped it become what it is today.

Membership - Dover member Dana White and Sherborn member Clare Graham were re-elected to the DSRSC for three-year terms.

Pine Hill Elementary School

Barbara A. Brown, Ed.D – Principal

School Advisory Council - The Pine Hill School Council is an advisory group to the Principal for matters related to school improvement. Council members are inclusive of parents, faculty, and a community representative. Current members include: Susan Aharonian, Nancy Cordell, Emily Daly, Meg Hyde, Rick Linden, Pam Ritchie, Cindy Sidman, and Alex Morrill. Jennifer Debin serves as liaison to the Sherborn School Committee. Council meetings are open to the public and are posted on the website. A large focus area over the past year has been student wellness through the lens of Challenge Success.

School Goals Overview - This School Improvement Plan is informed by federal and state regulations, system goals, and analysis of student and educator performance. A big focus was placed on unpacking the Massachusetts

Science and Technology/Engineering Curriculum Framework adopted in April 2016. Educators worked collaboratively across the DS elementary schools to understand curriculum content and an inquiry approach to teaching science. Units of study are being developed across K-5 in the areas of life, physical and earth sciences.

Building Improvements - Capital improvement projects and routine maintenance have continued at Pine Hill. Projects completed throughout the year include drainage work and curbing/sidewalk replacement. Sofit work was completed, funded in part by a grant. The technology infrastructure was greatly enhanced with an upgrade to the head end equipment. Thanks to a generous donation made by a Pine Hill family, we have a new early childhood play area on the back playground. Three Sherborn Eagle Scouts completed grounds improvement projects that improved the bird garden landscape, feeders, benches and sign. Thank you to the outgoing fifth grade class for their generous donation of a new Pine Hill School sign placed over the front entrance of the school. New cafeteria tables and floor scrubber machine compliment the lunch room and hallways. Furniture was replaced in two classrooms.

Community School Association - The mission of the Community School Association (CSA) is to provide support for the school and to maintain open lines of communication among parents/guardians, teachers, and administration. The CSA Enrichment Committee previews and helps to arrange special assemblies and grade level programs to enrich the school's academic program. Education at the Pine Hill School is supplemented and enhanced by an extensive volunteer program organized by the CSA. Volunteers work in the library, cafeteria, classrooms, and "behind the scenes" on a regular basis. Residents interested in volunteer opportunities at Pine Hill should call the CSA. The CSA also organizes a variety of fund-raising efforts for the benefit of the school. These activities, held throughout the year, provide resources for enrichment activities and educational materials, as well as money to fund 'mini-grants' that support and assist teachers with special projects and materials. The CSA continues to support essential school programs such as environmental science education via the Mass Audubon Programs at Broadmoor and the DARE Program's *Keeping It Real* curriculum in grade five. The CSA allocates \$30K per year to bring enrichment programs to our school to enrich the student learning experience including an author in residence program at every grade level and many science, historical perspective, cultural arts, and performing arts programs.

Student Council - The Student Council offers students their first experience with a representative form of government. Students from each class in grades three, four, and five are elected to represent their classmates. In order to increase the opportunity to participate, elections are held twice a year, in September and January. The Student Council meets twice a month with their Student Council Advisor, Laurie Ryan, to organize community service projects, plan school spirit activities, and discuss ideas for school improvement. Student Council members

help to promote the school's core values through skits presented at weekly all-school meetings. Community service projects for 2016 included food drives for the Ashland Food Pantry and Trick-or-Treating for UNICEF. Student Council members also have several school-based service projects, including implementing the school's recycling program, leading the daily morning announcement exercises and the weekly all-school meetings.

Dover Sherborn Education Fund - The Dover-Sherborn Education Fund (DSEF) allocates grant money annually to promote educational innovation and support new programs that go above and beyond the scope of the annual school budget. The fund continues to be extremely generous to Pine Hill School. In spring 2016, over \$25,000 in grants were received. These grants enabled us to expand the Maker Space in the library for creative-exploration learning activities for students, bring the design process and 3D printing to our school, and grow the literacy collections available to grades 3-5 students related to science and social studies content areas. In addition, a grant was awarded for the cultural proficiency work that we are doing with faculty and students across all four DS schools. Pine Hill launched the Peacebuilders Program, an extra-curricular "Peace Squad" that will eventually grow to impact students across the grade 4-12 range at all DS schools.

Sawin Fund - Each year the education of the Pine Hill School students is greatly enriched, thanks to the Sawin Fund. The Sawin Fund sponsors part of the environmental education program as well as our enrichment clubs. This past year teachers offered reading, art, math, musical theater, and technology enrichment clubs. The Sawin Fund also supplements the purchase of materials for enrichment and guidance programs. In 2016, Sawin awarded \$13,000 to the Pine Hill School.

Conclusion - The Annual Report provides the opportunity to express our thanks on behalf of the students of Pine Hill School for the ongoing support that the town has provided. All Sherborn residents are invited and encouraged to learn more about the school through tours, visits, and volunteer opportunities. Our website provides a wealth of information and community members are invited to attend any and all of our special programs, performances, and All-School Meetings (which take place each Friday morning at 8:45AM in the auditorium). For more information, please call the school or go to our website at www.doversherborn.org and click on the link to Pine Hill School.

Dover Sherborn Middle School

Scott Kellett, Headmaster

Dover-Sherborn Middle School (DSMS) continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of technology, a fabulous library, and a student-friendly space make the school a welcoming place for students and faculty. Through a supportive community and budget allocation,

the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting.

Mission - The mission of the Dover-Sherborn Middle School is to meet the needs of all students through a nurturing and challenging learning environment where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

Curriculum - Although DSMS offers multiple levels of courses in mathematics, students are not tracked. All other departments offer courses that are heterogeneously grouped. The schedule is based on a fourteen-day rotation. All primary courses meet twelve times out of the fourteen-day cycle, and each class meets for fifty minutes. Special subject classes meet six times out of the fourteen-day cycle.

Academic Recognition

Project 35 - Eight grade students Tatum Evans and Caroline Gallagher were selected as the DSMS Representative's for Project 351. This initiative was started five years ago to emphasize the importance of community service to our youth. In late January these two students joined other students from across the Commonwealth for a day of community service. In addition, Caroline Gallagher was subsequently selected to continue with the program as part of the Project 351 Alumni Leadership Council.

State Geography Bee - Congratulations to 8th grader Cooper Evans, who qualified to compete in the Massachusetts Geography Bee, held at Worcester Academy in April. Cooper won the DSMS Geography Bee back in December of 2015 and then scored high enough on a written exam to qualify for the State Bee. Congratulations to 8th grader Jack Worcester for winning the 2016 - 2017 geography bee in December of 2016

MLK Day - This year's MLK Day had the theme of "Be the Change You Want to See in the World". We focused on raising awareness about what middle school students could do to impact change within our community, nation, and the world.

On the very first day of school in September, DSMS students started to prepare for this day with D1A announcing the theme and getting everyone thinking about change. During the H block on the day before MLK Day, students listened to a John Legend song - "If You're Out There" and answered the question - What do I want to change?

On Friday, January 15, the school day began with a "Getting to Know You" activity where the day's mixed groups of 6th, 7th, and 8th graders met each other. Following that, a kick-off assembly featured a keynote address from a DSHS alum and recent world traveler, Erin Cavanaugh, who talked about making a change in the world, acceptance of differences, taking risks, building confidence, and realizing that everyone has many things

in common. The keynote was followed by the game show “Hold On...Who’s Making a Change?” Eighth grade students emceed and led the game. The show described a variety of real and fictional student accomplishments and asked the audience to discuss and choose the true student achievements that were making a change in the world.

Workshops of the day created by faculty included: “Make a Change” - prompting students to brainstorm areas in our school that need change and ways to go about it; “Art Work” to support a community mural project; and “Social Justice”, led by singer-songwriter, social activist, and DSHS alum Chad Stokes. The History Channel documentary KING was also shown to the entire school, with opportunities to ask questions about the film and Dr. King’s life. Prior to the first viewing of the movie, the high school chorus performed the song “I Dream a World”.

The afternoon assembly highlighted music by the two DSMS jazz bands, the seventh and eighth grade chorus and string ensemble, the DSHS acapella group Ad Cola, Chad Stokes, and the middle school faculty. The final song was a tribute to Marilyn Dowd, who put into action the very idea of “Being the Change You Want to See in the World” with her spirited greetings to everyone each morning and her musical contributions throughout the years. How remarkable for both faculty and students to share a song together! Pure energy, freedom, collaboration, and joy were evident among the mixed groups of students as they stood up waving their arms and singing the chorus with the faculty.

The Middle School staff greatly appreciates POSITIVE for its ongoing support of this unique annual event.

Math Counts - On February 3rd a handful of middle school students took part in the AMC (American Mathematics Competition) that was given to students throughout the country.

Two of our students scored high enough (top 2.5%) to move on to the next round which is called the AIME (American Invitational Mathematics Exam). A score of 110 out of 150 would qualify for the AIME.

Angelina Zhang (8th grade) scored a 132 out of a possible 150. That would place her tied for 62nd place out of 66,810 students in grades 10 and below who took the exam. This would also place her in 13th place out of all students in grades 8 and below!

Eric Yang (6th grade) scored a 120 out of a possible 150. That would place him tied for 219th place out of 66,810 students who took the exam. Eric would be 61st out of all student’s grades 8 and under!

On Saturday, March 5th, Angelina Zhang, Varun Jayanti, Bella Tate, and Eric Yang traveled to Wentworth Institute of Technology to compete in the MATHCOUNTS state competition against the top 26 schools in Massachusetts. As a team, they were ranked 7th out of the 26 top schools in Massachusetts.

We are very proud of all four participants and the entire club for reaching Silver and Gold status.

In addition, Angelina Zhang placed second of all competitors and qualified to compete as a member of the Massachusetts team in the National Competition May 5th in Washington DC. Angelina contributed to the Massachusetts MathCounts Team’s 5th place finish. She was also awarded a full scholarship to Wentworth Institute of Technology.

Science Fair - Eleven teams of DSMS students participated. The following students earned first place and Honorable Mention.

First place: Acid Rain and Plants - Joanna Dakoyannis, Amy Fam, Riona Crowley.

Honorable Mention: Carter Eaton, John Zavras, Andrew Caldicott, Matt Gallitano, Erik Nitt, Andrew Guillette, Adam Fam, Oliver Fried, Rahul Dasgupta, Varun Jayanti

Special thanks to our advisors: Mary Memmott, and Irene Wieder. In addition, they had extensive research help and advice from Olive Woodward, engineering advice from Brett McCoy, feedback and help from a dedicated group of high school students, and Mr. Tucker loaned advice and equipment.

World Cultures Day- We celebrated World Cultures Day on December 23rd. The day started with the Geography Bee, hosted by the social studies faculty. Through the generosity of a DSEF grant, our World Language Department was able to create a simulation of the experience immigrants had coming into our country in the early 19th century via Ellis Island. The full day experience also included exposure to several countries dance traditions. Students participated in a variety of simultaneous activities that focused on different cultural experiences.

New England League of Middle Schools Scholar Leaders - Eighth grade students Bella Tate and Sam Litle were selected by our faculty as our scholar leaders. These individuals demonstrated qualities that include academic achievement, leadership, and citizenship.

Activity Highlights:

- Each year, eighth-grade students are organized according to their interests into small community service groups known as Citizen Action Groups, or CAGs, to devote their time and energy to giving back to our community throughout the year. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities, the curriculum, and the year’s culminating activity—a field trip to either Boston or Washington, D.C., to learn more about the nation.
- **DSMS Peer Leaders:** Ms. Merritt and Detective Godinho continue to meet with groups of 7th and 8th graders. The students signed NO Use Contracts related to alcohol, tobacco, marijuana, and other drugs as a way to formally commit to making positive choices in their life. In April, the group hosted a school wide

“RAIDERS ROCK: RUN, ROLL, or WALK” event to promote making good choices and wellness. They greatly appreciated the generous support of the Dover and Sherborn police and fire departments, SPAN-DS, the Mudge Foundation, and POSITIVE.

- **Band Festival:** Congratulations to both the 6th Grade and combined 7th & 8th Grade Concert Bands for their outstanding performances at their **Winter Band Concert** in Mudge Auditorium on January 5th. Both groups worked very hard all semester, becoming a cohesive group of musicians in preparation for this concert. The **Jazz Eclipse** and the **Sharp9 Big Band** jazz ensembles were fantastic on January 15th during the Martin Luther King afternoon assembly. The **Jazz Eclipse** is directed this year by DSHS senior Jeffrey Kennan and junior Caroline Whitaker.
- **Choral Festival:** On January 13th, all the choruses from Dover-Sherborn Regional Schools as well as the 5th grade choruses from Chickering and Pine Hill Elementary Schools performed in our annual District Choral Concert. This was the first concert of the year for our 6th Grade Chorus and 7th-8th Grade Chorus. They performed beautifully, truly taking all of their hard work on tuning, diction, and emotion and combining it to create a wonderful experience for our audience. Our students generously shared their work and their talents on stage.
- On January 30th, an unprecedented 24 students from DS auditioned for the MMEA Eastern Jr. District Festival, and 10 students made it into the festival.
Anna Davis - 2nd Alto in the Treble Chorus
Taylor Melenovsky - Alto in the Mixed Chorus
Amanda Dye - 2nd Soprano in the Treble Chorus
Jordyn DeVellis - Soprano in the Mixed Chorus
Patrick Whitaker - 3rd Trumpet 2nd Chair in the Concert Band
Ashley Gong - 2nd Oboe 3rd Chair in the Concert Band
Bella Tate - 2nd French Horn 1st Chair in the Concert Band
- The music program hosted their annual Chocolate Café on Sunday, January 31st. The monies raised from this event are used to support and enrich our music program.
- The Annual Student /Faculty Basketball game was held on March 24th. The contest was a hard fought match with the 6th grade groups keeping the Student Team in the game until the very end. Ultimately the exhausted faculty was able to prevail.
- Thursday, April 7th at 6:30 pm in Mudge Auditorium was our annual **Jazz Spectrum Concert**. This was the first ever to include the entire spectrum of jazz groups at DS. Performing groups included the Pine Hill and Chickering Jazz Bands, DSMS Jazz Eclipse, Sharp9 Big Band and String Ensemble as well as the DSHS Jazz Combo and Chorus.
- Special thanks to Annie Durvea and Kevin McIntosh for organizing our annual Talent Show that was held on Friday, May 13th. The faculty and student acts were outstanding and well supported by a fabulous stage crew.
- In the spring of 2016, the DSMS Drama Program presented three one act plays at the Sherborn Community Center. The plays were directed by three DSHS juniors: Emmanuelle Fried, Elizabeth Owen and

Annabel Hodson-Walker. Fifty-three students comprised the casts of the three plays. On May 1st, DSMS participated in the Massachusetts Middle School Drama Festival hosted by the Rashi School in Dedham. One of our three plays performed for an audience of peers and two professional judges and came home with a silver medal.

- The Dover-Sherborn Middle School annual arts festival took place on June 6th from 3-5:30pm. The afternoon was filled with fantastic artwork, superb musical performances, and thought provoking poetry readings from our very own DSMS students.
- Under the direction of Laura Mullen, Angelo Macchiano, Adam Wiskofske, and Erin Newman, we once again had our D1A Opening Assembly that was hosted by our students.
- **Student Council Members:**

President:
Calvin Kocher

Vice President:
Hope Shue

Team Fire:
Eli Kaplan
Merritt Sullivan

Team Ice:
Stephen Fitzpatrick
Tommy Lambert

Team Lighting:
Liza Birmingham
Cyrus Bleakley
Sterling Williams
Rachel Windle

Team Thunder:
Leo Olmstead
Hope Breslin
Derek Daly

Team Moon:
Nikko Ban
Riley Spaulding

Team Sun:
Ava Hatfield
Michael Morrissey
Luke Rinaldi

- Our DARE Officer, Harry Grabert, continues his work with both our seventh and eighth grade students.
- In November, several of our students attended a workshop at the Massachusetts Aggression Reduction Center (MARC) at Bridgewater State University.
- Our Student Council and Help Club combined their efforts on a Thanksgiving canned food drive that benefited several local food pantries. In addition, these groups have also raised monies that have been donated to groups that include: American Red Cross Disaster Fund, Avon Walk for Cancer, Pan-Mass Challenge, Home for Little Wanderers, Spin for Hope, and Pencils of Promise.
- **Fall Drama:** Mrs. Claire Mackay successfully directed the DSMS production of *Shrek*.

Grants:

DSEF grants included:

- Laura Mullen, Ana Hurley, and Veronica Moy: DSMS at the National Level: Faces of Advocacy/Full Steam Ahead
- Special Subjects: 3D Printers
- Mary Memmott: 8th Grade Beyond Coding
- Social Studies Department: Speaker and Traveling Museum Exhibits for Social Studies
- Kathleen Egan: World Cultures Day (Ellis Island)
- Kathy Moloy and Judy Gooen: Stand Up

- ELA Department: ILA Bostont
- Challenge Success Team: Challenge Success

P.O.S.I.T.I.V.E. grants included:

- Angelo Macchiano was awarded a grant entitled Karim Nagi - Arab Musician
- Randy Hoover was awarded a grant to bring in a Masai Warrior.
- Guidance received a grant for Deana's Educational Fund Programs on Healthy Relationships to present to our seventh and eighth grade students.
- Mary Memmott was awarded a grant entitled Science Fair Supply Fund.
- Jason Criscuolo and Allison Rice were awarded a grant entitled Chariot of the Sun – Greek Mythology.

Dover Sherborn High School

John G. Smith, Headmaster

Mission - Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

Recognition - DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. DSHS was ranked #1 in *Boston* magazine's ranking of the top 50 public high schools in the Greater Boston area. Rankings are based on national SAT and AP exam scores, as well as on college readiness performance metrics.

Curriculum Requirements - In the 2015–16 school year, DSHS served approximately 660 students in grades 9 through 12. Each year, over 96% of the graduates attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 18 credits in the Fine & Performing Arts and/or Technology, Engineering and Computer Science, 12.5 in physical and health education. In addition, they must complete 40 hours of community service and pass the required state MCAS exams.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute "rank-in-class" for its students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

Academic Testing

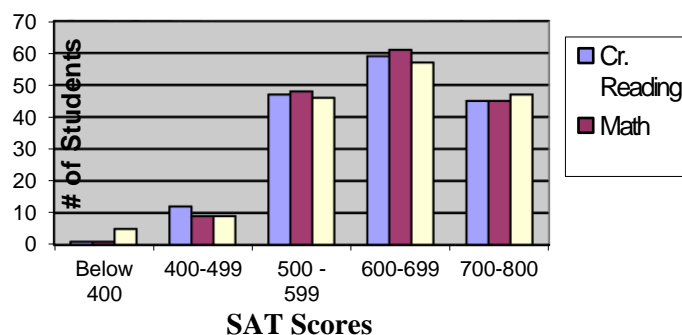
PSAT - The PSAT was offered in October 2016, with 85% of the sophomore class and 74% of the junior class participating. Twenty five juniors met the requirements to enter the National Merit Scholarship Program and receive recognition from the October 2015 administration. DS had twenty commended students and five semi-finalists.

SAT

SAT I: Ninety-four percent of the Class of 2016 took the SAT I test, with 59% scoring over 600 in the verbal section, 60% scoring over 600 in the math section, and 59% scoring over 600 in the writing section. The table below shows the average of the highest test scores for the Class of 2016 and the previous two senior classes as calculated in Naviance. Compared with national and state averages, DSHS students significantly outperform their peers.

	U.S.	MA	DSHS
Critical Reading	494	517	627
Math	508	530	636
Writing	482	506	627

SAT SCORES Class of 2016



SAT II - The U.S. History SAT II mean score of 679 was significantly higher than both the state (633) and national (624) averages. As in previous years, the mean scores achieved by DSHS students continue to be well above both state and national averages.

AP - Fourteen AP (advanced placement) courses were offered during the 2015–16 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2016, 201 students took 480 examinations. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
Biology	100%
Calculus AB	100%
Calculus BC	100%

AP Course	Students Scoring 3 or Higher
Chemistry	100%
English Language & Comp	94%
English Literature	91%
French Language	100%
Latin Vergil	100%
Physics C-Mech	100%
Spanish Language	100%
Statistics	80%
Studio Art 2D Drawing	90%
U.S. Government & Politics	99%
U.S. History	98%

MCAS

2016 testing highlights are as follows:

English Language Arts: 99% of sophomores at Dover-Sherborn High School scored at the Advanced and Proficient levels on the MCAS exam in English Language and Composition.

Mathematics: 98% of sophomores scored at advanced or proficient levels.

Biology: 99% of freshman scored at the advanced or proficient levels.

Graduate Post-Secondary Plans

	Class 2014	Class 2015	Class 2016
Four-year college	97%	96%	95%
Two-year college	1%	1%	1%
Other (gap yr, job)	2%	3%	4%

Departmental Highlights

English - The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature, focusing on the nature of truth, and hone their writing skills; juniors study American literature; and seniors select one of three pairs of same-level courses. Advanced Placement courses include English Language and Composition for juniors and English Literature and Composition for seniors, and 92.4% of the 158 juniors and seniors earned passing scores. The department also offers electives in poetry, contemporary literature, writing, English literature, film, and mythology. By reading, writing, and thinking, our students use language as a means of understanding themselves and their world.

All Dover-Sherborn sophomores scored at advanced (90%) or proficient (10%) on last spring's MCAS test administration. Average SAT scores in critical reading (613) and writing (621) are once again among the highest in the state.

Mathematics - The Mathematics Department provides standard courses at honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Pre-calculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Pre-calculus and Applied Topics.

The Dover Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing fourth in the league (out of 36 schools) and third in the league playoffs. The team also completed in the state meet,

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing fourth in the league (out of 36 schools) and third in the league playoffs. The team also competed in the state meet, placing 7th in the Medium School division.

Science - The Science Department provides a rigorous curriculum sequence at the advanced placement, honors and college preparatory levels, with three years of coursework required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, and Environmental Research.

Dover-Sherborn High School enrolled two teams in the Eastern Massachusetts Physics Olympics that were held at Apponequet High School last April. The competition was made up of eight events - some "make aheads" and some surprises - in both experimental and theoretical physics. Our DSHS teams, coached by Mr. Bridger, took both First and Second Place, thereby claiming the championship. D-S has won the Olympics eighteen times in the twenty-four years that we have been competing, including the past 4 competitions. Students in Bridger's AP class are already beginning work on the build ahead projects for this year's Olympics, which include a dry pasta engineering design component and a physics video competition.

In May, 58 students took AP exams in Biology, Chemistry, and Physics. One hundred percent of them scored "3" or better, making them eligible for college credit or advanced standing. Ninety-nine percent of those students who took the Science MCAS test scored at the Advanced or Proficient levels.

Five AP Chemistry students competed in the sectional competition for the U.S. National Chemistry Olympiad. One student from DSHS placed in the top 25 in the competition against the top 130 chemistry students in Massachusetts. This student's high score qualified her to compete in the national chemistry exam against the top 950 students in the country.

Last summer, Mr. Bridger continued his work at the applied physics labs at Harvard University, developing exploratory physics lab investigations for high school students. His summer work focused on two areas: Quantum properties of diamonds, and applications of 3D printers. He expanded the scope of the Diamond Magnetometer investigation done with his AP Physics class, and developed exploratory projects related to 3D printing for physics, calculus & astronomy classes (all of which will be implemented this year). He also collaborated with a software engineering team at Tufts University, helping to develop and pilot an online scientific collaboration environment. Tufts supplied him with an Ultimaker 2+ 3D printer for his classroom, which will be used with all of his classes this year. Bridger will continue his work with both Harvard & Tufts Universities this spring and summer.

In February 2016, three teachers and 18 students traveled to Costa Rica as part of the Dover Sherborn Global Science Initiative. On this trip, students were able to view firsthand the wide variety of both plant and animal diversity of the rainforests of Costa Rica, as well as learn about the powerful geothermal forces behind the Arenal Volcano and hot springs. In addition, the students were able to practice their Spanish and learn more about the rich culture of the country, with the help of Mr. Estabrook one of our chaperones from the foreign language department. During the trip, special focus was placed on the Belize conservation efforts of both animals and ecosystems in each of the different locations visited.

Social Studies - Courses are offered in history and the social sciences at both the honors and college preparatory levels for freshmen and sophomores and at three levels (college preparatory, honors and advanced placement) for juniors and seniors. World History I & II and U.S. History are required of all students. Electives include AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History. A total of 129 students took our two A.P. courses this year with 97% of the A.P. U.S. History students and 98% of the A.P. Government students receiving a qualifying score of 3 or better on the exams.

This year the curriculum was further enriched by a variety of departmental programs and activities, such as: the *China Exchange Program*, now in its fourteenth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, an annual global-issues simulation program, with this year's topic simulation on *The Future of Europe*; the Model U.N. Simulation in Boston; the *Close Up Program*, a weeklong government studies program in Washington, D.C.; a historical and cultural trip to Cuba; several field trips to conduct research at the J.F.K. Library and the Edward Kennedy Institute; a visit to the Armenian National Museum in Watertown in commemoration of the 100th anniversary of the Armenian Genocide; and a visit to the American Repertory Theater in Cambridge to see a production of *1984*. Guest speakers included: Civil Rights Era Activist, Paul Breines; U.S. Ambassador to South Sudan, Molly Phee; and Pulitzer Prize winning

author Charlie Savage. Government students attended a Presidential Debate Forum at the J.F.K. Library and an election night event held at the Renaissance Hotel in Boston.

Students receiving honors or awards in 2016 included: Chris Devine and Mark McVeigh who were chosen by their U.S. History classmates to represent DSHS at *Student Government Day* at the State House in April; Aleaya McFarlan received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; Christopher Cone won this year's annual Veterans Day Essay Contest; Amy Zhang received a youth leadership award and represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*. Stephen Cone received the Social Studies Award at the Senior Academic Awards Night.

World Language - The World Language Department offers four-year sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students progress from Novice to Intermediate stages of language proficiency in French, Spanish, Latin, and Chinese. AP French Language and Culture, AP Latin, and AP Spanish Language and Culture courses are offered.

World Language students received the following honors in 2016:

- **Honor Society:** Twenty-seven students were inducted into the Dover-Sherborn World Language Honor Society for their achievement and dedication to learning world languages and cultures.
- **National Language Exam Awards:** Thirty-three students received awards on the *French Exam*, thirty-three on the *Latin Exam*, and thirty-nine on the *Spanish Exam*.
- **AP Exam Scores:** All twenty-six students who took an AP world language exam in May of 2016 achieved a passing score (3 or higher). The breakdown was as follows:

	Score	Number of students
French:	5	4
	4	4
	3	1
Latin:	5	2
	4	4
Spanish:	5	6
	4	5

Fine & Performing Arts

Music - Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the Vocal Ensemble, the Concert Band, and the Jazz Band (by

audition). These groups perform at many school and community events throughout the year.

Visual Arts - Courses offered include Art 3-D, Ceramics I and II, Drawing from Life, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design I, II, and III, Computer Graphic Design, and Silkscreen Printing.

Honors and Awards - D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

Awards

Art Awards

Scholastic Art & Writing Awards

Michelle Zhang, Kippy Sage, Lilly Shale, Natalie Andrews, Ellie Burger, Anna Kott, Ashley Zhou,

Music Awards

MMEA Eastern District Senior Festival

Annabel Hodson-Walker, David Kennan, Jeffrey Kennan

MMEA All-State

Annabel Hodson-Walker, Jeffrey Kennan

Technology Engineering - The department is made up of courses that were once in the Living, Fine and Technical Arts and Educational Technologies Departments. This new department's goal is to create stronger alignment between the grade 6-8 and 9-12 curriculums. These curriculum changes and the addition of new courses will better prepare our students for college courses in the areas of Computer Science and Engineering.

The Technology Engineering Department offers computer courses in Social Media, CAD, Technology and Society, Web Design using HTML, and Computer Program with Java. The department also offers courses in TV Media I and II, Industrial Technology I and II, and also a full year course in engineering that is offered for science credits. Engineering and Computer/Technology courses at the Middle School are also included in the department.

Wellness - The Freshmen Wellness Curriculum requires one semester each of Contemporary Issues which covers nutrition, sexuality, mental health, and alcohol, tobacco and other drugs and one semester of Outdoor Education (1 term) and Fitness Development (1 term).

Students in grades 10, 11, and 12 will choose courses from the elective menu as follows: Cardiovascular Fitness, Outdoor Pursuits, General Survival, Student Leadership Internship, Stress Management, Sport Education- Net Sports, Dance Education, CPR/AED Training, Yoga/Pilates, Sport Education- Winter Team Sports, Coaching, Teaching and Recreational Leadership, Fitness Program Planning, Drugs and Society, Muscular Fitness, Sport and Society, RAD- Rape, Aggression, Defense Systems, Target Sports

Guidance

College Counseling - Throughout the fall, most of the counselors' time was devoted to the college application process for seniors. Nearly 85% of the Class of 2016 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 120 colleges and universities and spent additional time strengthening their working relationships. To respond to the growing number of seniors submitting early applications, counselors developed a 5 class seminar series for grades 11 and 12. Juniors participated in classes during the spring that helped prepare them for college applications, complete their resumes and begin their essays. Seniors began their seminar series during the first week of school in September and were able to complete their Common Application online, add schools to Naviance, edit and complete their essays and participate in mock interviews. Sophomore and freshmen seminar series have also been developed and were implemented in 2015 with a focus on stress management, mindfulness and career and personal exploration.

Counselors met several times with juniors individually to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to initiate discussions about academic and future career plans, as well as to introduce them to online programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

Support Programs: The Guidance Department also offers a variety of support programs:

- **Freshman Welcoming Activities** support freshmen during their transition to high school.
- The **Peer Helper Program** this year trained 36 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The **Massachusetts Aggression Reduction Center (MARC) Program** provides special training to faculty and student "ambassadors" and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The **Signs of Suicide (SOS) Program** for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The **Substance Prevention and Awareness Network (SPAN-DS)** brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level **Parent-Departmental Meetings** are held throughout the year to discuss important issues and concerns specific to each grade level.

Library - The DSHS library is a place where both students and faculty can read, research a topic, access information or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or online searches. The collection includes approximately 20,000 print volumes, six newspapers, and 37 periodicals. In addition, patrons are able to search the library catalog for a growing collection of e-books. Digital services include online databases available via the Metrowest Massachusetts Regional Library System and those purchased by subscription. The library houses a portable cart with 25 iPads, purchased with technology funds and available to faculty for use in their classrooms. An average day brings approximately 300 students and teachers to the library.

Dover-Sherborn High School Athletic Department

Over the past calendar year, the Dover-Sherborn High School Raiders enjoyed some great success!

The Winter Season consisted of 12 varsity teams and 4 sub-varsity teams. We had 10 of our varsity teams qualify for post-season competition. The highlights of the winter season were the Boys Nordic Ski Team winning the Mass Bay League Title, Coach Fred Sears was named the Nordic Ski Boston Globe Coach of the Year, Mike Chirico was crowned the TVL Diving Champion and 2nd in the State Diving Competition, Bailey Laidman was crowned the MIAA State Champion and Eastern High School Champion in Slalom Ski. We had 226 participants in the winter athletic season.

The Spring Season consisted of 9 varsity teams and 3 sub-varsity teams. We had 7 of our varsity teams participate in post-season play. The highlights of the Spring Season were the Boys Tennis Team capturing the TVL crown, the MIAA Div. 3 South Sectional crown and being State Finalists. Justin Seymour was crowned the TVL Champion in the 110 Hurdles, Peter Phelan was crowned the TVL Champion in the 2-mile and Mia van der Burgt was the MIAA Eastern Mass Division 4 Triple Jump Champion. Our Boys Lacrosse Team captured the TVL, South/Central Sectional and State Championship titles. Boys Lax Coach Brian McLaughlin was selected as TVL Coach of the Year and players Bailey Laidman was named TVL Player of the Year and 1st Team All-American while Will Spangenberg was named 2nd Team All-American. We had 335 participants during the spring athletic season.

The Fall Season was a very successful season as well. We had a total of 7 varsity teams and 5 sub-varsity teams. All of our varsity teams made the MIAA post-season tournament in their respective sport. The highlight of the Fall Season was the Boys Soccer Team capturing the TVL Championship with Coach Joe Gruseck being named TVL Coach of the Year, the Co-ed Golf Team placing 3rd in the State Championship and our Boys and Girls Cross Country Teams finishing 5th and 3rd respectively in the Eastern Mass Championship. We had 307 participants during the fall athletic season.

Teams who qualified for the MIAA Tournament:

Winter: Boys Basketball, Girls Swim and Dive, Boys Swim and Dive, Girls Indoor Track, Boys Indoor Track, Boys Ice Hockey, Co-op Gymnastics, Boys Alpine Ski, Boys Nordic Ski, Girls Nordic Ski

Spring: Girls Lacrosse, Boys Lacrosse, Boys Tennis, Girls Tennis, Girls Track and Field, Boys Track and Field, Sailing (non-MIAA)

Fall: Girls Cross Country, Boys Cross Country, Field Hockey, Boys Soccer, Girls Soccer, Co-ed Golf, Football

Teams who won an MIAA State Championship:

Boys Lacrosse

As always, the DSHS Athletic Department is strongly supported, in numerous ways, by the many parent volunteers of the DS Boosters. We are very thankful to all of our hard working student-athletes, coaches, parents and fans! GO RAIDERS!!

National Honor Society - On October 20, 2016, 45 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 86 members of NHS who give back to the local community by providing tutoring services to peers and younger students and by completing a group service project- volunteering at the Greater Boston Food Bank. Information about membership requirements and the application for NHS can be found on the school's webpage.

Student Activities

DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- **Academic and Student-Life Organizations:** The Chess Team, China Exchange Program, Debate Club, Investment Club, Math Team, Mock Trial, National Honor Society, Robotics Team, *RUNES* literary magazine, Senior Project, Student Council, Student Newspaper: *The Focus*, Trivia Team, and Yearbook.

- **Art, Music, and Drama Clubs:** The A Cappella Club, After School Chorus, Anime Club, Arts Club, Crew, Drama Club, Film Club, Music Group, Murals Club, and theatrical productions that include a fall drama and winter-spring musical.

- **Social and Cultural Awareness Groups:** The Alliance for Acceptance and Understanding (AAU), AFS International Exchange Program, Cheerleading, Coalition for Asian-Pacific American Youth (CAPAY), Community Service Club, Down To Earth, EPIIC- Tuft's Inquiry, Fishing Club, Fitness Club, Gay-Straight Alliance (GSA), Global Citizenship Program, Harvard Model United Nations, Junior Classical League, Knitting Club, MARC, Martial Arts Club, Mountain Biking Club, Nora Elizabeth Searle Community Outreach (NESCO), Peer Helping, Pine Street Inn Breakfast Club, Relay For Life: DS, Students Against Destructive Decisions

(SADD), Time Out for Kids, Ultimate Frisbee, Women's Group and Writing Club.

Parent and Community Groups

The Dover-Sherborn Boosters supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

DSEF - Thanks to the generosity of our Dover Sherborn Education Fund, the high school was once again able to engage our teachers and students in many exciting enrichment opportunities that help to further enhance an already rich curriculum. For the 2016-2017 school year, the High School received grants totaling approximately \$50,000 as well as district wide grants that totaled another \$43,000. This year students and faculty will be building a weather balloon, attending the Rhode Island School of Design to participate in their Museum of Natural History, participating in a mock trial competition, competing with other high schools in a robotics challenge, as well as participating in a full school seminar day with visiting professionals from all over Massachusetts. Grants also covered new elements to our popular ropes course climbing tower, presentations from local and national poets, culturally responsive programs as well as sending a new cohort of members to the annual Challenge Success Conference in Palo Alto California. Dover Sherborn High School is so fortunate to have such tremendous community support with regard to our regular budgetary items as well as these enrichment opportunities that are not generally covered in a school based budget.

The DSHS PTO supports the students, families, faculty and staff of Dover-Sherborn High School. Our charitable and educational purpose is to:

- actively support the administration in providing additional enhancements to the high school, which fall outside the school budget;
- provide a means for parents to meet with one another, with representatives of the school and with experts to consider matters of common interest affecting the students, parents and the school; and
- support spirit building initiatives among students, faculty and community.

We meet once a month on Thursday mornings and welcome new faces and voices. Our meetings are from 8:45 to 10:15am and begin with a report from the headmaster and or a discussion with an invited staff member or guest.

SPAN-DS (Substance Prevention Awareness Network-Dover-Sherborn) has had another successful year in the Dover-Sherborn communities.

We are in our fourth year utilizing the Social Norms Method to promote and support the positive behaviors of DSHS students with the long-term goal of changing student *perception* and ultimately their substance use

behavior. The Social Norms Campaign works to disseminate positive messages on posters with popular TV and movie stars, as well as the SADD generated, Stall Street Journal (available only in the HS bathrooms). We also share healthy student norms data on the DSHS monitors, through contests, and at other school-related events such as grade level and seasonal sports evenings. We hosted our Second Annual Button Campaign where all faculty and staff at DSHS wore a red and white button that read: "95%", the percentage of DSHS students that disapprove of pressuring another student to drink. This button is meant to inspire conversation among faculty, staff and students. A follow up contest motivated students to share what the statistic meant to them. Lastly, we continue to share our popular "Faces of Prevention", which highlights a DS community member that is passionate about helping our students make good choices regarding alcohol and drugs. This year we have or will spotlight the following individuals: John Smith, DSHS Headmaster, Ann Dever-Keegan, DSHS Assistant Headmaster and Jeff Parcels, DSHS Athletic Director.

SPAN-DS is in our third year of the Parent Social Norms campaign. Six times each year, parents of DSHS and DSMS students receive a postcard sent to their homes with positive messages designed to promote communication with their students, provide prevention strategies, and decrease the perception that most DSHS students drink. Corresponding messaging is done through the school's weekly email blasts, ads in playbills and sports programs and banners hanging in strategic locations.

This spring, we awarded the third annual Positive Role Model Award to two deserving DSHS seniors. Eligible students must complete an application and write an essay in order to be considered. Then, a panel comprised of: a SPAN-DS representative; the DS Police departments and staff members from DSHS select a winner. The recipient(s) of this award is recognized for his/her commitment to making responsible and safe decisions regarding alcohol and drugs, by embracing a substance-free lifestyle during the high school years. The recipient(s) also receive a cash award and plaque.

The 7th and 8th students at DSMS participated in assemblies led by Detective James Godinho, an outstanding role model from the Sherborn Police Department, who spoke about leadership and substance prevention. Interested students may join the Peer Leadership group led by DSMS Health Teacher, Andrea Merritt, with assistance from Detective Godinho.

In conjunction with Walgreen's Pharmacy, SPAN-DS created stickers that tell residents how to properly dispose of unused medications, by dropping them at the Sherborn Police Department. Walgreen's places a sticker on each prescription.

Prior to the election, SPAN-DS and the Cornerstone Forum hosted a well-attended panel of experts to discuss Question 4, the legalization of marijuana. The bill, which subsequently passed, allows for the cultivation, sale and

taxation of marijuana. The panel included remarks from Senator Richard Ross, John Sofis Scheft, Esq., Marisa Silveri, PhD, Police Chiefs Thompson & McGowan and William Luzier, Campaign Manager, "Yes on 4". Those unable to attend the event were able to view it via webinar and on DSCTV.

In November, a small group of students were fortunate enough to hear from Jared Owen, a UNC Chapel Hill graduate who was studying for his PhD at MIT when he was caught in the grips of addiction and mental illness. Jared's life took an unfortunate turn and he spent 18 months in the Massachusetts criminal justice system. Jared Owen is now substance free and lives in a residential treatment program. He is speaking out in order to educate young people and raise awareness to prevent drug addiction. He and his attorney are part of the Eastern Middlesex Opioid Task Force which is fighting the Massachusetts opioid addiction epidemic. All DSHS students will have the opportunity to hear Jared speak during the spring seminar day in April.

In conjunction with SADD, we are planning our second annual 5th Quarter event at DSHS for early January 2017. This is a fun event following a double-header Varsity Basketball games. Students come to enjoy a fun night of free pizza, games, music and raffles in a safe and substance-free environment.

We are grateful for the support from DS Schools, Dover and Sherborn Police Departments, clergy from both towns and our partners in funding: DSEF, Dover and Sherborn Boards of Health, Beth Israel Deaconess Hospital – Needham, Pilgrim Church and private donors. Please visit our website www.span-ds.org and Like us on Facebook.

Community Education

Lisa B. Sawin, Program Administrator
William H. McAlduff, Interim Superintendent

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional Schools. Our mission is to provide programs that enrich the lives of everyone in our community. Our hope is to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost. Dover-Sherborn Community Education offers the following programs:

Extended Day - Tuition-based extended-day programs are held at both Sherborn and Dover elementary schools, where safe and stimulating after-school environments are provided for students in grades K–5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, indoor and outdoor physical activities, games, and creative play.

The programs operate Monday through Friday, from school dismissal to 6 p.m., with a daily snack provided. Sherborn offers an early morning program from 7 a.m. to

8:30 a.m. Current enrollment is 93 children in Sherborn. Twenty-nine students currently attend Sherborn's morning program, with a total of 122 students overall in Sherborn. In order to accommodate more students, we were able to increase our enrollment in September 2016 in both Dover and Sherborn, having done this, both programs still maintain a waiting list.

After-School Enrichment - After-school programs provide age-appropriate classes for elementary and middle school students. Classes for elementary school students are held at both Pine Hill and Chickering Schools. Offerings include sports, archery, field hockey, robotics, video-game design, drawing, home alone, cartooning, and chess. Program fliers are distributed to students through the schools and are posted on the Regional School District's website, under "Community Education." in addition to our registration site, www.dscommmed.communityroot.com. An afternoon babysitting class for students in grades 5 and 6 is held at the high school. This past year, we added Elements of Music and Stop Motion Animation at both elementary schools.

Adult Enrichment Programs - We offer a wide variety of innovative and intriguing adult evening classes held throughout the school year. Our classes are intended to bring learning closer to home and may include cooking with personal chefs, jewelry making, beekeeping, drawing, dog obedience, watercolor painting, golf, genealogy, oil painting and home staging. We also offer courses to high school students, including driver's education, SAT prep, writing the Common Application Essay, and SAT Biology subject test prep. Our brochure is mailed to all residential households in Dover, Sherborn, Westwood, and Medfield—some 15,000 brochures in all.

Registration - Registration for the Extended Day Program is held in March, with the first two weeks of the registration period reserved for returning families. Registration for all other programs begins upon receipt of the brochures or when the information is posted online. Visit <http://www.doversherborn.org> to obtain full class descriptions or use our online registration tool, (www.dscommmed.communityroot.com).

Location and Contact Information - The Community Education office is located in Project Room 1062 at the Chickering School, 29 Cross Street, Dover, MA, 02030. Our phone number is (508) 785-0480 x 2020. E-mail correspondence may be sent to sawinlisa@doversherborn.org.

Trustees of Sawin Academy

The Trustees of Sawin Academy is an endowment fund established by the Dowse family in 1871 to support enrichment programs at Pine Hill School. Each year, a distribution is made to the school based on the performance of the investment portfolio. Trustees are elected by the town and serve 5 year terms. Trustees meet with the Principal of Pine Hill School in the fall of each

year to discuss how the previous year's distribution was spent and provide guidance for future distributions.

For the 2015 – 2016 school year, the distribution of \$13,000 helped fund numerous enrichment efforts including field trip expenses, enrichment clubs in Photo Editing, Art Exploration, Logically Lucky, Acting Confident, and Who's Got Talent, science materials, environmental education, a new xylophone, stage lighting and amplifier enhancements, Spanish materials, and school cameras.

The distribution for the 2016-2017 school year was \$13,000 and was made in December.

Year end 2016 value of the portfolio was \$437,099.28. In 2016, the portfolio gained approximately 9.7% which includes the \$13,000 distribution made in December 2016 for the 2016-2017 school year.

The portfolio holdings as of December 31, 2016 include the following:

IShares Core S&P Small Cap ETF
SPDR Gold Trust Share
SPDR MidCap 400 ETF
Fidelity International Discovery Fund
Spartan Total Market Index
Fidelity Contra Fund
Fidelity Inflation Protection Bond Fund
Fidelity Puritan

Respectfully submitted for the Trustees,

Leslie A. Barnett

**Sherborn Students In The Public Schools By Grade
October 1, 2016**

Kindergarten	61		
Grade 1	55	Grade 7	70
Grade 2	63	Grade 8	77
Grade 3	73	Grade 9	68
Grade 4	80	Grade 10	67
Grade 5	72	Grade 11	76
Grade 6	76	Grade 12	77

Total - All Grades - 915

**Financial Recapitulation Of Sherborn Public Schools
For The Fiscal Year 2016**

Summary Of Receipts

School Aid Fund, Chapter 70	<u>\$ 554,673</u>
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Total Revenue	\$ 554,673
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Expenditures

Regular Education	\$3,208,986
Special Education	1,994,824
Other	<u>973,362</u>

Total Expenditures	\$6,177,172
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Summary Of Receipts And Expenditures

Expenses	\$6,177,172
Receipts	<u>(554,673)</u>

Cost to Town	\$5,622,499
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**Dover Sherborn Regional School District
Revenue & Expenditure Summary
Fiscal Year Ending June 30, 2016**

Revenues

Revenue from Local Sources:

Member Town Assessments	\$ 19,575,297
Unreserved Fund Expended	500,000
Fees	368,371
Earnings on Investments	21,489
Other Revenue	21,159

Total Revenue from Local Sources **\$ 20,486,316**

Revenue From State Aid:

School Aid (Chapter 70 & Charter Reimbursement)	\$ 1,675,435
Transportation (Chapter 71)	320,448

Total Revenue From State Aid **\$ 1,995,883**

Revenue From Federal & State Grants: **\$ 600,684**

Other Revenue:

School Lunch	\$ 620,920
Community Education Group	645,239
Private Grants	91,038
Regional Transportation Fund	250,000

Total Other Revenue **\$ 1,607,197**

Total Revenue From All Sources **\$ 24,690,080**

Expenditures

Expenditures by the School Committee:

Regular Day Program	\$ 10,124,441
Special Needs Program	1,907,087
Other Operating	8,060,475
Transportation	725,708
Capital	285,518
Debt Service	1,382,500

Total Expenditures by the School Committee **\$ 22,485,729**

Expenditures from State & Federal Grants **\$ 600,684**

Other Expenditures:

School Lunch	\$ 581,945
Community Education Group	604,162
Private Grants	48,350
Other	18,715

Total Other Expenditures **\$ 1,253,172**

Total Expenditures From All Funds **\$ 24,339,584**

SPECIAL TOWN MEETING

October 24, 2016

WARRANT ARTICLE INDEX

P = Passed

D = Dismissed (No Action)

F = Failed

* = Contingent on Ballot Questions

(2/3) or (4/5) or (9/10) Proportional Vote required

Article Descriptive Title

Special Town Meeting #1

- | | |
|--|---|
| 1. Appropriation for Unpaid Bills | P |
| 2. Amend GBL (3 rd party review Fire Protection/code) | P |
| 3. Increase BOH members from 3 to 5 | P |
| 4. Establish qualifications to serve on BOH | D |

Special Town Meeting #2

- | | |
|--|---|
| 1. Authorize BOS to enter into solar contract | P |
| 2. Authorize BOS to enter into PILOT agreement | P |

A quorum of 100 registered voters being present, Moderator Coralinda Lincoln called the Special Town Meeting #1 of the Town of Sherborn to order at 7:04 pm, October 24, 2016, in Lindquist Commons of the Dover Sherborn Regional School, 9 Junction Street, Dover, Massachusetts.

The Moderator waived reading of the constable's posting of the warrant, stated that the tellers had been sworn, and gave a concise summary of the procedural ground rules for Town Meetings. She then introduced the various board members and officials seated on the stage, spoke about parliamentary procedure, and proceeded to the first article of the Warrant.

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money and, if so, what sum, for unpaid bills, or take any other action relative thereto. (*Board of Selectmen*)

NO.	DEPARTMENT	ITEM	AMOUNT
1.	CM&D	Millis Police Department	\$ 416.56
2	CM&D	MHQ	\$1,937.78
3.	CM&D	Shady Tree Landscaping	3,325.00

Motion: George Morrill, duly seconded, moved that the sum of \$5,679.34 be transferred from Free Cash in the Treasury for the purpose of paying bills from:

Millis Police Dept	\$ 416.56
MHQ	\$ 1,937.78
Shady Tree	\$ 3,325.00
Atlantic Broom	\$ 84.04

Vote: Passed Unanimously

ARTICLE 2. To see if the Town will vote to allow the Fire Chief (or Fire Chief's designee) to require 3rd party

review and related services for fire protection and fire related code matters, and for the reviews to be paid by the applicant, or take any other action relative thereto. (*Board of Selectmen on behalf of the Fire Department*)

Motion: Susan Aharonian moved, duly seconded, that the Town amend its General By-laws by adding the following new Section 15 to Chapter 3:

Section 15. Fire Chief. In addition to the Fire Chief's authority under the State Board of Fire Prevention Regulations, the Fire Chief or the Fire Chief's designee may require review by an independent third party with expertise in the matter of any proposed or completed work, plans, construction, applications, or other matters requiring fire protection, fire code, or fire department review. Such third party review shall be at the applicant's expense. The Fire Chief or the Fire Chief's designee shall obtain from the third party reviewer a proposal outlining the costs for the third party review, and the cost as set forth in the third party reviewer's proposal shall be paid by the applicant to the town in advance of the third party reviewer performing the services. The Fire Chief shall make the final determination as to whether the proposed or completed work, plans, construction, applications, or other matters comply with fire protection, fire code, and fire department requirements.

Vote: Passed

At 7:17 pm, the Moderator recessed the first Special Town Meeting.

A quorum of 100 registered voters being present, Moderator Coralinda Lincoln called Special Town Meeting #2 of the Town of Sherborn to order at 7:30 pm, October 24, 2016, in Lindquist Commons of the Dover Sherborn Regional School, 9 Junction Street, Dover, Massachusetts. The Moderator proceeded directly to Article 1 of Special Town Meeting #2.

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen (i) to enter into an agreement for the purchase of electricity and/or net metering credits generated by a solar photovoltaic facility to be installed on the roof of the CM&D garage at 7 Butler St., with such agreement to be for a term of up to twenty (20) years, and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town; and, (ii) to take all actions necessary or appropriate to administer and implement such agreement; or take any other action relative thereto. (*Board of Selectmen*)

Motion: Stephen Leahy, duly seconded, moved to authorize the Board of Selectmen (i) to enter into an agreement for the purchase of electricity and/or net metering credits generated by a solar photovoltaic facility to be installed on the roof of the CM&D garage at 7 Butler St., with such agreement to be for a term of up to twenty

(20) years, and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town; and, (ii) to take all actions necessary or appropriate to administer and implement such agreement; or take any other action relative thereto.

Vote: Passed

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen (i) to enter into an agreement for "payments in lieu of taxes" pursuant to M.G.L. c. 59, s. 38H(b), or any other enabling authority, for personal property and/or real property taxes attributable to a solar photovoltaic facility to be installed on the roof of the CM&D garage at 7 Butler St., with such agreement to be for a term of up to twenty (20) years and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town; and, (ii) to take all actions necessary or appropriate to administer and implement such agreement; or take any other action relative thereto. (Board of Selectmen)

Motion: Jeff Waldron, duly seconded, moved to authorize the Board of Selectmen (i) to enter into an agreement for "payments in lieu of taxes" pursuant to M.G.L. c. 59, s. 38H(b), or any other enabling authority, for personal property and/or real property taxes attributable to a solar photovoltaic facility to be installed on the roof of the CM&D garage at 7 Butler St., with such agreement to be for a term of up to twenty (20) years and on such terms and conditions as the Board of Selectmen deems in the best interests of the Town; and, (ii) to take all actions necessary or appropriate to administer and implement such agreement; or take any other action relative thereto.

Vote: Passed

At 8:03 pm, Special Town Meeting #2 was dissolved and Special Town Meeting #1 was reopened.

ARTICLE 3. To see if the Town will vote pursuant to General Laws Chapter 41, Section 2, to increase the number of members of the Board of Health from three to five, or take any other action relative thereto. (*Molly Cullum and 133 others*)

Motion: Mary Wolff moved, duly seconded, that the Town vote pursuant to General Laws Chapter 41, Section 2, to increase the number of members of the Board of Health from three to five.

More than 50 people rose to request a paper ballot.

Vote: Passed by the following count:

Yes 190
No 155
Total 345

ARTICLE 4. ESTABLISHING QUALIFICATIONS TO SERVE ON THE SHERBORN BOARD OF HEALTH:

It is in the best interest of the Town of Sherborn that members of the Health Board be experienced, credentialed health professionals or environmental scientists, so that they are equipped to interpret scientific data and analysis, and can fulfill the charge of every Health Board, pursuant to Mass General Laws, which is to make decisions which will be in the interest of "the public health" for the benefit of Sherborn residents, Sherborn's natural resources and the community as a whole.

Massachusetts Boards of Health "are responsible under the Massachusetts General Laws, both state and local regulations, for disease prevention and control, health and environmental protection, and for promoting a healthy community". These are statutory and service responsibilities.

Therefore, as citizens of Sherborn, we propose that the Town of Sherborn establish minimum credentials for serving members of Sherborn's Board of Health to effectively execute this mandate to promote public health. (*George R. Morgan and 150 others*)

Motion: Vicki Rellas moved, duly seconded, moved to take no action.

Vote to Take No Action: Passed

The October 24, 2016 Special Town Meeting #1 was dissolved at 9:41 pm, October 24, 2016.

Respectfully submitted,
Carole B. Marple, CMMC
Town Clerk

As required by law, following a Town Meeting a copy of amendments to the General By-Laws adopted under Article 2 of the warrant for the Special Town Meeting #1, along with all necessary documentation, were submitted electronically to the Attorney General for her approval.

The amendment to the General By-Laws adopted under Warrant Article 2 of Special Town Meeting #1, convened on October 24, 2016, was approved by the Office of Attorney General on February 10, 2017. With regard to Article 2, the Attorney General noted,

Article 2 amends the Town's general by-laws, Chapter 3, to add a new Section 15, "Fire Chief." The new Section 15 authorizes the Fire Chief or his designee to require review by an independent third party, at the applicant's expense, of any "work, plans, construction, applications, or other matters requiring fire protection, fire code, or fire department review." The Board of Fire Prevention Regulations, 527 C.M.R. 1.15, "Technical Assistance," allows for submittals such as applications and plans to be "review[ed] by an *approved* independent third party with expertise in the matter...at the submitter's expense." (emphasis added). The Town should consult with Town Counsel to ensure that the new Section 15 is applied in a manner consistent with the Board of Fire Prevention

Regulations. In addition, the Town should consult with Town Counsel regarding the proper accounting of any third party review fees received under Section 15.

Notice of the approval was posted for thirty days at five places in the Town of Sherborn as well as Town Hall. This amendment was deemed to take effect March 1, 2017.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

ANNUAL TOWN MEETING

April 28, 2015

WARRANT ARTICLE INDEX

- P = Passed
D = Dismissed (No Action)
F = Failed
* = Contingent on Ballot Questions
** = Exempt Debt by passage of Ballot Question 7

Article Descriptive Title

- | | |
|--|-----|
| 1. Reports of Officers/Committees (<i>amended</i>) | P |
| 2. Appropriation for Unpaid Bills | P |
| 3. Fund Supplemental FY16 | P |
| 4. Omnibus Budget | P |
| 5. Revolving Funds | P |
| 6. OPEB Liability Trust Fund | P |
| 7. General Stabilization Fund | P |
| 8. Free Cash | N/A |
| 9. Omnibus Capital Budget | P |
| # 1. Pine Hill School | P |
| # 2a. Ambulance including equipment | P |
| # 2b. 2016 Dump truck/snowfighter | P |
| # 2c. 2016 Front End Loader | P |
| # 2d. 2016 Dump truck with plow | P |
| # 2e. Town Buildings/Facilities Improvements | P |
| 10. D-S Region Capital Improvements | P |
| 11. Cemeteries | P |
| 12. Cemetery Engineering Study | P |
| 13. Environmental Consulting | P |
| 14. Town Center Water & Engineering Assessment | P |
| 15. Use of Town land for development of housing | N/A |
| 16. Regulatory & Department Process Review | P |
| 17. Amend General By-laws (Chapter 3, Section 5b) | P |
| 18. Amend General By-laws (Chapter 3, Section 6.2g) | P |
| 19. Appropriation - Property Revaluation | P |
| 20. Transfer of Insurance Proceeds to General Fund | P |
| 21. Transfer fund from Ambulance Reserve | P |
| 22. Appropriation of Recreation Funds | P |
| 23. Special Education Stabilization Fund | P |
| 24. Establish an Elder Housing Capital Stabilization Fund | P |
| 25. Amend General By-laws, (Chapter 5, Section 5) | P |
| 26. Citizen's Petition: Amend General By-laws, (Chapter 3, Section 3A) | N/A |
| 27. Citizen's Petition Amend Zoning By-laws Section 1.5 & 3.2 | N/A |

A quorum of 100 registered voters being present, Moderator Coralinda Lincoln called the 239th Annual Town Meeting of the Town of Sherborn to order at 7:04 pm, April 26, 2016, in Lindquist Commons of the Dover Sherborn Regional School, 9 Junction Street, Dover, Massachusetts.

The Moderator waived reading of the constable's posting of the warrant, stated that the tellers had been sworn, and introduced the various board members and officials seated on the stage. Chair of the Advisory Committee George Morrill spoke on the financial position of the

Town and Michael Giaimo, Chair, Board of Selectmen, spoke briefly about the "State of the Town." Ms. Lincoln noted that the Advisory Committee had prepared slides of each warrant article which would be displayed as each article was addressed. At 7:15 pm, she gave a concise summary of the procedural ground rules for Town Meeting and proceeded to the first article of the Warrant.

ARTICLE 1. To hear and act on the reports of the various Town Officers and Committees as contained in the Annual Town Report or otherwise. (*Board of Selectmen*)

Motion: George Morrill moved, duly seconded, that the reports of the Town Officers and Committees as contained in the Annual Report be accepted.

Vote: Carried Unanimously.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, for unpaid bills, or take any other action related thereto. (*Board of Selectmen*)

NO.	DEPARTMENT	ITEM	AMOUNT
1.	Inspections	Wiring Inspector	\$129.00
2	Employee Benefits	Dudley-Charlton Reg School District	\$ 80.76

Motion: Vicki Rellas moved, duly seconded, that that the sum of \$209.76 be transferred from Free Cash in the Treasury for the purpose of paying bills dated 2015 from:

Wiring Inspector	\$129.00
Dudley-Charlton	\$ 80.76
Regional School District	

Vote: Carried Unanimously.

Article 3. To see if the Town will vote to transfer from available funds a sum of money and, if so, what sum, for the purpose of supplementing the various line items of the Town's fiscal year 2016 budget, previously voted by the Town under Article 3 of the Warrant for the 2015 Annual Town Meeting, or take any other action relative thereto. (*Board of Selectmen*)

Motion: Mary Wolff moved, duly seconded, favorable action and that the sum of \$368,306 be appropriated; and that for this appropriation, \$159,870 be transferred from Free Cash in the Treasury; and **\$21,006** be transferred from the **Elder Housing Revolving Fund** to the General Fund to offset FY2016 debt pay downs; and further, that **\$187,430** be transferred from the **Recreation Revolving Fund** to the General Fund in accordance with MGL,

Chapter 44 Section 53D for the purpose of supplementing the Fiscal Year 2016 Omnibus Operating Budget as printed in the handout for this Town Meeting.

Transfer from Free Cash to General Fund Departments as follows:

Assessors, Expense	
Abatement & Technology Updates	\$ 9,000
Accounting Expense	
Departmental Audits & Training	\$ 6,600
CM&D	
Road Improvements/Repairs	\$ 30,000
CM&D	
Salaries, Snow & Ice	\$ 2,000
Legal Expense	
Environment Consulting &	
Affordable housing	\$ 21,000
Police Department Salaries	
Supplement Injured Officers	\$ 56,370
Town Buildings Expense	
Fire Station HVAC Repair &	
Technology Updates	\$ 29,000
General Insurance Expense	
Worker's Compensation	\$ 5,900
Subtotal:	\$159,870

Transfer from Special Revenue Funds to the General Fund as follows:

1. From Elder Housing Revolving Fund to the General Fund for the purpose of offsetting Elder Housing FY2016 Debt Pay downs \$ 21,006
2. From Recreation Revolving Fund to the General Fund for the purpose as outlined in MGL Chapter 44, Section 53D \$187,430

Total: \$368,306

Vote: Carried Unanimously

Article 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and, if so, what sum, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund; to fix the salaries and compensation of all elected Officers of the Town as required by Chapter 41, Section 108 of the General Laws; to determine whether such salaries or compensation shall be made effective from July first of the current year; and to provide for the payment of, and raise or appropriate money for, any salary and compensation so voted, or take any other action related thereto. (*Omnibus Budget, Board of Selectmen*)

Motion: Ben Williams moved, duly seconded, that that the numbered items appearing in the Advisory Committee's Fiscal Year 2017 Omnibus Budget and the amount indicated in the column under the heading "Recommended FY 2017" be called over by the Moderator and, if no objection is made, that such amounts be raised and appropriated for the purpose specified, except that, where a transfer is indicated by a numbered footnote, the specified amount shall be provided by such transfer; that the salaries for the various Town Officers (including those indicated by numbered footnotes) be

fixed, effective July 1, 2016, as specified in the Omnibus Budget that becomes effective pursuant to this motion; and that any item to which objection is made be separately considered and disposed of in accordance with the vote of the Town.

Vote on all line items with no objections: Carried Unanimously.

Motion: George Morrill moved, duly seconded, the \$110,769 be raised and appropriated for Line Item 512 S for Board of Health salaries.

Vote: Carried

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2017	Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED (1)	EXPENDED	EXPENDED	APPROPRIATED	DEPT REQUESTED	ADV. RECOMMENDED	FY16/17 % Change
		(INCLUDES ENC)						
GENERAL GOVERNMENT								
SELECTMEN								
122 S	SELECTMEN-SALARIES	154,302	231,080	235,312	239,176	(2a) 244,609	(2a) 244,609	2.27%
122 E	SELECTMEN-EXPENSES	28,480	28,947	27,950	27,950	24,350	24,350	-12.88%
E	ZONING BOARD OF APPEALS - EXPENSE	-	-	-	-	1,200	1,200	100.00%
	SELECTMEN TOTAL	182,782	260,027	263,262	267,126	270,159	270,159	1.14%
LEGAL COUNSEL								
151 E	LEGAL COUNSEL	90,182	99,990	93,834	65,000	70,000	70,000	7.69%
	LEGAL TOTAL	90,182	99,990	93,834	65,000	70,000	70,000	
ASSESSORS								
141 S	ASSESSORS-SALARIES	98,310	102,017	92,444	104,187	(2b) 102,609	(2b) 102,609	-1.51%
141 E	ASSESSORS-EXPENSES	9,944	11,379	14,645	14,080	14,070	14,070	-0.07%
	ASSESSORS TOTAL	108,254	113,397	107,089	118,267	116,679	116,679	-1.34%
TREASURER								
145 S	TREASURER-SALARIES	97,903	103,405	111,171	48,503	(2c) 57,542	(2c) 57,542	18.64%
145 E	TREASURER-EXPENSES	20,113	20,068	26,721	12,345	9,545	9,545	-22.68%
	TREASURERS TOTAL	118,016	123,473	137,892	60,848	67,087	67,087	10.25%
COLLECTOR								
146 S	COLLECTORS-SALARIES	89,993	93,193	95,567	97,574	(2d) 103,452	(2d) 103,452	6.02%
146 E	COLLECTORS-EXPENSES	15,919	17,962	17,749	19,193	19,597	19,597	2.10%
	COLLECTORS TOTAL	105,912	111,154	113,316	116,767	123,049	123,049	5.38%

(1) Expended amounts include Encumbrances, Reserve Transfers and ATM Article for Supplements.

(2) Salaries of Elected Officials:

(2a) Selectmen		(2b) Assessors	
Chairman	\$0	1st Member	\$0
2nd Member	\$0	2nd Member	\$0
3rd Member	\$0	3rd Member	\$0

(2c) Treasurer	(2d) Collector
\$48,471	\$48,709

FINANCE DIRECTOR / ACCOUNTING								
135 S	ACCOUNTANT - SALARIES	93,325	96,615	113,459	164,568	168,573	168,573	2.43%
135 E	ACCOUNTANT - EXPENSES	33,620	17,826	9,999	26,402	49,733	49,733	88.37%
135 E	ACCOUNTANT - ANNUAL AUDIT	24,750	24,750	25,250	-	-	-	-100.00%
	FINANCE DIRECTOR / ACCOUNTING TOTAL	151,695	139,191	148,708	190,970	218,306	218,306	14.31%

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY2017		Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED		EXPENDED		APPROPRIATED		DEPT REQUESTED		ADV. RECOMMENDED		FY16/17
														% Change
ADVISORY COMMITTEE														
131	S ADVISORY-SALARIES	400		400		500		467		474		474		1.50%
131	E ADVISORY-EXPENSES	3,032		2,965		3,923		3,400		3,310		3,310		-2.65%
	ADVISORY TOTAL	3,432		3,365		4,423		3,867		3,784		3,784		-2.15%
CONSERVATION COMMISSION														
171	S CONSERVATION-SALARIES	44,020		44,897		43,250		47,326		47,911		47,911		1.24%
171	E CONSERVATION-EXPENSES	5,848		4,178		4,559		5,053		5,173		5,173		2.37%
	CONSERVATION COMMISSION	49,868		49,074		47,809		52,379		53,084		53,084		1.35%
PLANNING BOARD														
175	S PLANNING BOARD-SALARIES	38,172		38,626		43,520		44,898		45,588		45,588		1.54%
175	E PLANNING BOARD-EXPENSES	1,204		1,450		1,419		1,580		1,255		1,255		-20.57%
	PLANNING BOARD TOTAL	39,376		40,076		44,939		46,478		46,843		46,843		0.79%
TOWN CLERK														
161	S TOWN CLERK-SALARIES	79,740		80,493		89,816		86,889	(2e)	84,121	(2e)	84,121	(2e)	-3.19%
161	E TOWN CLERK-EXPENSES	9,881		13,566		9,921		5,355		4,663		4,663		-12.92%
	TOWN CLERK TOTAL	89,621		94,059		99,737		92,244		88,784		88,784		-3.75%
ELECTION & REGISTRATION														
162	S ELECTIONS-SALARIES	23,143		23,488		25,685		29,967		36,823		36,823		22.88%
162	E ELECTIONS-EXPENSES	18,110		24,043		27,298		15,207		19,007		19,007		24.99%
	ELECTION & REGISTRATION TOTAL	41,253		47,530		52,983		45,174		55,830		55,830		23.59%
TOWN BUILDINGS														
192	S TOWN BUILDINGS-SALARIES	-		-		-		-		-		-		
192	E TOWN BUILDINGS-EXPENSES	202,584		217,329		242,340		204,000		228,610		228,610		12.06%
	TOWN BUILDINGS TOTAL	202,584		217,329		242,340		204,000		228,610		228,610		12.06%
GENERAL GOVERNMENT TOTAL		1,182,975		1,298,666		1,356,332		1,263,120		1,342,215		1,342,215		6.26%

(2) Salaries of Elected Officials (continued):

(2e) Town Clerk \$52,768

PROTECTION OF LIFE AND PROPERTY

POLICE														
210	S POLICE-SALARIES	1,290,989		1,371,237		1,391,695		1,421,123	(5)	1,432,166	(5)	1,432,166	(5)	0.78%
210	E POLICE- EXPENSES	91,069		88,750		92,998		123,429		107,434		107,434		-12.96%
210	E POLICE-CRUISER(S)	31,797		34,000		41,702		85,200		46,645		46,645		-45.25%
	TOTAL	1,413,855		1,493,987		1,526,395		1,629,752		1,586,245		1,586,245		
FIRE & RESCUE														
220	S FIRE & RESCUE-SALARIES	312,031		303,675		340,675		363,181		217,068		217,068		-40.23%
220	E FIRE & RESCUE -EXPENSES	90,006		90,503		98,024		100,750		67,105		67,105		-33.39%
	TOTAL	402,037	(6)	394,177	(6)	438,699	(6)	463,931	(6)	284,173	(6)	284,173	(6)	-38.75%
INSPECTORS														
241	S BLDG INSPECTORS-SALARIES	67,081		67,473		75,636		70,606		71,888		71,888		1.82%
241	E BLDG INSPECTORS-EXPENSES	2,908		2,428		2,934		3,635		2,763		2,763		-23.99%
	TOTAL	69,989		69,902		78,570		74,241		74,651		74,651		0.55%
PROTECTION OF LIFE & PROP TOTAL		1,885,881		1,958,066		2,043,664		2,167,924		1,945,069		1,945,069		-10.28%

(6) (6) Offset by amounts transferred from the Ambulance Fees Reserve for Appropriation Account.

FY2012	\$	125,000	FY 2015	\$	110,000
FY 2013	\$	125,000	FY 2016	\$	135,000
FY2014	\$	110,000	FY 2017		Moved to SRF

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013		FY 2014	FY 2015	FY 2016	FY 2017	FY2017	Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED	EXPENDED	APPROPRIATED	DEPT REQUESTED	ADV. RECOMMENDED	FY16/17
SCHOOLS									
317 E	MINUTEMAN REGIONAL HIGH SCHOOL	-		-	-	-	-	(7)	0.00%
301 E	DOVER-SHERBORN REGIONAL SCHOOL DISTRICT								
	Administration	886,640		876,134	898,244	962,022	939,600	939,600	-2.33%
	Instructional Leadership	1,031,569		1,019,999	963,332	1,018,402	1,043,545	1,043,545	2.47%
	Classroom and Specialist Teacher	8,892,472		9,316,963	9,524,896	10,142,858	10,455,561	10,455,561	3.08%
	Other Teaching Services	736,814		573,675	703,564	679,416	653,275	653,275	-3.85%
	Pupil Services	687,684		679,270	822,604	782,951	796,193	796,193	1.69%
	Guidance and Psychological	720,260		907,152	758,170	976,290	1,034,301	1,034,301	5.94%
	Instructional materials and technology	401,329		409,951	371,445	471,819	443,058	443,058	-6.10%
	Professional Development	99,606		107,607	110,133	124,470	144,755	144,755	16.30%
	Transportation	683,548		701,427	689,986	792,235	809,729	809,729	2.21%
	Operations and Maintenance	1,799,739		1,854,044	1,925,700	1,995,545	1,986,414	1,986,414	-0.46%
	Employee Benefits and Fixed Charges	2,750,530		2,842,040	3,094,220	Regional Total	3,626,994	3,626,994	100.00%
	Exempt Debt	1,416,975		1,604,766	1,667,518	1,385,911	1,278,440	1,278,440	-7.75%
	D/S REGIONAL EXPENDITURES	20,107,166		20,893,028	21,529,812	19,331,919	23,211,865	23,211,865	20.07%
	Less Exempt Debt	(1,416,975)		(1,604,766)	(1,576,882)	(1,385,911)	(1,278,440)	(1,278,440)	-7.75%
	Less Regional Receipts (Inc E&D transfer)	(2,025,914)		(775,821)	(2,681,196)	(1,704,549)	(2,666,481)	(2,666,481)	56.43%
	D/S REGIONAL NET OPERATIONS	16,664,277		18,512,441	17,271,734	19,946,526	19,266,944	19,266,944	-3.41%
	Sherborn's Share of Operations	45.66%		46.01%	47.92%	46.63%	44.90%	44.90%	
	Operations Assessed to Sherborn	7,626,356		7,842,896	8,276,597	8,669,783	8,656,415	8,656,415	-0.15%
	Exempt Debt Assessed to Sherborn	629,771		718,891	718,585	631,282	564,176	564,176	-10.63%
301 E	D/S REGIONAL ASSESSMENT	8,256,127		8,517,574	8,995,182	9,301,065	9,220,591	9,220,591	-0.87%
302 E	TRI-COUNTY VOCATIONAL	53,174		42,573	29,532	29,532	1,300	1,300	-95.60%

(7) Minuteman Regional High School: Assumes no students attending in FY 2017

(9) The method for computing assessments to Sherborn and Dover is based on the "Statutory" formula.

(10) Tri County Assessment: 2016 - 2017 Assessment

Insurance Detail:	FY15 Actual	FY16 Budget	FY17 Request	FY16/17 Diff
Liability	58,900	63,761	60,315	-5.4%
Workers Comp	60,521	99,410	89,321	-10.1%
Health Insurance	2,524,900	3,066,896	2,960,958	-3.5%
Unemployment	29,731	5,000	5,000	0.0%
Retirement	420,168	470,000	511,400	8.8%
Regional Total	3,094,220	3,705,067	3,626,994	-2.1%
Town Share Total				44.9%
Town Share of Health Ins.				\$ 1,628,520

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY2017		Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED		EXPENDED		APPROPRIATED		DEPT REQUESTED		ADV. RECOMMENDED		FY16/17
														% Change
SHERBORN SCHOOL														
	School Committee & Negotiations	15,142		9,371		6,328		11,500		7,850		7,850		-31.74%
	Central Office	389,798		366,096		421,281		423,307		429,709		429,709		1.51%
	Principal's Office	299,913		308,630		270,125		298,826		304,688		304,688		1.96%
	Regular Education	2,103,576		2,509,814		2,088,069		2,231,250		2,406,335		2,406,335		7.85%
	Specialists/Technology	354,035		358,746		338,380		354,620		358,879		358,879		1.20%
	Library/ Audio Visual	103,619		103,260		110,648		107,139		113,291		113,291		5.74%
	Guidance	99,099		100,321		101,944		103,589		105,241		105,241		1.59%
	Chapter 766 Special Educ.	1,423,826		1,656,204		1,222,643		1,373,667	(11)	1,220,059	(11)	1,220,059	(11)	-11.18%
	Medical Service	86,343		110,570		114,437		140,386		139,202		139,202		-0.84%
	Transportation	242,981		171,221		168,683		180,022		180,577		180,577		0.31%
	Plant & Facilities	424,723		443,701		435,077		478,878		503,237		503,237		5.09%
	Pine Hill School Total	5,543,055		6,137,934		5,277,615		5,698,683	(12)	5,769,068	(12)	5,769,068	(12)	1.24%
	Regional OOD SPED	1,124,904		975,207		797,830		866,604	(13)	720,207	(13)	720,207	(13)	-16.89%
303 E	SHERBORN SCHOOLS TOTAL	6,667,959		7,113,141		6,075,445		6,565,287		6,489,275		6,489,275		-1.16%
316 E	NORFOLK AGRICULTURAL	70,300		76,882		72,382		94,081	(14)	91,780	(14)	91,780	(14)	-2.45%
SCHOOL TOTAL		15,047,560		15,750,170		15,172,541		15,989,965		15,802,946		15,802,946		-1.17%

SHERBORN SCHOOLS TOTAL AS REQUESTED

	FY16 / 17			
	FY15	FY16	FY17	Diff
Regular Education	4,279,745	5,698,683	5,769,068	1.24%
Budgeted SPED	1,487,300	866,604	720,207	-16.89%
Total Budget	5,767,045	6,565,287	6,489,275	-1.16%

- (11) Decreased expenses for Special Education including Staff Salaries due to decreased enrollment from the system. Recommended Total has been reduced by \$37,468 anticipated reimbursement from Circuit Breaker Program.
- (13) Decreased expenses for Special Education per Regional Agreement. Recommended Total has been reduced by \$159,699 anticipated reimbursement from Circuit Breaker Program.
- (14) Norfolk Agricultural: Assumes 3 students attending in FY 2017; this figure includes Transportation cost.

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY2017	Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED (1)	EXPENDED	EXPENDED	APPROPRIATED	DEPT REQUESTED	ADV. RECOMMENDED	FY16/17 % Change
PUBLIC WORKS								
COMMUNITY MAINTENANCE & DEVELOPMENT								
401 S	CM&D-SALARIES	525,997	538,515	591,605	551,051	536,104	536,104	-2.71%
401 E	CM&D-EXPENSES	487,635	565,049	606,474	399,973	308,518	308,518	-22.87%
CM&D TOTAL		1,013,632	1,103,564	1,198,079	951,024	844,622	844,622	-11.19%
SNOW & ICE (Previously shown in CM&D)								
430 S	SNOW & ICE - SALARIES					28,994	28,994	100.00%
430 E	SNOW & ICE - EXPENSE	-	-	-	-	60,745	60,745	100.00%
SNOW & ICE TOTAL		-	-	-	-	89,739	89,739	100.00%
STREET LIGHTING (Previously shown in CM&D)								
424 E	STREET LIGHTING -EXPENSES	-	-	-	-	22,000	22,000	100.00%
STREET LIGHTING TOTAL		-	-	-	-	22,000	22,000	100.00%
SOLID WASTE								
433 E	SOLID WASTE-EXPENSES	238,369	241,329	241,322	243,000	(3) 239,235	(3) 239,235	(3) -1.55%
SOLID WASTE TOTAL		238,369	241,329	241,322	243,000	239,235	239,235	-1.55%
RECYCLING								
433 E	RECYCLING EXPENSES	3,563	2,922	2,761	4,040	3,230	3,230	-20.05%
RECYCLING TOTAL		3,563	2,922	2,761	4,040	3,230	3,230	-20.05%
CEMETERIES								
491 S	CEMETERIES-SALARIES	-	-		-			
491 E	CEMETERIES-EXPENSES	45,670	45,670	58,670	59,110	59,110	59,110	0.00%
CEMETERY TOTAL		45,670	45,670	58,670	59,110	59,110	59,110	0.00%
PUBLIC WORKS TOTAL		1,301,234	1,393,485	1,500,832	1,257,174	1,257,936	1,257,936	0.06%
(3) Offset by \$20,000 to be transferred from Transfer Station Fees Reserve for Appropriation Account								

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013		FY 2014	FY 2015	FY 2016	FY 2017	FY 2017	Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED	EXPENDED	APPROPRIATED	DEPT REQUESTED	ADV. RECOMMENDED	FY16/17 % Change
HEALTH AND HUMAN SERVICES									
HEALTH									
512 S	BOARD OF HEALTH-SALARIES	60,773		61,815	66,234	63,729	70,614	110,769	73.81%
512 E	BOARD OF HEALTH-EXPENSES	62,786		62,107	47,484	60,862	62,551	12,807	-78.96%
	HEALTH TOTAL	123,559		123,922	113,718	124,591	133,165	123,576	-0.81%
COUNCIL ON AGING									
541 S	COUNCIL ON AGING-SALARIES	92,022		98,570	102,083	110,581	112,215	112,215	1.48%
541 E	COUNCIL ON AGING-EXPENSES	20,296		22,950	24,650	26,460	23,280	23,280	-12.02%
	COUNCIL ON AGING TOTAL	112,318		121,520	126,733	137,041	135,495	135,495	-1.13%
VETERANS									
543 S	VETERANS-SALARIES	-		-	-	-	-	-	-
543 E	VETERANS-EXPENSES	9,079		24,786	2,138	6,250	6,190	6,190	-0.96%
	VETERANS TOTAL	9,079		24,786	2,138	6,250	6,190	6,190	-0.96%
HEALTH & HUMAN SERVICES TOTAL		244,956		270,228	242,589	267,882	274,850	265,261	-0.98%
CULTURE & RECREATION									
LIBRARY									
610 S	LIBRARY-SALARIES	260,478	-	265,022	267,323	273,403	282,946	282,946	3.49%
610 E	LIBRARY-EXPENSES	128,974	(15)(16)	134,781	143,710	134,045	138,459	138,459	3.29%
	TOTAL	389,452		399,803	411,033	407,448	421,405	421,405	3.43%
RECREATION									
650 S	RECREATION-SALARIES	-		-	-	-	-	-	-
650 E	RECREATION-EXPENSES	6,531		9,765	10,082	15,000	15,000	10,000	-33.33%
	TOTAL	6,531		9,765	10,082	15,000	15,000	10,000	-33.33%
HISTORICAL COMMISSION									
691 E	HISTORICAL COMMISSION	313		496	750	500	500	500	0.00%
	TOTAL	313		496	750	500	500	500	
CULTURE & RECREATION TOTAL		396,296		410,064	421,865	422,948	436,905	431,905	2.12%

(15) Offset by transfers to Library Expenses as follows:

	From Dowse <u>Memorial Fund</u>	From Saltonstall <u>Operating Fund</u>
FY 14	\$4,240	\$20,095
FY 15	\$4,240	\$20,376
FY 16	\$4,240	\$20,680
FY 17	\$4,240	\$20,990

(16) Offset by transfers to Library Expenses as follows:

	From State Aid to Libraries
FY 2014	\$4,200
FY 2015	\$4,200
FY 2016	\$4,200
FY 2017	\$4,445

TOWN OF SHERBORN FISCAL YEAR 2017 OMNIBUS BUDGET

BUDGET		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY2017		Rec vs 16 Approp
NUMBER	DESCRIPTION	EXPENDED	(1)	EXPENDED		EXPENDED		APPROPRIATED		DEPT REQUESTED		ADV. RECOMMENDED		FY16/17 % Change
<u>INSURANCE AND EMPLOYEE BENEFITS</u>														
919 E	GENERAL INSURANCE	153,657	(19)	163,113	(19)	176,603	(19)	203,295	(19)	208,507		208,507		2.56%
910 E	EMPLOYEE BENEFITS INCLUDING OPEB	1,826,206	(20)(21)	2,036,258	(20)(21)	2,156,417	(20)(21)	2,547,260	(20)(21)	2,606,643	(20)(21)	2,606,643	(20)(21)	2.33%
<u>DEBT SERVICE</u>														
710 E	DEBT SERVICE (TOTAL)	1,514,771		1,460,283		1,085,357		1,675,330	(23)(24)	1,551,388	(23)(24)	1,551,388	(23)(24)	-7.40%
<u>RESERVE ACCOUNT</u>														
990 E	RESERVE ACCOUNT	-	(25)	-	(25)	-	(25)	100,000		347,548		362,137		262.14%
GRAND TOTAL		23,553,536		24,740,334		24,156,200		25,894,898		25,774,007		25,774,007		-0.47%

(22) OPEB Appropriation Account to be transferred to OPEB LIABILITY TRUST FUND in FY 2017

(23) Debt Service will be offset by \$80,415 transfer from the Elder Housing Maintenance Revolving Fund.

(24) Debt Service includes:

Principal	1,257,588
Bond Interest	211,800
Other Interest / Paydowns	82,000
	<u>1,551,388</u>

(25) Transfers from Reserve Account to various departments is included in Department's expenditures.

FY 2013	\$36,153
FY 2014	\$57,344
FY 2015	\$69,042

(21) Allocation of Employee Benefits

The following allocations of employee benefits are based on historical data; actuals may differ

FY17 Request		
General	426,129	17%
Library	125,332	5%
CM&D	175,465	7%
Police/Fire	375,996	15%
School	877,325	35%
Retirees	526,395	21%
Total	<u>2,506,643</u>	<u>100%</u>

(1) Does not include teachers' retirement as it is paid by the State

		FY15	FY16	FY17
		ACTUAL	BUDGET	REQUEST
(19)	General Insurance	176,603	203,295	\$208,507
(20)	Employee Benefits:			
	Group Health	1,216,726	1,482,400	1,488,095
	Group Life	3,563	3,700	3,700
	Medicare	107,146	115,800	115,800
	Retirement	700,612	821,360	874,648
	Unemployment	18,421	20,000	16,400
	Professional Services	9,950	4,000	8,000
	OPEB	100,000	100,000	100,000
	Total Employee Benefits	2,156,417	2,547,260	2,606,643
	Total Insurance	2,333,020	2,750,555	2,815,150

ARTICLE 5. To see if the Town will vote to authorize, or re-authorize as the case may be, the use of revolving funds containing receipts from the fees charged to users of the services provided by the various boards, departments or offices of the Town, pursuant to Chapter 44, Section 53E1/2 of the General Laws, or take any other action relative thereto. (*Board of Selectmen*)

Jeff Waldron advised that Advisory would make six (6) separate motions under Article 5.

Motion: Ben Williams moved, duly seconded, that the Elder Housing Committee Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; and that the Elder Housing Committee be authorized to spend up to \$237,468 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate Woodhaven elder housing during Fiscal Year 2017; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2017 in connection with the operation of Woodhaven elder housing.

Vote: Carried Unanimously

Motion: Jeff Rudin moved, duly seconded, that the Farm Pond Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; and that the Farm Pond Advisory Committee be authorized to spend up to \$107,470 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate and manage Farm Pond during Fiscal Year 2017; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2017 in connection with the operation of Farm Pond.

Vote: Carried Unanimously

Motion: Lawrence Rubin moved, duly seconded, that the Council on Aging Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Council on Aging be authorized to spend up to \$50,000 from the remaining funds and anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and contractual services required to operate transportation, meal and special activity programs during Fiscal Year 2017; and that such Revolving Fund be credited with the balance remaining in such Revolving Fund at the end of Fiscal Year 2016 and with all fees and charges received during Fiscal Year 2017 from persons participating in Council on Aging programs.

Vote: Carried Unanimously

Motion: Russell Pollock moved, duly seconded, that the Board of Health Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Board of Health be authorized to spend up to \$10,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for salaries, expenses and

contractual services required to operate flu shot clinics during Fiscal Year 2017; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2017 in connection with the conduct of flu shot clinics.

Vote: Carried Unanimously

Motion: Barbara Kantorski moved, duly seconded, that the Town Forest Committee Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Town Forest Committee be authorized to spend up to \$5,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate a program to sell firewood during Fiscal Year 2017; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2017 in connection with the sale of firewood.

Vote: Carried Unanimously

Motion: George Morrill moved, duly seconded, that the Recycling Committee Revolving Fund be reauthorized pursuant to General Laws Chapter 44, Section 53E ½; that the Recycling Committee be authorized to spend up to \$2,000 from the anticipated revenues in such Revolving Fund, without further appropriation, for expenses and contractual services required to operate a program to sell composting bins during Fiscal Year 2017; and that such Revolving Fund be credited with all fees and charges received during Fiscal Year 2017 in connection with the sale of composting bins.

Vote: Carried Unanimously

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund, or take any other action relative thereto. (*Board of Selectmen*)

Motion: Vicki Rellas moved, duly seconded, that \$100,000 be transferred from the Town's Other Post Employment Benefit (OPEB) Stabilization Fund to the OPEB Liability Trust Fund.

Vote: Carried Unanimously

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, for the purpose of increasing the Stabilization Fund, or take any other action relative thereto. (*Board of Selectmen*)

Motion: Mary Wolff moved, duly seconded by Ben Williams, that \$50,000 be transferred to the General Stabilization fund from **Free Cash** in the Treasury.

Vote: Carried and was Declared by the Moderator to be a Two-Thirds Vote.

ARTICLE 8. To see if the Town will vote to transfer from Free Cash in the Treasury a sum of money, and if so, what sum, to meet the appropriations for the ensuing fiscal year and authorize the Assessors to use said sum in fixing the tax rate, or take any other action relative thereto. (*Board of Selectmen*)

Motion: Ben Williams moved, duly seconded, that no action be taken.

Vote to Take No Action Carried Unanimously

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of capital expenditures for the offices, departments, boards and commissions of the Town of Sherborn; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any action relative thereto. (*Board of Selectmen*)

NO	DEPARTMENT	ITEM	AMOUNT
1.	Pine Hill School Building Comm	Pine Hill School Improvements	\$ 82,000
2.	Board of Selectmen		
2a.	Fire Department	Ambulance (incl. equipment)	\$305,850
2b.	CM&D	2016 International Dump Truck (Snowfighter)	\$190,000
2c.	CM&D	2016 Front End Loader	\$148,000
2d.	CM&D	2016 F550 (1 ton dump truck with plow)	\$ 74,000
2e.	Town Administrator	Town Buildings/Facilities Improvements	\$121,573
	Total		\$921,423

Line 1. Pine Hill School Building Committee: Pine Hill School Improvements

Motion: Jeff Rudin moved, duly seconded, that \$82,000 be raised and appropriated for improvements at the Pine Hill School, said appropriation to be expended by June 30, 2021, with unexpended funds as of June 30, 2021 being returned to the General Fund.

Vote: Carried Unanimously

Line 2a. Selectmen: Fire Department: Ambulance (including equipment)

Motion: Lawrence Rubin moved, duly seconded, that \$305,850 be appropriated for the purpose of purchasing an ambulance and related equipment for the Fire Department, and that, to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen,

be authorized to borrow up to \$305,850 pursuant to General Laws Chapter 44, Section (7)9 or any other applicable statute; provided however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

Vote: Carried and Declared by the Moderator to be a Two-Thirds Vote

Line 2b. Selectmen: CM&D: 2016 International dump truck (snowfighter)

Motion: Russell Pollock moved, duly seconded, that \$190,000 be appropriated for the purpose of purchasing a snowfighter/dumptruck for the Community Maintenance and Development Department, and that, to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow up to \$190,000 pursuant to General Laws Chapter 44, Section (7)9 or any other applicable statute; provided however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

Vote: Carried Unanimously

Line 2c. Selectmen: CM&D - 2016 Front End Loader

Motion: Barbara Kantorski moved, duly seconded, that \$148,000 be appropriated for the purpose of purchasing a front end loader for the Community Maintenance and Development Department, and that, to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen be authorized to borrow up to \$148,000 pursuant to General Laws Chapter 44, Section (7)9 or any other applicable statute; provided however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by the General Laws Chapter 59, Section 21C(k) (Proposition 2 ½) the amounts required to pay the principal and interest on the bonds and notes authorized by this vote.

Vote: Carried and Declared by the Moderator to be a Two-Thirds Vote

Line 2d. Selectmen: CM&D - 2016 F550 1-Ton Dump Truck with Plow

Motion: George Morrill moved, duly seconded, that \$74,000 be raised and appropriated for the purchase of a replacement F550 1-ton dump truck with plow, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried

Line 2e. Town Administrator: Town Buildings / Facilities Improvements

Motion: Vicki Rellas, moved, duly seconded, that \$121,573 be raised and appropriated for the town buildings and facility improvement item(s), said appropriation to be expended by June 30, 2021, with unexpended funds as of June 30, 2021 being returned to the General Fund.

Vote: Carried

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of paying the costs of various items of capital equipment and/or improvements for the Dover-Sherborn Regional School District, including the payment of all costs incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Dover to provide funding for such items; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any other action relative thereto. *(Board of Selectmen for Dover-Sherborn Regional School Committee)*

Motion: Mary Wolff moved, duly seconded, that \$126,926 be raised and appropriated for the purpose of paying the Town's allocable share of the costs of various items of major equipment and building improvements, including the payment of all costs incidental and related thereto for the Dover-Sherborn Regional School District, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Dover to provide funding for such items.

Vote: Carried

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to be used pursuant to Chapter 114, Section 15 of the Massachusetts General Laws for the improvement or embellishment of the cemeteries throughout the Town, the care, preservation or embellishment of any lot or its appurtenances therein, or take any other action relative thereto. *(Board of Selectmen for the Cemetery Commission)*

Motion: Ben Williams moved, duly seconded, that \$10,200 be transferred from the Cemetery Enlargement Fund for the purposes stated in the Article.

Vote was Carried Unanimously

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for an engineering study and plan to improve drainage and rebuild the roads at Pine Hill Cemetery; and to determine if any amount borrowed under this article shall be contingent upon the passage of

a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any other action relative thereto. *(Board of Selectmen for the Cemetery Commission)*

Motion: Jeff Waldron moved, duly seconded, that \$45,000 be transferred from Free Cash in the Treasury for the purpose of an engineering and storm water study of the Pine Hill Cemetery, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried Unanimously.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of \$35,000 to be used for environmental consulting and monitoring, or take any other action related thereto. *(Board of Selectmen)*

Motion: Jeff Rudin moved, duly seconded, that \$35,000 be raised and appropriated for the purposes stated in the article, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of \$20,000 to be used for an engineering assessment of technical issues and costs for a Town Center public water system and shared septic systems; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any other action relative thereto. *(Board of Selectmen for the Town Center Water Options Committee, Board of Health, Planning Board & Water Commissioners)*

Motion: George Morrill moved, duly seconded, that \$20,000 be raised and appropriated for the purpose of an engineering assessment for the purposes stated in the article, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried by a paper ballot count.

Yes	127
No	71
Total	198

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to undertake an assessment of the Town Center under the direction of the Board of Selectmen to develop options for use of Town-owned land for the development of housing, or take any other action relative thereto. *(Board of Selectmen for Citizen Request)*

Motion: Barbara Kantorski moved, duly seconded, that no action be taken.

Vote to take No Action: Carried Unanimously

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of \$10,000 to conduct a regulatory and departmental process review of Town government for the purpose of identifying procedural barriers that impact economic development, customer service, and efficiency, or take any other action relative thereto. (*Board of Selectmen*)

Motion: Barbara Kantorski moved, duly seconded, that \$10,000 be transferred from Free Cash in the Treasury of the Town for the purposes stated in the article, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried by a hand count.

Yes	188
No	70
Total	258

ARTICLE 17. To see if the Town will vote to add a new Section 5B to Chapter 3 of its General By-laws,

“Chapter 3. Powers and Duties of Town Officers not prescribed by statute.

Section 5B. Any organization engaged in charitable work or a post of any incorporated organization of veterans who served in the military or naval service of the United States in time of war or insurrection may, for a particular time period not to exceed a total of four days, and for a charitable purpose stated in such license, obtain a license from the Town to conduct under their control a temporary or transient business in which transient vendors participating in such sales shall not be subject to the provisions of Massachusetts General Laws, Chapter 101, Sections 3 to 12, inclusive, without the necessity of any vote by the Board of Selectmen to approve such license.”

or take any other action relative thereto. (*Board of Selectmen*)

Motion: George Morrill moved, duly seconded, that the Town vote to amend its General By-laws by adding a new section 5B to Chapter 3 as printed in the Warrant.

Vote: Carried Unanimously

ARTICLE 18. To see if the Town will vote to amend Chapter 3, Powers and Duties of Town Officers not prescribed in statute, Section 6.2.g, of its General By-laws, as follows: (new wording in ***bold italics***)

“The Town Administrator will act as the chief procurement officer, ***both*** under the provisions of Chapter 30B of the General Laws, ***if applicable, and otherwise,***

being responsible for the purchasing of all ***contracted services***, supplies, materials, and equipment for the town including the bidding and awarding of all contracts ***under the provisions of Chapter 30B and all other contracts over \$10,000 in value***, except for those powers and duties that he or she delegates as chief procurement officer to the school department or otherwise as provided in chapter 30B, §19, ***or under this by-law provision***. The Town Administrator shall ***give prior approval and*** execute all such contracts on behalf of the Town, except school department contracts and as otherwise provided by law.”

or take any other action relative thereto (*Board of Selectmen for Personnel Board*).

Motion: Vicki Rellas moved, duly seconded, that the Town vote to amend its General By-laws by amending Chapter 3, section 6.2.g as printed in the Warrant.

Vote was Carried

ARTICLE 19. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of \$12,000 to be used to undertake a revaluation of the Town’s real and personal property for the purpose of receiving re-certification approval by the Department of Revenue, to employ experts to assist them in such a revaluation and to enter into compensation contracts on behalf of the Town with such experts and to cover any costs associated with the revaluation, or take any other action related there to. (*Board of Selectmen for the Board of Assessors*)

Motion: Mary Wolff moved, duly seconded, that \$12,000 be raised and appropriated for the purposes stated in the article, said appropriation to be expended by June 30, 2019, with unexpended funds as of June 30, 2019 being returned to the General Fund.

Vote: Carried.

ARTICLE 20. To see if the Town will vote to appropriate, or transfer from insurance proceed funds, a sum of money, and if so, what sum, for the purpose of restoration and/or replacement of such Town property under the terms of the fire or physical damage insurance policy, or take any action related thereto. (*Board of Selectmen*)

Motion: Ben Williams moved, duly seconded, that \$76,030.08 be transferred from the Insurance Proceeds Special Revenue Fund to the General Fund.

Vote: Carried Unanimously.

ARTICLE 21. To see if the Town will vote to establish an Ambulance Reserve Fund, and if so, to transfer from the Ambulance Receipts for Appropriation Fund, for the purchase of ambulance-related equipment, including but not limited to extrication collars, backboards and other emergency equipment, oxygen tanks and refills, blankets and other linens, bandages and other medical supplies, fuel, repairs and maintenance for ambulances, and other

such related costs to operate the Town's ambulance services, including EMT salaries with all expenditures to be made by the Fire Department, subject to the approval of the Town Administrator, or take any other action relative thereto. (*Board of Selectmen for the Sherborn Fire Department*)

Motion: Jeff Waldron moved, duly seconded, that \$209,492 be transferred from the existing Ambulance Reserve for Appropriation Fund for the purposes stated in the article.

Vote: Carried Unanimously

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from the Recreation Revolving Fund, a sum of money, and if so, what sum, for the purpose of operating recreation programs, facilities, and fields within the Town of Sherborn with expenditures to be made by the Recreation Commission, or take any other action relative thereto. (*Board of Selectmen for the Recreation Commission*)

Motion: Jeff Rudin moved, duly seconded, that that \$187,430 be transferred from Free Cash in the Treasury of the Town for the purpose of operating recreation programs, facilities, and fields within the Town of Sherborn, to be spent by the Recreation Commission with the approval of the Board of Selectmen.

Vote: Carried Unanimously.

ARTICLE 23. To see if the Town will vote to establish a Special Education Stabilization Fund in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, for the purpose of funding special education costs, and to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to be placed in said Stabilization Account, or take any action relative thereto. (*Board of Selectmen for the Advisory Committee*)

Motion: Lawrence Rubin moved, duly seconded, that the Town vote to establish a Special Education Stabilization Fund for the purpose of funding special education costs, as authorized by Chapter 40, Section 5B of the General Laws, and that \$100,000 be transferred from Free Cash in the Treasury to the Special Education Stabilization Fund.

Vote: Carried Unanimously

ARTICLE 24. To see if the Town will vote to establish an Elder Housing Capital Stabilization Fund for the purpose of supplementing the Elder Housing Capital Stabilization Fund, as authorized by Chapter 40, Section 5B of the Massachusetts General Laws, as amended, or take any other action relative thereto. (*Board of Selectmen for Elder Housing Committee*)

Motion: Russell Pollock moved, duly seconded, that the Town vote to establish an Elder Housing Capital Stabilization Fund for the purposes of enabling regular appropriations to address prospective capital needs at

Woodhaven elder housing, as authorized by Chapter 40, Section 5B of the General Laws.

Vote: Carried Unanimously.

ARTICLE 25. To see if the Town will vote to amend Chapter 5, Section 5 of its General By-laws, by adding a final paragraph to read as follows:

"An owner or keeper of five or more dogs, three months or older, must secure a Personal Kennel License from the Town Clerk or other type of kennel license as may be applicable under this Section and state law. An owner or keeper of four or fewer dogs, three months or older, may elect to secure a Personal Kennel License from the Town Clerk rather than licensing each dog under this Chapter."

or take any other action related thereto. (*Board of Selectmen for the Town Clerk.*)

Motion: Barbara Kantorski moved, duly seconded, that the Town vote to amend Chapter 5, Section 5 of its General By-laws as printed in the Warrant.

Vote: Carried Unanimously.

ARTICLE 26. To see if the Town will vote to add a new Section 3A to Chapter 3 of the General By-laws,

"Chapter 3. Powers and Duties of Town Officers not prescribed by statute.

Section 3A. All appointed officials shall be qualified by the Town Clerk or his designee within 30 days of their appointment or reappointment except where a different period is specified in the General Laws. If an appointed official is not qualified by taking the oath of office in this period, his appointment shall terminate and the appointing authority shall be so notified by the Town Clerk."

or take any other action relative thereto. (*Citizen Petition, Carole B. Marple and 11 others*)

Motion: Vicki Rellas moved, duly seconded by Russell Pollock, that no action be taken.

Vote to Take No Action: Carried Unanimously.

ARTICLE 27. To see if the Town will vote to amend the Zoning By-laws by

(1) Adding the following definitions to Section 1.5

Definitions in the appropriate alphabetical order:

"Kennel, commercial boarding, or training", an establishment used for boarding, holding, day care, overnight stays, or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal; provided, however, that "commercial boarding or training kennel" shall not include an animal shelter or animal control facility, a pet shop licensed under section 39A of chapter 129, a grooming facility operated solely for the purpose of grooming and not for overnight boarding or an

individual who temporarily, and not in the normal course of business, boards or cares for animals owned by others.

“Kennel”, a pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel. “Kennel, personal”, a pack of collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided, however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops; provided further, that a personal kennel shall not sell, trade, barter or distribute a dog not bred from its personally-owned dog; and provided further, that dogs temporarily housed at a personal kennel, in conjunction with an animal shelter or rescue registered with the department, may be sold, traded, bartered or distributed if the transfer is not for profit.

And

(2) To amend Section 3.2 by add the following:

“(33) Kennel – This use is permissive in all districts A kennel as defined in Section 1.5 may be conducted within a building or on the premises as an accessory use by a person residing on the premises, provided that:

- a) Such use is clearly incidental and secondary to the use of the premises for residential purposes;
- b) One person other than a resident of the premises may be employed thereon in connection with such use;
- c) No offensive noise, vibration, smoke, dust, fumes, heat, glare or unsightliness is produced;
- d) There is no public display of goods or wares and there are no signs except as permitted in Section 5.2;
- e) There is no exterior storage of material or equipment, including the parking of commercial vehicles and no other exterior indication of such use or variation from the residential character of the premises;
- f) The premises must include a minimum of 10 acres;
- g) Any enclosure where dogs are held (including cages, fences or structures) shall be a minimum of 100 feet from a property line and 400 feet from any neighboring residence.
- h) Such use in any district shall be reviewed and approved in accordance with Section 5.3.1.
- i) A person maintaining a kennel shall obtain a kennel license which shall be granted from an animal control officer.”

Or take any other action related thereto. (*Citizen Petition, Elizabeth Larsen Cross and 23 others*)

Motion: Russell Pollock moved, duly seconded by Barbara Kantorski that **NO ACTION** be taken.

Vote to take No Action: Carried Unanimously.

The 2016 Sherborn Annual Town Meeting was dissolved at 9:46 pm, April 26, 2016.

Respectfully submitted,

Carole B. Marple, CMMC
Town Clerk

As required by law, following Annual Town election, a detailed report of all appropriations and transfers voted by the aforementioned Town Meeting was sent by the Town Clerk to the Board of Assessors with copies to Advisory Committee, Town Accountant, Town Treasurer, and Board of Selectmen.

Additionally, copies of the amendments to the General By-Laws adopted under Articles 17, 18, and 25 of the warrant for the Annual Town Meeting 2016, along with all necessary documentation, were submitted electronically to the Attorney General for her approvals.

Amendments to the General By-Laws adopted under Warrant Articles 17, 18, and 25 of the Annual Town Meeting convened on April 26, 2016, were approved by the Office of Attorney General on June 16, 2016. With regard to Article 17, the Attorney General noted, “The new Section 5B appears consistent with G.L. c. 101, §33. However, we suggest that the Town discuss the application of 5B with Town Counsel to ensure the Town complies with the specific provisions of G.L. c. 101, §33, including the imposition of any fee.” Notice of the approvals was posted for thirty days at several places in the Town of Sherborn. No claims of invalidity due to procedural defects were received.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

ELECTIONS

Presidential Primary

March 1, 2016

Democratic Presidential Preference

Bernie Sanders	445
Martin O'Malley	2
Hillary Clinton	631
Roque "Rocky" De La Fuento	0
No Preference	1
Write-Ins	0
Blanks	1

Democratic State Committee Man

Bill Bowles	713
Write-Ins	0
Blanks	367

Democratic State Committee Woman

Ellen L. Parker	736
Write-Ins	0
Blanks	344

Democratic Town Committee

Lawrence H. Rubin	555
Cara A. Ahola	558
Mary Barbara Alexander	565
R. Hale Andrews, Jr.	555
Marguerite R. Balaschak	554
Anthony J. Barsamian	567
Linda D. Bentley	526
Susan P. Bernard	533
Alan Bernstein	536
Judith M. Bernstein	538
Susan L. Tyler	551
Louise W. Coleman	526
Joanne Budd Cunningham	524
Linda A. DeRensis	590
Paul R. DeRensis	592
Ardys A. Flavelle	588
Michael Aaron Goldstein	535
Frank S. Hess	587
Nancy E. Hess	605
Barbara L. Keough	557
Joseph B. Lillyman	541
Cathy Neidich	535
Margaret B. Robinson	555
Catherine M. Rocchio	553
Judith Shindul Rothschild	536
Alan B. Rubenstein	546
Joyce M. Simon	519
Julia C. Walsh	527
Michael Steven Giaimo	561
Sarah B. Tipton	546
Judith A. Miller	543
Nancy L. Evans	538
Joanne Carol Pratt	525
Elisabeth R. Wineberg	539
Elmore R. Alexander	519

Green Rainbow Party Presidential Preference

Sedinam Kinamo Dhrstin Moyowasifza Curry	0
Jill Stein	1
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
Write-Ins	0
Blanks	0

Green Rainbow Party State Committee Man

Write-Ins	0
Blanks	1

Green Rainbow Party State Committee Woman

Write-Ins	0
Blanks	1

Green Rainbow Town Committee

Write-Ins	0
Blanks	10

Republican Presidential Preference

Jim Gilmore	0
Donald J. Trump	187
Ted Cruz	45
George Pataki	0
Ben Carson	11
Mike Huckabee	1
Rand Paul	1
Carly Fiorina	3
Rick Santorum	0
Chris Cristie	2
Marco Rubio	172
Jeb Bush	4
John R. Kasich	286
No Preference	2
Write-Ins	0
Blanks	2

Republican State Committee

Earl H. Sholley	220
Carl G. Nelson	318
Write-Ins	0
Blanks	178

Republican State Committee

Patricia Saint Aubin	451
Write-Ins	0
Blanks	265

Republican Town Committee

Write-ins	3
Blanks	25057

United Independent Party Presidential Preference

Write-Ins	0
Blanks	1
No Preference	1

United Independent Party State Committee Man

Write-Ins	0
Blanks	2

United Independent Party State Committee Woman

Write-Ins	0
Blanks	2

United Independent Party State Town Committee

Write-Ins	0
Blanks	20

Annual Town Election

May 10, 2016

Moderator

Coralinda C. Lincoln	725
Write-Ins	0
Others	3
Blanks	179

Selectmen

Michael S. Giaimo	678
Sean E. Killeen	629
Write-Ins	0
Others	6

Tax Collector

Nancy Hess	725
Others	3
Blanks	179

Treasurer

Heather Peck	697
Write-Ins	0
Others	2
Blanks	208

Assessors (3 years)

Dhruv Kaushal	667
Write-Ins	0
Others	1
Blanks	239

Assessors (2 years)

Michael Goldstein	659
Write-Ins	0
Others	1
Blanks	247

Assessors (1 year)

William Seymour	17
Write-Ins	0
Others	9
Blanks	881

Sherborn School Committee

Jennifer Debin	479
Katherine Potter	618
Zachary Spilman	317
Write-Ins	0
Others	0
Blanks	400

Trustee, Sawin Academy (5 years)

David Welch	683
Write-Ins	0
Other	0
Blanks	224

Trustee, Sawin Academy (4 years)

Ann Whitlock	683
Write-Ins	0
Other	0
Blanks	224

Trustee, Public Library

Stacey Brandon	680
Kristina Almy	662
Brian Connolly	637
Write-Ins	0
Others	2
Blanks	740

Water Commissioner

Roger Demler	708
Others	0
Write-Ins	0
Blanks	199

Cemetery Commissioner

Chuckie Blaney	701
Others	2
Write-Ins	0
Blanks	204

Planning Board

John Higley	641
Addie Mae Weiss	680
Others	0
Write-Ins	0
Blanks	493

Regional School Committee

Claire Graham	660
Others	1
Write-Ins	0
Blanks	246

Board of Health

Daryl Beardsley	469
Bob Murchison	421
Others	1
Write-Ins	0
Blanks	16

Recreation Commission (3 years)

Brian O'Connell	685
Others	0
Write-Ins	0
Blanks	222

Recreation Commission (1 years)

Michael Guthrie	710
Others	0
Write-Ins	0
Blanks	197

Constable	
Josh Buckler	713
Ron Buckler	687
Others	0
Write-Ins	0
Blanks	414

Question 1 (ambulance)

Yes	629
No	217
Blanks	61

Question 2 (snow truck)

Yes	545
No	292
Blanks	70

Question 3 (front end loader)

Yes	531
No	305
Blanks	71

State Primary September 8, 2016

Democratic

Representative In Congress

Katherine M. Clark	110
Write-Ins	1
Blanks	11

Councillor

Robert J. Jubinville	98
Write-Ins	0
Blanks	24

Senator in General Court

Kristopher K. Aleksov	98
Write-Ins	0
Blanks	24

Representative in General Court

David P. Linsky	111
Write-Ins	1
Blank	10

Sheriff

Peter J. Koutoujian	94
Barry S. Kelleher	18
Write-Ins	2
Blanks	8

Republican

Representative In Congress

Write-Ins	1
Blanks	34

Councillor

Brad Williams	29
Write-Ins	0
Blanks	6

Senator in General Court

Richard J. Ross	32
Write-Ins	0
Blanks	3

Representative in General Court

Write-Ins	1
Blank	34

Sheriff

Blanks	35
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United Independent Party

1 Ballot taken, 1 blank Ballot

Green Rainbow Party

No ballots taken

Presidential Election November 8, 2016

Electors of President & Vice President

Clinton & Kaine	1766
Johnson & Weld	197
Stein & Baraka	23
Trump & Pence	617
Feegbeh & O'Brien	0
Kotlikoff & Leamer	0
Schoenke & Mitchel, Jr.	0
McMullen & Johnson	12
Write-Ins	29
Blanks	79

Representative in Congress

Katherine M. Clark	1948
Write-Ins	27
Blanks	748

Councillor

Robert J. Jubinville	1420
Brad Williams	1005
Write-Ins	0
Blanks	298

Senator in General Court

Richard J. Ross	1292
Kristopher K. Aleksov	1132
Write-Ins	0
Blanks	299

Representative in General Court

David P. Linsky	1983
Write-Ins	22
Blank	718

Sheriff

Peter J. Koutoujian	1905
Write-Ins	16
Blanks	802
Total	2723

Question 1 (Slots)

Yes	599
No	2038
Blanks	86

Question 2 (Charter Schools)

Yes	1403
No	1245
Blanks	75

Question 3 (Farm Animals)

Yes	2071
No	599
Blanks	53

Question 4 (Marijuana)

Yes	1309
No	1387
Blanks	27

2016 VITAL STATISTICS

The following is a listing of births, marriages and deaths that were recorded by the Sherborn Town Clerk's Office and reported to the Department of Vital Records and Statistics for 2012. With the passage of Chapter 431 of the Acts of 1991, the Town Clerk's office may no longer publish the birth of residents. This act, approved December 29, 1991, prohibits the disclosure of names of children under the age of eighteen (18) collected via the Annual Street Census. Additionally, the State Registry of Vital Statistics strongly recommends that towns not print the names and dates of vitals in town reports due to changes in the laws and the increase in identity thefts.

2016 Births:

	<u>Males</u>	<u>Females</u>	<u>Total</u>
January	4	4	8
February	0	1	1
March	0	3	3
April	0	1	1
May	1	1	2
June	1	3	4
July	0	1	1
August	2	0	2
September	0	3	3
October	0	0	0
November	0	1	1
December	0	0	0
Totals	8	18	26

2016 Marriages

January	0
February	1
March	0
April	0
May	1
June	1
July	1
August	2
September	2
October	1
November	3
December	1
Totals	13

2016 Deaths

January	2
February	1
March	1
April	5
May	3
June	3
July	4
August	3
September	2
October	3
November	1
December	1
Totals	29

WAGE AND SALARY REPORT - CALENDAR YEAR 2016					
Abril, Anthony	30,282.09	Campbell, Lindsay	6,723.49	Fahey, Earl	3,907.55
Aguilar, Jenee	23,132.00	Cannon, Charles	1,589.50	Falb, Rachel	1,955.25
Ahlstrom, Charissa	19,800.00	Cappadona, Michael	6,514.32	Falvey, David	-
Alyea, Grace	700.00	Carlucci, Gino	42,063.23	(sd) & (OT)	1,086.56
Arigo, Kathryn	1,226.50	Carnes, Judy	25,808.58	Farragher-Gemma, Anth	1,528.28
Armstrong, Neil	400.00	Carnes, James	105,705.86	(sd)	229.24
Aston, Richard F	11,019.43	Carroll, Livingston	1,000.00	Fedor, Jill	85,914.93
Avedikian, Linda	23,320.20	Cassell, Patricia	1,422.00	Feldman, Melissa	96,411.46
Badeau, Marissa	4,145.18	Cavanaugh, Emily	320.00	Fenno, Arthur	156.30
Balboni, Robert	55,049.01	Cavanaugh, Lorraine	22,699.46	Ferrari, Adam	125.04
Balmer, Caitlin	1,859.28	Cellucci, Rebecca	157.50	Filadelfo, Felicia	-
Balmer, Leah	660.00	Charron, Sophie	730.00	(sd) & (OT)	6,392.88
Barberio, Natasha	1,144.00	Charron, Mary	1,012.13	Fiorenzi, Alison	14,067.36
Barczys, Janice	160.00	Cheney, Ryan	5,049.72	Fiori, Donna	32,638.48
Barney, Luke	6,363.70	Chiavarini, Sarah	11,607.08	Flanagan, Shawn R	8,774.24
Barry, Kevin	32,832.94	Choe, Helen	33,292.01	Fledderjohn, Judith	850.00
Bekebrede, Ann	810.00	Choi, Un Kyung	812.00	Foehl, Linda	475.00
Bellefeuille, Linda	21,191.63	Christensen, Scott	384.64	Foley, Kim	165.00
Bemis, Richard W	10,258.81	Coffey, John	86,728.50	Fontaine, Henry	40,571.87
Bendremer, Emily	561.00	(sd) & (OT)	23,000.51	Francesconi, Joseph	-
Bent, Anne	13,540.20	Collins, Jennifer	13,167.55	(sd) & (OT)	215.44
Bentley, Charles	99.00	Comiskey, Lori	1,677.16	Franzen, Philip	-
Bento, David T	129,443.57	Connery, Meredith	79,814.79	(sd) & (OT)	1,292.64
(sd) & (OT)	43,723.16	Copponi, Paul	4,350.58	Frasca, Thomas	19,362.83
Bergevine, Cindy	7,392.00	Corbett, Evelyn	265.32	Frechette, Janice	30,639.02
Bien-Aime', Teresa	70,860.61	Crosson, Richard	60,288.36	Freeman, Marjorie	725.00
Blair, Lisa	57,268.66	Crosson, Patrick	37,914.67	Frieman, Maury	104,260.86
Blaney, Chuckie	1,357.50	(sd) & (OT)	14,986.71	Gagen, Shannon	4,615.76
Blinn, Ryan	4,394.21	Cumming, Joseph	6,546.06	Gallagher, Paige	2,246.75
Blondek, Jill	2,810.00	(sd)	206.85	Gallant, Kristina	4,858.34
Body, Caroline	1,792.00	Curry, Amy	81,235.07	Gallant, Karen	53,691.48
Bonalewicz, John	6,131.09	Custodio, Marlene	85,952.58	Genatossio, Morgan	1,593.70
(sd)	2,490.31	Daley, Jacqueline	31,538.50	Gigarjian, Ani	10,320.36
Bond, Andrew	1,353.10	Dalrymple, Glenn	-	Gimblett, Peter	69,038.78
Bouchard, Maryann	20,965.24	(sd) & (OT)	2,610.24	Giokas, Elias	51,519.12
Boudrow, Stephen	7,411.49	Darrah, Nicole	102,457.21	(sd) & (OT)	11,437.09
(sd)	437.12	Davidson, Amy	25,966.61	Gird, Emily	99,104.67
Bowman, Melissa	6,974.46	Davidson, Theodore	460.00	Godinho, James	78,735.31
Braitsch, Allary	24,151.70	Davis, Daniel	3,725.00	(sd) & (OT)	30,784.90
Branagan, Katherine	1,380.00	Davis, Amy	913.01	Goldstein, Michael	505.37
Bridge, Tonya	48,058.32	Deblois, Mary	155.00	Gomez, Tatiana	540.00
Brodie, Douglas	1,338.51	Deady, Ralph	954.00	Gomez, Ariana	966.00
Brown, Ryan	5,973.57	Diebus, Kristen	20,498.44	Gould, Daniel	5,864.97
Brown, Barbara	127,641.58	Dillon, John	1,133.00	Grady, Patrick	13,289.14
Brown, David H	1,191.73	Dinis, Antonio	-	(sd) & (OT)	3,958.96
Brown, Kerriane	1,592.25	(sd) & (OT)	874.24	Graziano, James	93,588.07
Bruggeman, Andrew	44.00	Docurral Sr, Daniel	-	(sd) & (OT)	38,466.23
Bryant, Donna M.	51,539.43	(sd) & (OT)	874.24	Greco, Jean	10,892.66
Buckler, Kristin	1,541.11	Donnelly, Warren	74,841.69	Greeley, Robert	3,529.13
Buckler, Roxanne	133.32	Donovan, Conor	7,397.05	Grenier, Catherine	625.32
Buckler, Joshua	14,126.64	Dougherty, Lisa	19,456.25	Gunderman, Sean	450.00
(sd)	328.48	Dowse, Jonathan H	27,990.94	Guthrie, Jeanne S	35,965.44
Bullen, Michael	1,750.00	Edelglass, Stephanie	98,569.64	Hall, Serena	40.00
Burchard, Catherine	12,075.24	Elassy, Wendy	66,276.36	Hancock, Jeff	10,944.28
Burruss, Meriwether	19,997.38	Ellis, Mabel	190.00	Hands, Alison	1,476.07
Burton, Elizabeth	50.00	Elwell, Marie	202.50	Hands, Emily	388.16
Campbell, Andrew	4,345.69	Epstein, Marc	536.26	Harrison, John	8,349.29

WAGE AND SALARY REPORT - CALENDAR YEAR 2016					
Hartnett, Ellen J	52,944.77	Marcus, Jacqueline	1,320.00	Parker, Zachary	3,096.72
Haswell, Michelle	5,728.54	Marple, Carole B.	54,546.55	Parker, Stephanie	91,335.08
Heney, Timothy	-	Marques, Osmar	46,907.21	Parrish, Nicole	943.25
(sd) & (OT)	1,305.12	Martignetti, Anna	83,609.24	Partridge, Rita	5,782.00
Hess, Nancy E	47,787.95	Martin, Eliza	1,782.00	Peck, Heather	41,514.14
Hickey, Bernard	5,306.77	Martin, Joan	22,552.63	Peck, Kyle	1,360.00
Hilperts, Bridie	106,060.86	Marusa, Heather	19,303.23	Pedro, Edward	911.40
Hinckley, Cynthia	32,212.20	Mascoop, Ethan	12,318.75	Peirce, Susan	117.50
Hodge, Kelly	90,213.86	Mcavoy, John L	76,352.56	Phillips, Sven	904.17
Horigan, Kathleen	9,043.56	McDonough, Paul	276.79	Phillips, Julia	1,284.00
Howell, Wilhelmina	2,879.50	McGourty, Francis	47,833.00	Pritchard, Judith	38,122.93
Hunter, Brian	544.50	McGuire, Brighid	1,527.50	Randa, Christopher	68,134.86
Hyde, Margaret	8,353.53	McPherson, Brendan	796.07	Reilly, Christina	33,393.64
Ingram, Cody	246.36	(sd)	941.10	Reilly, Victoria	953.76
Jean, Shauna	98,675.40	McPherson, Neil	35,510.31	Ressler, Hope	991.25
Johnston, M.Elizabeth	88,185.52	(Sd)	437.12	Reynolds, Debra	51,935.05
Kaktins, Natalia	877.50	McPherson, Patrick	3,480.00	Richards, Sarah E	91,415.33
Kelly, Bryan	5,840.77	Mcsweeney, Brian	52,731.08	Riley, Geraldine	162.50
Kennan, Jeffrey	1,759.64	Mealey, Rebecca	103,148.21	Ritchie, Pamela	105,533.24
Keough, Mary	215.64	Meaney, Joseph	1,310.00	Robinson, Amy	1,950.00
Keough, Sophia	2,252.20	Meyer-Winkler, Hannah	949.00	Rockett, Declan	1,024.14
Killeen, Sean	4,006.17	Michalowski, Peter	943.02	Roddy, Jillian	540.00
Kimball, Meredith	64,871.51	Milliner, Maria	98,553.64	Rojas, Henry	59,319.42
Kirchhoff, Cynthia	20,068.41	Mirowitz, Callan	2,052.13	Ryan, Jennifer	83,916.77
Knapp Jr, Mark	726.87	Montella, Jonathan	3,300.00	Ryan, Edward	41,233.08
Kondilis, Bill	3,148.40	Montella, Renee	7,527.00	Ryan, Laurie	107,463.59
Kuras, Justin	-	Monti, David	28,235.04	Sanchioni, James	-
(sd) & (OT)	10,642.60	(Sd) & (Ot)	6,993.79	(Sd) & (Ot)	1,538.32
Lagana, Michelle	71,600.56	Moore, Charlotte	2,318.25	Sanchioni, John	-
Lam, Christine	6,717.81	Moore, Lael	355.00	(Sd) & (Ot)	1,311.36
Langhorst Jr, Frederick	3,148.26	Moore, Diane	58,586.73	Santiano, Rachel	95,854.05
(sd)	187.56	Morris, Jacklyn	22,426.35	Schroeder, Johnathan	1,296.00
Lanphere, Christian	3,333.34	Morrissey, Timothy	49,874.45	Scobie, Megan	90,499.08
Laquidara, Stephen	72,705.64	Moses, Christina	725.00	Scola, Marc	68,862.78
(sd) & (OT)	35,323.50	Moulton, Lisa	11,627.58	(Sd) & (Ot)	17,217.18
Larivee, Irene	56,745.96	(Sd)	1,641.88	Scollins, Catherine	94,422.42
Leblanc, Patricia	178.75	Muldoon, Bruce	5,332.03	Searle, Jennifer	2,185.00
Leavitt, Laurian	8,914.97	(Sd)	102.65	Searle, Owen	811.20
Lee, Danny	-	Murphy, Dorothy	142.50	Selkirk, William	489.61
(sd) & (OT)	649.44	Murphy, Michael	7,453.05	Senechal, Raymond	10,708.40
Leeman, Gabriel	1,615.25	Nesvet, Nancy	33,152.01	Shanahan, Lisa	65.00
Laurini, George	-	Nichols, Anne	55.00	Shea, Natalia	1,032.50
(sd) & (OT)	2,814.96	Nowak, Maureen	2,108.36	Shea, George	1,455.00
Levine, Eric	1,477.38	Nudd, Christopher	7,107.27	Sheehan, Timothy	3,607.78
Loftus, Edward	-	Nulty, David	96,507.76	Shepherd, Samantha	4,597.85
(sd) & (OT)	430.88	(Sd) & (Ot)	20,644.57	Shoemaker, Edward	3,524.95
Lucey, Mary	105,567.86	O'Brien, Kristin	1,720.37	Sidman, Cynthia	105,067.86
Luczkow, Christine	1,482.50	O'Grady, Katrin	2,210.49	Siefring, Debra	51,288.19
Lundquist, Jettora A.	97,419.01	O'Loughlin, Kevin	-	Silva, Matthew	2,985.69
Lynch, Lisa	45,879.19	(Sd) & (Ot)	215.44	(Sd)	2,404.16
Macdonough, Anne	1,081.50	O'Neil, Dennis D	62,034.54	Simek, Charles	1,811.88
Macdougall, Douglas	3,380.00	Oleyer, Ashley	22,646.73	Simmons, Cliona	594.00
Macpherson, Sharon	5,812.00	Oram, Mark	10,808.65	Sliwinski, Ryan	663.54
Mackay, Heather	110,273.39	Ortega, Jose	878.96	Smith, Stuart M	772.98
Maher, Laura	460.00	Ouellet, Gregory	6,285.44	Smith, Chad	89,488.78
Malvesti, Michael	41.06	Ouellette, Cheryl Stern	51,539.45	(Sd) & (Ot)	36,277.56
Malvesti, Theresa	33,873.98	Paddock, David	47,055.41	Smith Jr., George	56,944.38
Manganaro, Joseph	109.80	Palumbo, Kimberly	33,546.12	Solomon, Jacob	11,126.36
Mansfield, Robin	109,792.29	Papadopoulos, Ilias	56,410.11		

WAGE AND SALARY REPORT - CALENDAR YEAR 2016					
Spain, London	1,591.98				
(Sd)	437.12				
Spence, Robert P	598.16				
Stickney, Benjamin	73,273.70				
(Sd) & (Ot)	27,880.13				
Stone, Matthew	-				
(Sd) & (Ot)	1,529.92				
Sullivan, Justin	3,016.08				
Sullivan, Janice	99,081.71				
Summers, Joanne	560.00				
Swain, Gwenyth	12,502.81				
Tarantino, Robert	3,210.80				
Tedstone, Luke W	114,013.26				
(Sd) & (Ot)	37,058.65				
Thomas, Aiden	6,806.58				
Thompson, Richard	134,744.34				
Tizzano, Isabella	460.00				
Tobin, Joshua	4,036.30				
Torigian, Michael	3,947.38				
Tremblay Jr, Michael	2,795.02				
Tully, Ellen M.	95,646.21				
Tyler, Melissa	1,523.95				
Tyler, Daniel	13,921.33				
(Sd)	341.74				
Tyler, John E	4,639.49				
Ullmann, Klaus	4,675.16				
Vaida, Nancy	12,950.55				
Van Patten-Steiger, Jean	-				
(Sd) & (Ot)	1,529.92				
Vanvliet, Paul	31,835.16				
Vara, Brittany	1,072.00				
Vehvilainen, Laila	1,632.63				
Wagner, Edward	86,032.00				
Walsh, Daniel	34,351.13				
(Sd) & (Ot)	8,238.82				
Walsh-Jeffries, Lee	35,053.75				
Wang, Dayle	715.00				
Waters, Martin	220.00				
Weiner, Lindsay	27,737.65				
Wellerson, Karen	61,001.72				
West, Jill	4,263.64				
Williams, David	134,840.14				
Williams, Susan	41,950.18				
Williamson, Doris	2,447.50				
Winograd, Ari	6,215.69				
(Sd)	92.39				
Wolf, Daniel	1,534.12				
Wong, Nancy	39,458.06				
Wood, Graydon	2,291.33				
Woodward, Matthew	480.00				
Woolf, Allyson	400.00				
Yablonski, Sondra	1,662.13				
Yon, Elizabeth	261.24				
Young, Diane	1,347.50				
Young, Courtney	31,161.49				
Zhang, Chelsea	909.75				

Dover-Sherborn Regional Total Gross Wages								
	Regular	Overtime	Total Gross			Regular	Overtime	Total Gross
	Wages	Other	Wages			Wages	Other	Wages
Administration					Cafeteria Staff			
Johannes Baumhauer*	66,607		66,607		Lisa Bibeau	1,978	398	2,376
Ellen Chagnon	120,474		120,474		Anna Bourque	2,080		2,080
Amy Davis	2,730		2,730		Lori Comiskey	12,065	515	12,580
Ann Dever-Keegan	101,024		101,024		Kim Foley	954		954
James Eggert	24,615		24,615		Cheryl Gladwin	21,267	782	22,049
Dawn Fattore*	79,530		79,530		Joanna Greene	2,534	225	2,759
Therese Green*	64,732		64,732		Donna Grossmann	17,179	225	17,404
Scott Kellett	131,381		131,381		Jennifer Hann	13,872	1,329	15,201
Ralph Kelley Jr.*	91,515		91,515		Lisa Johnston	24,135	1,422	25,557
Karen Leduc*	128,805	5,000	133,805		Stephanie Landolphi	17,261	225	17,486
Janelle Madden*	64,689	1,540	66,229		Debra Owen	12,790	495	13,285
William McAlduff*	162,776		162,776		Bonnie Turco	22,082	714	22,796
Brian Meringer	101,952		101,952		Mary Varone	17,008	213	17,221
Jeff Parcells	88,148	1,200	89,348		Mary Walsh	5,745		5,745
Anthony Ritacco Jr.*	99,272		99,272		Anne Wong	6,311		6,311
Donna Scungio*	72,294		72,294					
Christine Smith*	67,407		67,407		Coaches			
John Smith	136,019		136,019		Katelyn Barry		6,845	6,845
Christine Tague*	36,320	2,328	38,648		Robert Bateman		4,026	4,026
Leeanne Wilkie*	73,573		73,573		Maura Bennett		12,369	12,369
					Brett Boyd		5,044	5,044
Aides					Daniel Boylan		1,200	1,200
Christopher Allen	24,639	813	25,452		Kevin Brooks		6,866	6,866
Gregg Chambers	9,657	760	10,417		Meriwether Burruss		1,035	1,035
Glenora Chaves	14,718	117	14,835		Andrew Calzone		3,963	3,963
Valerie Cook	34,752	6,254	41,006		Kevin Carty		2,500	2,500
Margaret Cowart	23,538	1,745	25,283		John Chisholm		5,490	5,490
Laura Dalton	6,920		6,920		Christina Connolly		2,162	2,162
Renee Donato	13,540	56	13,596		Meredith Dart		2,800	2,800
Scott Felper	9,657	3,594	13,251		Ronald Downing		4,264	4,264
Katherine Fitzgerald	9,657	399	10,056		Robert Evans		2,928	2,928
Lucy Gardiner	22,179		22,179		Kasey Fraser		2,000	2,000
Kathryn Gaudette	34,608	315	34,923		Ani Gigarjian		5,764	5,764
Daniel Giovinazzo	1,405		1,405		Tara Gliesman		4,026	4,026
Danielle Goldman	9,657	99	9,756		Steven Goodman		4,026	4,026
Kelley Lonergan	35,418	3,451	38,869		Mark Gray		4,264	4,264
Marilyn Mahoney	24,560	1,441	26,001		Evren Gunduz		5,000	5,000
Zachary Mazzone	9,657	913	10,570		Stephen Harte		5,856	5,856
John McCoy	33,538		33,538		Victoria Kalevich		5,764	5,764
Annmari McCrave	24,985	799	25,784		Jonathan Kirby		11,621	11,621
Matthew Michel	28,639	326	28,965		Bruce Lazarus		3,963	3,963
Jennifer Moran	14,581	1,945	16,526		Ken Leeder		3,963	3,963
Jennie Morgan	24,550	893	25,443		Julie Litle		2,162	2,162
Richard Murphy	28,512	2,640	31,152		Jordan MacPherson		3,984	3,984
Lesley O'Garro	34,403	326	34,729		Ann Mann		5,524	5,524
Meghan Papagno	9,656	209	9,865		Joseph Mascia		3,984	3,984
Lauree Ricciardelli	39,234	766	40,000		Janice Michaud		2,000	2,000
Jaime Turcotte	14,041		14,041		Gavin Mish		2,750	2,750

Coaches					Extended Day (Sherborn)			
Jeffrey Moore		8,646	8,646		Sandra Spadi	503		503
Brad Pindel		8,785	8,785		Kate Taylor	45,003	2,700	47,703
Frederick Sears		6,845	6,845		Katherine Tunney	3,847		3,847
Mark Sterling		3,963	3,963		Shannon Willigan	9,712		9,712
David Swanson		2,196	2,196		Courtney Young	2,559		2,559
David Wainwright		6,954	6,954					
Susannah Wheelwright		1,935	1,935		Guidance Counselors			
Robert Willey		7,544	7,544		Kelsey Ferranti	40,973	2,275	43,248
Eugene Zanella		2,500	2,500		Beth Hecker	96,764	5,700	102,464
					Tawny Desjardins	31,485	2,069	33,554
Custodians					Eleanor Kinsella	103,861	5,739	109,600
Christopher Aceti	3,200		3,200		Joelle Sobin	65,383	7,980	73,363
Dean Bogan	59,919	13,264	73,183		Carol Spezzano	74,595	5,640	80,235
David Bonavire	53,159	7,751	60,910		Robert Williamson	57,416	5,899	63,315
Jameson Braun	3,200		3,200					
Kevin Callahan	44,322	1,458	45,780		Information Technology			
David Engrassia	44,322	5,566	49,888		Kurt Bonetti*	43,238		43,238
Christopher Hendricks	53,159	27,816	80,975		Mary Bronski*	69,684		69,684
Hunter Gregory	3,500		3,500		Kevin Cullen*	57,807	150	57,957
Joseph Kellett	700		700		Ryan Fogarty	3,797		3,797
Joseph Larose	44,322	6,909	51,231		Henry Jones*	75,768		75,768
Tyler Mann	3,400		3,400		Albert Sebastian	3,822	1,190	5,012
David Pizzillo	52,934	1,295	54,229					
Lenin Sanchez-Martinez	44,322	3,276	47,598		Library Services			
Jackson Schroeder	43,257	6,259	49,516		Paul Butterworth	103,861	2,389	106,250
Eric Schwenderman	44,322	3,069	47,391		Olivia Woodward	103,861	1,998	105,859
Shane Smith	3,300		3,300					
Jason Sullivan	44,322	3,646	47,968		METCO			
John Waters	44,322	1,603	45,925		Jacqueline Johnson	24,406		24,406
Christopher Williams	3,800		3,800		Monique Marshall-Veale	75,099		75,099
Extended Day (Sherborn)					Nurses/Health Services			
Jenna Bogan	703		703		Siobhan Doherty	520		520
Toni Bonavire	2,209		2,209		Kimberly Nehiley	1,857		1,857
Linda Brown	4,328		4,328		Alicia Patterson	69,504	675	70,179
Katherine Clairmont	9,033		9,033		Kirstin Santos	82,238	845	83,083
Pamela Cybulski	406		406		Lisa Shanahan	1,374		1,374
Maureen Deorsey	7,751		7,751		Alyssa Sullivan	520		520
Caroline Desouza	5,058		5,058		Michele Washek	130		130
Susan Doyle	1,958		1,958		Sondra Yablonski	520		520
Noreen Fitzgerald	11,114		11,114					
Ian Girelli	18,033		18,033		Psychologist			
Yagnyasai Govada	5,620		5,620		Kerry Laurence	96,764	225	96,989
Kathryn Grandmaison	26,500		26,500					
Ronesha Herron	1,924		1,924		Secretarial/Administrative Staff			
Dale Kohl	17,387		17,387		Susan Barss	33,309	1,144	34,453
Leah Kohl	2,027		2,027		Elizabeth Benatti	53,179	1,835	55,014
Theresa Malvesti	7,024		7,024		Mary Berardi	53,179	363	53,542
Adam Mansfield	6,476		6,476		Susan Connelly*	40,918	14,088	55,006
Kim Palumbo	25		25		Donna Fiori	21,717		21,717
Christina Reilly	2,929		2,929		Lynda Getchell	32,524	125	32,649
Lisa Sawin	39,954		39,954	~ ~	Georgina Heaslewood*	10,492		10,492

Secretarial/Administrative Staff					Teachers			
Cheryl Ingersoll*	70,927	525	71,452		Heather Bond	20,858	225	21,083
Joanne Kennedy	326		326		Thomas Bourque	100,138	8,515	108,653
Patricia Krusz	2,899		2,899		Meagan Bramwell	30,426		30,426
Mary Lacivita	53,554	537	54,091		Joshua Bridger	103,861	6,627	110,488
Kathryn Lonergan	53,179	610	53,789		Lisa Brodsky	103,861	1,721	105,582
Susan Mosher	29,454	1,192	30,646		Darren Buck	85,645	832	86,477
Wendy Rands	21,546		21,546		Joseph Catalfano	103,861	1,322	105,183
					Maura Cavanaugh	90,019	5,022	95,041
Substitutes					Linda Cento	103,861	2,355	106,216
Madeleine Alterio	5,260		5,260		Caryn Cheverie	103,861	2,062	105,923
Susan Antell	2,348		2,348		Kanee Chlebda	47,678	9,546	57,224
Neil Armstrong	400		400		Deirdre Clancy -Kelley	103,861	2,902	106,763
Priscilla Bennett	160		160		Debra Cohen	61,850		61,850
Susan Benson	6,627	1,582	8,209		Allison Collins	96,764	3,718	100,482
Michael Bullen	5,860	4,026	9,886		Meaghan Collins	51,348	1,336	52,684
Emily Cavanaugh	240		240		Jason Criscuolo	88,787	6,205	94,992
Frederick Goodridge	80		80		Carey Dardompre	40,060		40,060
Dorothy Kaija	11,068		11,068		Gretchen Donohue	89,713	757	90,470
Regina Kilburn	5,472		5,472		Joanne Draper	103,861	498	104,359
Laurian Leavitt	408		408		Thomas Duprey	90,019	8,496	98,515
Shahrayne Litchfield	4,516	4,236	8,752		Annie Duryea	87,127	1,198	88,325
Anne McCabe	2,850		2,850		Carly Eckles	49,310	3,496	52,806
Matthew Norton	2,796		2,796		Kathleen Egan	103,861	8,640	112,501
Anne Picardo	16,388	3,638	20,026		Christopher Estabrook	94,798	241	95,039
Michael Proctor	6,342		6,342		Jeffrey Farris	96,764	10,245	107,009
Mark Reddy	285		285		Maria Fiore	98,104	7,139	105,243
Susan Rogers	3,333		3,333		Elizabeth Friedman	90,294	948	91,242
Diane Schaffrath	6,650		6,650		Leonie Glen	83,279	1,457	84,736
Meghan Sobolewski	480		480		David Gomez	103,861	1,050	104,911
John Soraghan	6,840	1,208	8,048		Judy Goosen	101,440	1,936	103,376
Joanne Summers	160		160		Kimberly Gordon	43,501	10,462	53,963
Brittany Vara	992		992		Richard Grady	89,977	16,551	106,528
John Veryzer	800		800		Nicholas Grout	84,034	17,571	101,605
Arjana Vizulis	240		240		Joseph Gruseck	95,118	8,952	104,070
Mark Walker	1,040		1,040		Sarah Heath	70,278	1,677	71,955
Maryann Wyner	1,644		1,644		Geoffrey Herrmann	32,029	3,332	35,361
Jon Zucchi	8,645		8,645		John Hickey	103,861	11,259	115,120
					Randall Hoover	103,861	2,019	105,880
Teachers					Scott Huntoon	93,185	2,227	95,412
Lori Alighieri	101,750	5,220	106,970		Ana Hurley	103,861	7,573	111,434
Kurt Amber	103,861	5,823	109,684		Ellen Hyman	73,585	5,493	79,078
Mary Andrews	97,359	5,434	102,793		Dara Johnson	103,861	24,268	128,129
Jill Arkin	77,411	6,709	84,120		Keith Kaplan	101,440	2,629	104,069
Kerry Aucoin	15,977	735	16,712		Dianne Kee	90,019	2,406	92,425
Christine Babson	81,053		81,053		Maria Laskaris	100,138	400	100,538
Marissa Bachand	103,861	1,348	105,209		Christopher Levasseur	90,294	2,084	92,378
James Barody	96,764	8,565	105,329		Lindsay Li	101,750	707	102,457
Janae Barrett	103,861	1,129	104,990		Yanhong Li	63,823	1,171	64,994
Donna Bedigan	89,164	7,832	96,996		Alejandro Linardi Garrido	90,707	691	91,398
Carmel Bergeron	96,764	15,774	112,538		Heidi Loando	74,595	1,235	75,830
Karyn Bishop	81,676	3,972	85,648		Heather Lockrow	61,089	1,203	62,292
Carly Blais	16,108		16,108		Kristen Loncich	69,818	771	70,589

Teachers					Teachers			
Anita Lotti	85,005	1,099	86,104		Gregory Tucker	103,861	14,359	118,220
Elliott Lucil	103,861	9,776	113,637		Patricia Uniacke	103,861	1,806	105,667
Christine Luczkow		225	225		Rebecca Vizulis	103,861	6,309	110,170
Theresa Luskin	103,861	4,393	108,254		Rebecca Waterman	61,692	3,775	65,467
Wendy Lutz	95,630	464	96,094		Richard Waterman	66,107	707	66,814
Angelo Macchiano	68,202	5,362	73,564		Alyssa Wesoly	61,692	6,049	67,741
Kenneth Macie	16,801	32	16,833		Irene Wieder	67,535	376	67,911
Robert Martel	95,118	3,179	98,297		Adam Wiskofske	61,089	1,891	62,980
McAuliffe, Kara	38,967		38,967		Gina Zoller	55,977	1,556	57,533
Brett McCoy	85,645	3,272	88,917					
Laura McGovern	103,861	3,183	107,044		Tutors/Other			
Kevin McIntosh	103,861	1,103	104,964		Ann Afflerbach Berman	2,209	1,130	3,339
Julie McKee	103,861	2,138	105,999		Jennifer Amber	1,768		1,768
Brian McLaughlin	103,861	9,296	113,157		Maura Bennett	5,608		5,608
Elisabeth Melad	97,359	1,919	99,278		Stephanie Chmielinski	6,120		6,120
Mary Memmott	95,978	1,401	97,379		Louis Dittami	1,135		1,135
Kelly Menice	79,942	4,910	84,852		Lisa Dougherty	7,879	165	8,044
Andrea Merrit	100,138	2,188	102,326		Johanna Edelson	30,415	225	30,640
Tonya Milbourn	33,268	6,306	39,574		Ardys Flavelle	8,432		8,432
Kathleen Moley	86,171	7,662	93,833		Linda Lannon	600		600
Andrea Moran	53,382	1,126	54,508		Claire Mackay	6,588		6,588
Audrey Moran*	96,764	5,680	102,444		Daniel Malara	1,243		1,243
Lori Morgan	100,138	1,225	101,363		Elizabeth Malone	4,996		4,996
Veronica Moy	75,804	7,459	83,263		Dorothea O'Connell	982		982
Laura Mullen	85,004	8,129	93,133		Thomas Powers	613		613
Erin Newman	72,198	6,042	78,240		Joanne Preiser	3,749		3,749
Erin Newton	50,630	450	51,080		Cathleen Shachoy	300		300
Brendan O'Hagan	65,890	916	66,806		Cynthia Swartz	4,950		4,950
Kristin Osiecki	39,398	16	39,414		Scott Walker	14,185		14,185
Dianne Pappafotopoulos	78,380	691	79,071					
Lisa Pearson	35,666	16	35,682		<i>*Salary listed represents total salary, a portion of which is allocated to Pine Hill School and Chickering School.</i>			
Kimberly Phelan	81,676	6,969	88,645					
Joan Pierce	53,382	1,863	55,245					
Hannah Potts	56,313	9,252	65,565					
Kenneth Potts	95,118	14,517	109,635					
Margaret Primack	19,023	400	19,423					
Janel Pudelka	89,164	2,516	91,680					
Karen Raymond	90,019	14,425	104,444					
Allison Rice	85,005	1,346	86,351					
Melinda Roberts	53,525	5,198	58,723					
Amanda Rogers	19,979	22,268	42,247					
Stephenson Ryan	103,861	11,021	114,882					
Sandra Sammarco	90,019	273	90,292					
Janice Savery	47,847		47,847					
Anita Sebastian	55,977	580	56,557					
Natalia Shea*	58,596	450	59,046					
Catherine Simino	96,764	1,946	98,710					
Leigh Simon	41,355	450	41,805					
Marsha Sirull	79,056	1,693	80,749					
Nancy Siska	103,861	2,097	105,958					
Michael Sweeney	78,052	1,091	79,143					
Mark Thompson	100,138	5,810	105,948					

THESE MATERIALS DON'T GO IN THE TRASH! HERE'S WHAT TO DO WITH THEM!

Appliances – containing Freon (e.g., A/C's, refrigerators, dehumidifiers): Pay \$20 fee to attendant at Recycling Center and leave in appliance area.

Appliances: - no Freon (e.g. washers, dryers, toaster ovens) Leave in Scrap Metal bin. Microwave ovens: Pay \$10 fee to attendant at Recycling Center and leave in Electronics area.

Aerosol Cans: Must be disposed with TRASH because of a potential fire hazard.

Barbecue Grills: If still in working order, leave at Swap Shop in season. If not usable, leave in Scrap Metal bin at Recycling Center.

Batteries, Alkaline and Plain: These don't need to be recycled! Dispose with non-recyclable rubbish. However, if you are uncomfortable with trashing your regular batteries, you can now purchase a pre-paid mailing box to return to a [Battery Recycler](#).

Batteries, Car: Place in marked area at the Recycling Center.

Batteries, Rechargeable and Button: Recycle in boxes located in Town Hall, Recycling Center, and at Woodhaven.

Bicycles: Bicycles are actively traded all year long at the Recycling Center. Leave near the Swap Shop in the bike rack.

Bottles and Cans, redeemable: All deposit bottles and cans are collected separately from commingled containers at the Recycling Center by the Lions Club to support programs for the blind and scholarships

Bottle Caps and Lids. All plastic Bottle Caps and Lids can be recycled with glass, metal, and plastic now. Metal Caps and Lids are also recycled with glass, metal and plastic.

Books: Donate your books at the Recycling Center in the Book container on the Natick side of the driveway. By donating your books to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

Boxsprings: As of October 1, 2012 boxsprings are prohibited from Sherborn's trash. A dedicated container for recycling boxsprings, mattresses and carpet is available.

Cardboard Boxes (Corrugated): Although they can be recycled with paper, consider donating clean boxes for reuse to a UPS Store. Reuse is better because no energy is required for remanufacture.

Caps and Lids. All plastic caps and lids can be recycled with glass, metal, and plastic now. Metal caps and lids also should be recycled with glass metal and plastic.

Cartons: Milk and Juice Cartons must now be recycled with Commingled Containers. Please Rinse clean!

Catalogs: Stop Junk Mail, & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#) or [41pounds.org](#) or [Direct Mail Service](#)

Cell Phones: Give to attendant at Recycling Center for recycling.

Christmas Trees: Remove branches and use as winter bedding for acid loving plants. Chop up trunk and age for firewood or chip or compost or get a burning permit before April 30 online at <https://epay.cityhallsystems.com/?key=sherborn.ma.us> or go to the Tax Collector's Office during [normal business hours](#).

Clothing: Place in container marked "Donate Clothing, Shoes, Linens, Small Toys." This collection box is not just for gently used clothing but rather for any textiles that are clean and dry. Stains or rips are not important. Anything that is not wearable will be made into industrial rags or shredded and turned into insulation. By donating your clothing, linens, shoes, belts, stuffed animals, linens, throw rugs, etc. to the container at the Recycling Center, you are helping Sherborn earn REVENUE!

Computers & Electronics: Computers, laptops, printers, fax machines, cd-roms, dvd-roms, vcr's, audio equipment, video games, disc drives, modems, cards, keyboards, mice, cables or plugs, pc speakers, recording, surveillance or camera equipment, digital cameras can be left in Electronics shed. Please note there is a charge for TV's computer monitors and microwaves.

Construction and Demolition Debris including wood: There is a limit of two 30 gallon barrels per week. Wood must be cut to lengths not greater than 4 feet. To dispose of larger quantities for a fee, call Covanta 508-429-9750. We will not accept asphalt, concrete, or brick.

Food scraps: We recommend composting non-dairy and non-meat food scraps to make fertile garden soil. Composters may be purchased (\$45) at the Recycling Center. For information on composting, check out the Recycling Committee's website on [composting](#) or pick up a brochure at the Swap Shop or call 508-653-8794. You can also drop off your food scraps at the Transfer Station, or you can have Ruane and Father take them to the Transfer Station for you. For instructions on what is acceptable and what is not, please click [here](#).

Furniture, Household items, Sporting Goods, Toys, etc. that are clean & in good repair or fixable: Bring to the Swap Shop from April through November. Sporting goods are still in the smaller building on the Natick side of the driveway. All other items should be brought to the barn across the driveway. Please put items in their proper areas inside the Swap Shop. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#).

Household Hazardous Wastes: The Recycling Center does not accept HHW or oil-based paint. The Town sponsors one HHW collection per year, and has reciprocal agreements with other towns for residents to participate in collections in nearby towns. Call 508-653-8794 for more information. Or call Clean Harbors, (781-849-1800 x3100) to arrange to drop off your HHW for a fee.

Ink Jet Cartridges, Toner Cartridges: Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center

Juice Boxes (and Milk Boxes) are recyclable with **commingled** recycling now. Please rinse clean. The little plastic **Motor Oil:** Give to attendant at the Recycling Center. Motor oil that has been mixed with any other substance must be saved for HHW day.

Needles and Syringes. Needles and syringes are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents are welcome to drop off medical sharps for free at **JRI Health, 29 Hollis Street, Framingham, (508-935-2960)**. Or you may purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

Paints, Water-Based (Latex, or Acrylic): Evaporate the liquid with kitty litter and dispose of residue with trash.

Paper towels, paper napkins, tissues: These are not recyclable. Place in compost bin or dispose with non-recyclable rubbish.

PDA's: Contact [Collective Good](#) for instructions.

Pizza boxes: Remove food debris from box and compost (best) or recycle box with mixed paper.

Plastic Bags: Plastic bags cannot be recycled at the Recycling Center. Please recycle at supermarkets and other stores listed on the following website: http://www.plasticbagrecycling.org/plasticbag/s01_consumers.html The bags are combined with sawdust and wood chips and made into composite lumber such as Trex.

Propane Tanks: Pay a \$5 fee to attendant at Recycling Center and leave in designated area.

Scrap Metal: All scrap metal parts are collected at the Transfer Station/Recycling Center. See the attendant for assistance.

Sharps. See Syringes, below.

straws are recyclable with commingled containers.

Juice Cartons (and Milk Cartons) are recyclable with **commingled** recycling now. Please rinse clean.

Lawn Mowers that work can be left at the Swap Shop in season. If not repairable, drain all fluids properly and leave in scrap metal bin at Recycling Center.

Light Bulbs, Incandescent and Fluorescent: Incandescent light bulbs (Thomas Edison invented these) go in the trash.

Compact Fluorescent Lightbulbs (CFL's) & tubes are collected in Universal Waste Shed at the Recycling Center.

Magazines: Stop Junk Mail & Unsolicited Mail, Opt-out of Unwanted Mail with [Catalog Choice](#), or [41pounds.org](#).

Mattresses: As of October 1, 2012 mattresses are prohibited from Sherborn's trash. A dedicated container for recycling mattresses, boxsprings and carpet is available..

Medicines: The Sherborn Police Department has a lock box for Rx drugs. Bring all your unwanted medicines for disposal to the Police Department and get rid of them safely, no questions asked. See this page for information: [FDA Safe Handling of Unwanted Medicine](#).

Motor Oil: Give to attendant at the Recycling Center. Motor oil that has been mixed with any other substance must be saved for HHW day.

Needles and Syringes. Needles and syringes are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents can purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

Paints, Water-Based (Latex, or Acrylic): Evaporate the liquid with kitty litter and dispose of residue with trash.

Paper towels, paper napkins, tissues: These are not recyclable. Place in home compost bin or dispose with non-recyclable rubbish. Do not include with food scraps that are collected at Transfer Station.

PDA's: Are accepted in the Electronics Shed.

Pizza boxes: Remove food debris from box and compost (best) or recycle box with mixed paper. Often the top of a pizza box is perfectly clean and recyclable.

Plastic Bags: Plastic bags cannot be recycled at the Recycling Center. Please recycle at supermarkets and other stores listed on the following website: http://www.plasticbagrecycling.org/plasticbag/s01_consumers.html The bags are combined with sawdust and wood chips and made into composite lumber such as Trex.

Propane Tanks: Pay a \$5 fee to attendant at Recycling Center and leave in designated area.

Scrap Metal: All scrap metal parts are collected at the Transfer Station/Recycling Center. See the attendant for assistance.

Shelf stable liquid food containers for milk, soups, juices, and the like (also known as "aseptic containers") can be recycled with Commingled Containers. Please rinse first. If there was a little plastic straw attached, the straw should be recycled with Commingled Containers.

Shredded paper should be placed in PAPER bags with the tops sealed or stapled shut so the contents do not blow away. Then leave with Paper Recycling.

Skates, sleds skis boots & poles can be left in the walk-in trailer next to the Swap Shop all year long.

Sporting Goods that are still usable: Bring to the Swap Shop annex from April through November. The annex is the original Swap Shop building on the Natick side of the driveway. Please put items in their proper areas inside the Swap Shop. Do not leave equipment that smells bad. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#)

Spray attachment on spray bottles. The spray top on spray bottles can be recycled along with the plastic bottle in the Commingled Container.

Styrofoam™ (meat trays, cups, packaging blocks, packaging peanuts): Styrofoam™ blocks are being collected for recycling . The UPS Store will take packaging peanuts.. If you must throw the peanuts away, please place in a bag with the top stapled or taped shut so they don't blow away. CONIGLIARO in Framingham will also take blocks for recycling. [Grace Church](#) in Framingham has periodic collections of Styrofoam™ open to the public. Although we tried taking Styrofoam™ food containers for recycling for a while, we have stopped because people were not cleaning them, and the process of sorting out the dirty ones was truly disgusting. Please throw all Styrofoam™ food containers into the trash.

Syringes/Sharps and Needles. Syringes and needles are not permitted in trash by Federal Law as of 7/1/2012. Sherborn residents can purchase sharps containers at medical supply stores and when they are full, follow the instructions on the container for mailing them back. Or you can check [here](#) to find a regional site for drop off.

Televisions and Computer Monitors: Pay \$10 fee to attendant at Recycling Center and place in Electronics shed.

Tennis Balls: We are collecting used tennis balls at the Swap Shop for Project Green Balls which uses ground up balls for the base surface of equestrian rings. If you are involved in a tennis club or a tennis program please click [here](#) for how you can start your own collection.

Textiles: Place in container marked "Donate Clothing, Shoes, Linens, Small Toys." This collection box is not just for gently used clothing but rather for any textiles that are clean and dry. Stains or rips are not important. Anything that is not wearable will be made into industrial rags or shredded and turned into insulation. By donating your clothing, linens, shoes, belts, stuffed animals, linens, throw rugs, etc. to the container at the Recycling Center, you are contributing to reuse and helping Sherborn earn REVENUE!

Tires: Pay \$3 fee for auto tires to attendant at Recycling Center and leave in tire area at the Recycling Center. Larger tires are market priced.

Tissues: These are not recyclable. Place in home compost bin or dispose with non-recyclable rubbish. Do not include with food scraps left at Transfer Station.

Toner Cartridges: Recycle at Town Hall or Sherborn Library, or give to attendant at Recycling Center










Toys that are clean & in good repair or fixable: Bring to the Swap Shop from April through November. Please put items in their proper spaces inside the toy section. From November to April we recommend [Sherborn NextDoor](#) or [FraminghamFreecycle](#).

Twisty Ties, those paper covered lengths of thin wire meant to wrap around plastic bags or produce can be recycled with scrap metal!

Wrapping Paper: Except for foil papers, all other wrapping paper can be recycled with mixed paper. Foil papers should go in the trash.

Yard Waste (grass, leaves, brush, etc.): The Recycling Center does not accept yard waste. We recommend composting.

PLEASE POST FOR EASY REFERENCE (2015)
KEEP THESE RECYCLABLES OUT OF THE TRASH

MATERIAL	WHAT TO:	HOW TO:	NO-NO's
PAPER 	<p>*All paper including newspaper, supplements, phone books, magazines, catalogs, shredded paper (IN STAPLED OR TAPED PAPER BAG!), junk mail, envelopes (windows ok)</p> <p>*Paperboard (i.e. cereal, pizza boxes), Corrugated cardboard</p> <p>*IF YOU CAN TEAR IT, IT'S PAPER!</p>	<p>*RECYCLE IN PAPER CONTAINER *FOOD DEBRIS MUST BE REMOVED</p> <p>*Place in paper bag for Ruane or may be loose if dropped off</p> <p>*Cardboard boxes flattened for Ruane and Father or may be left whole only if dropped off</p> <p>*Staples, tape may be left on</p>	<p>*No string or cereal box liners</p> <p>*No paper towels, tissues, or napkins (Compost!)</p> <p>* No Gable top waxed milk and juice cartons or Aseptic brick-shaped milk and soup containers RECYCLE THESE WITH COMMINGLED!</p>
GLASS  METAL  PLASTIC  MILK, JUICE, SOUP BOXES 	<p>*Clear, green, brown bottles and jars *Caps and lids can stay on</p> <p>*Deposit and non-deposit cans</p> <p>*Metal food cans</p> <p>*Aluminum foil and pie plates</p> <p>*ALL hard plastic items with or without a recycling number inside a triangle (except Styrofoam™), including soda bottles, milk jugs, detergent bottles, yogurt containers, toys, lawn furniture etc.</p> <p>* Gable top waxed milk and juice cartons and Aseptic brick-shaped milk and soup containers</p>	<p>*RECYCLE IN COMMINGLED CONTAINER</p> <p>*Labels/caps may be left on</p> <p>*RINSE CLEAN!</p> <p>*May mix glass, metal and plastic recycling in one bin</p> <p>*RECYCLE IN COMMINGLED CONTAINER</p>	<p>*No window glass, dishes, glasses, Pyrex, ceramics, mirrors or light bulb</p> <p>*No paint or motor oil cans</p> <p>*No aerosol cans</p> <p>*No clothes hangers</p> <p>*No plastic bags – recycle at supermarkets</p> <p>*No Styrofoam™ (PLACE IN STYROFOAM COLLECTION CONTAINER)</p>
TEXTILES 	<p>*Clothing (stained/torn ok), footwear(singles ok), handbags, belts, hats, scarves, under-garments, blankets, sheets, drapes, linens, pillows and stuffed animals</p>	<p>*RECYCLE IN DONATION TRUCK AT TRANSFER STATION</p>	<p>*No wet or mildewed items</p> <p>*No oily rags</p> <p>*No carpets, mattresses</p>
FOOD 	<p>*All plate scrapings, vegetable peels, egg shells, bones, meats, fish, poultry, fat, dairy, rice, bread, baked goods, pasta, coffee grounds, tea bags</p> <p>*To keep odors down, freeze meats bones, dairy scraps and only add them to bucket when it's time to take to Transfer Station</p>	<p>*Use a small pot with cover and handle or a kitchen scrap bucket to collect scraps at sink. When full, empty into 5 gallon bucket with lid such as paint bucket or kitty litter bucket. When 5 gallon bucket is full, bring to Transfer Station or leave for Ruane and Father to pick up</p>	<p>*No biodegradable bags</p> <p>*No paper napkins, towels, tissues, plates, cups</p> <p>*No butcher paper, waxed or parchment paper</p> <p>*No Cardboard</p> <p>*No liquids</p> <p>*No plastic utensils</p> <p>*No glass, metal or plastic</p> <p>*No wrappers or Styrofoam</p>
STYROFOAM 	<p>*Packaging blocks</p> <p>*Styrofoam egg cartons</p> <p>*BAGGED "peanuts"</p>	<p>*RECYCLE IN STYROFOAM COLLECTION CONTAINER AT TRANSFER STATION</p> <p>*NO food containers *No labels or tape * www.refoamit.com for more information</p>	<p>*No Styrofoam cups infused with cardboard or paper</p> <p>*No Blue or Pink insulation sheets unless in full size sheets</p>
MATTRESSES & BOXSPRINGS 	<p>*Mattresses are no longer allowed in trash.</p> <p>*Mattresses & boxsprings are collected in a separate container for recycling for a fee depending on size. Ask attendant on duty for assistance.</p> <p>*Crib mattresses & foam mattresses included</p>	<p>*No special preparation is necessary</p>	<p>*Do not place in trash</p> <p>*No sleeper sofa mattresses</p>

If these recyclables are not separated out, TRASH WILL BE REJECTED!

For Ruane & Father, place paper recyclables in paper bags. Glass, metal, and plastic should be loose in a recycling bin.

Recycling saves our Tax \$\$\$ and natural resources.

Would you like to help the Recycling Committee? Call Carol Rubenstein at 508-653-8794

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